

Village of Spencer
Regular Board of Trustees Meeting
Monday April 14, 2025 – 6:30 P.M.
Spencer Municipal Complex, 105 South Park Street

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Verification of compliance with open meeting law
- 4) Roll Call
- 5) Agenda order changes or corrections
- 6) Approval of Minutes
 - a) Regular Board of Trustees – March 10, 2025
- 7) Public Comments
 - a) Everyone Can Play
- 8) Announcements
 - a) Twin House Public Hearing Monday, April 14, 2025 at 6:10 pm
 - b) Exceed Pet Limit Public Hearing, April 14, 2025 at 6:20 pm
 - c) Assessment Roll Open Book starts April 21, 2025 during normal office hours
 - d) Village Assessor Office Hours April 28, 2025 from 12:30 pm to 2:30 pm
 - e) Board of Review First 2-Hour Meeting May 13, 2025 from 6:00 pm to 8:00 pm
- 9) Public Works' Report – a brief summary of the Public Works Department's activity since the last meeting.
- 10) Police Chief's Report – a brief summary of the Police Department's activity since the last meeting.
- 11) President's Comments – for informational purposes only.
- 12) New Business
 - a) Discussion and possible action on an Application to Exceed the Pet Limit for Bruce Roux at 504 South Adams Street.
 - b) Discussion and possible action on a Planning Commission recommendation to allow a variance at 207 N Chestnut Street for a reduced setback from N Chestnut Street to accommodate a deck and stairs to access the front door.
 - c) Discussion and possible action on Ordinance 25-1, Twin House, an ordinance amending Section 480-21 and 480-22 of the Village of Spencer Code of Ordinances.
 - d) Discussion and possible action on a Spencer Community Boosters lease agreement for the ARC Park.
 - e) Discussion and possible action on a Parks and Building Committee recommendation to approve a proposal from North Central Regional Planning Commission to update our Outdoor Recreation Plan for a cost of \$6,500.
 - f) Discussion and possible action on a Utility Committee recommendation to purchase a flail mower attachment for the Tool Cat from Miller Tractors for a cost of \$3,144.97.

- g) Discussion and possible action on the purchase of a Workhorse Accounting Software module to track water inventory items at an initial cost of \$2,900.
- h) Discussion and possible action on a 3-year contract from Town Web for a new website for a year one cost of \$2,520, and year two and three costs of \$1,520 each.
- i) Discussion and possible action on a North Star Environmental Testing proposal for asbestos and lead inspections of Well House #3, not to exceed \$1,760.
- j) Discussion and possible action on a proposal from Star Environmental for Biosolid Land Application Soil Evaluations, not to exceed \$15,000.
- k) Discussion and possible action on advertising for bid for the paving of North LaSalle from 808 North Pacific Street to 900 North Pacific Street and various patches.
- l) Discussion and possible action on allowing the clerk to dispose of four unused Chromebooks.
- m) Discussion and possible action on the approval of Board of Review appointments.
- n) Discussion and possible action on a six-month Class "B" Beer license for Spencer Community Boosters at 501 North LaSalle Street, effective May through October, 2025.
- o) Discussion and possible action on a Temporary Class "B" Beer license for Spencer Kids Group for a Mother's Day Bingo event on Sunday, May 11, 2025 at 117 East Clark Street.
- p) Discussion and possible action on a temporary operator's license for Lindsey Hinrichsen.

13) Discussion and action on the approval of current vouchers.

14) Clerk's Report – a brief summary of the Clerk's recent activity since the last meeting, and a listing of recent building permits.

15) Committee Reports

- a) Finance and Personnel Committee
- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee
- d) Health and Emergency Government Committee
- e) Economic Development and Main Street Committee
- f) Streets and Sidewalks Committee

16) Adjourn

Posted on April 11, 2025 at 4:00 pm

It is possible that members of, and possibly a quorum of, other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's office with as much advance notice as possible.