

Village of Spencer
Minutes of Regular Board of Trustees Meeting
February 10, 2025 – 6:30 P.M.
Spencer Municipal Complex

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Helgestad verified that open meeting laws were followed.

Trustees Carolfi, Jicinsky, Hoes, Schafer, Krause, White, and Toufar were present. Also present were Clerk Helgestad, Public Works Ethan Perrine, Officer Brad Bauer, and Town & Country Engineer Max Tibbett.

There were no agenda order changes.

(Jicinsky)(Hoes) was carried to dispense with the readings of the Regular January 13, 2025 and Special February 3, 2025 meeting minutes and approve them as printed.

There were no public comments.

Clerk Helgestad reminded the Board of the Primary Election on February 18th.

A brief summary of recent Public Works activity was presented by Public Works Ethan Perrine.

A brief summary of recent Police activity was presented by Office Bauer.

There were no President's comments.

(Hoes)(Carolfi) was carried to approve a past due policy for holding tank haulers discharging to the wastewater plant; holding tank haulers with past due invoices greater than 60 days will be assessed a 10% penalty, and have their discharge rights at the Spencer WWTP discontinued until paid.

(Carolfi)(White) was carried by unanimous roll call vote to approve a General Builders Rish policy for the Well #7/WTP #2 project from Spectrum Insurance Group at a cost of \$2,967.00.

(Jicinsky)(Carolfi) was carried by unanimous roll call vote to approve Ellis Stone Construction Company Pay Application #3 for the Well #7/WTP #2 project for \$37,634.87.

(Schafer)(Jicinsky) was carried to approve Chris Helgestad's enrollment in the 2024 Clerks and Treasurers Institute – Clerk Year Two program for a cost of \$499.

(Krause)(Hoes) was carried to approve a Temporary Operator's License for Lindsey Hinrichsen for the Spencer Kids Group Spring Fever Dance on April 12, 2025

(Hoes)(Carolfi) was carried to approve Operator's Licenses for Tanner Hamer and Blake Ostricki.

(Schafer)(Carolfi) was passed by unanimous roll call vote to approve current vouchers totaling \$958,388.23.

A brief summary of clerk activity was presented by Helgestad.

A brief summary of recent discussions with DOT and OCR about the Park Street/Clark Street intersection was presented by Tibbett.

Finance and Personnel Committee – Chairman Hoes had no report.

Utilities and Equipment Committee – Chairman Schafer scheduled a committee meeting for March 3rd 2025 at 6:00 pm at Well House #3 to discuss maintenance options for the well house.

Parks and Buildings Committee – Chairman White had no report.

Health and Emergency Government Committee – Chairman Krause had no report.

Economic Development and Main Street Committee – Chairman Carolfi had no report.

Streets and Sidewalks Committee – Chairman Jicinsky had no report.

(Schafer)(Krause) was carried to enter into Closed Session: Per Wis. Stats. 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session at 7:49 pm

The Board reconvened into open session at 8:29 pm.

(Schafer)(Carolfi) was carried to adjourn at 8:30 pm.

Harry Toufar, Village President

Chris Helgestad, Clerk