

Village of Spencer
Minutes of Regular Board of Trustees Meeting
September 9, 2024 – 6:30 P.M.
Spencer Municipal Complex

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Helgestad verified that open meeting laws were followed.

Roll Call

Trustees Carolfi, Jicinsky, Hoes, Schafer, Krause, White, and Toufar were present. Also present were Clerk Helgestad, Town & Country Engineer Max Tibbitt, Public Works Mike Engevold, Public Works Will Garton, and Police Chief Shawn Bauer.

There were no agenda order changes.

Approval of Minutes

Carolfi noted an error in the minutes where he had been credited with a motion and a second when it should have been Krause. (Jicinsky)(Hoes) was carried to dispense with the readings of the Regular July 15, 2024 meeting minutes and approve them as corrected.

Public Comments

No Public comments.

Announcements

No announcements.

A brief summary of recent Public Works activity was presented by Public Works Will Garton.

A brief summary of recent Police activity was presented by Chief Shawn Bauer.

No Presidents report.

New Business

(Hoes)(Carolfi) was carried on a unanimous roll call vote to approve Resolution 2024-8, a Resolution Authorizing the Issuance of \$2,775,000 General Obligation Promissory Notes and the Issuance and Sale of a \$2,775,000 Note Anticipation Note, Series 2024A in Anticipation Thereof

(Jicinsky)(Hoes) was carried on a unanimous roll call vote to approve Resolution 2024-9, a Resolution Authorizing the Issuance of \$3,981,000 Taxable General Obligation Promissory Notes and the Issuance and Sale of a \$3,981,000 Taxable Note Anticipation Note, Series 2024B in Anticipation Thereof

(Schafer)(Carolfi) was carried on a unanimous roll call vote to approve Resolution 2024-10, a RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$4,524,736 WATER SYSTEM REVENUE BONDS, SERIES 2024, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO, AND APPROVAL OF RELATED \$6,032,982 FINANCIAL ASSISTANCE AGREEMENT

(Carolfi)(Hoes) was carried to approve a Certified Survey Map describing the dedication of a portion of 310 S Park Street to the Village of Spencer S Park Street right-of-way.

Resolution 2024-11, a Resolution Authorizing the Discontinuation of a Public Way, that being a portion of E Wendel Street and E Louisa Street, was introduced to the Board.

(Schafer)(Carolfi) was carried to set a Public Hearing date to allow for public comment on the discontinuation of a public way, that being a portion of E Wendel Street and E Louisa Street, on November 11 at 6:00 p.m.

(Carolfi)(Krause) was carried to approve a draft proposal by Town & Country to the Office of the Commissioner of the Railroad for the closure of the Park Street intersection at Hwy 98. The motion passed with Carolfi, Jicinsky, Schafer, Krause, White, and Toufar in favor, and Hoes against.

(Carolfi)(Jicinsky) was carried on a unanimous roll call vote to approve Switlick & Sons Pay Request #2 for the Park Street project in the amount of \$511,647.19.

(Schafer)(Carolfi) was carried on a unanimous roll call vote to approve SD Ellenbecker Pay Request #2 for the Band Shelter project in the amount of \$72,342.90.

(Krause)(Carolfi) was carried to approve a Temporary Class "B" Retailer's License for the Spencer Area Fire Department located at 206 E Willow Dr for their Fall event on October 26, 2024.

(Carolfi)(White) was carried to approve a Temporary Operator's License for Jeremy Vogal and Pat Mateer for the Fall Fire Dept event.

(Schafer)(Carolfi) was passed by unanimous roll call vote to approve current vouchers totaling \$913,664.91.

A brief summary of clerk activity was presented by Helgestad.

Helgestad relayed a request for the Board to consider the discontinuation of part of the N Monroe Street right-of-way between States Avenue Mobile Home Park and Mauer's Storage. The request was referred to the Planning Commission.

Helgestad relayed a request for the Board to consider allowing Town of Spencer residents to use the Village compost site. The request was referred to the Finance and Personnel Committee.

Committee Reports

Finance and Personnel Committee – Chairman Hoes had no report. He scheduled the next Finance and Personnel Committee meeting for September 23 at 6:00 p.m.

Utilities and Equipment Committee – Chairman Schafer was absent, no report.

Parks and Buildings Committee – Chairman White had no report.

Health and Emergency Government Committee – Chairman Krause had no report.

Economic Development and Main Street Committee – Chairman Carolfi had no report.

Streets and Sidewalks Committee – Chairman Jicinsky had no report.

Fire Commission – a brief summary of the recent Fire Commission meeting was presented by Chairman Jicinsky.

(Carolfi)(Hoes) was carried to adjourn at 8:15 p.m.

Harry Toufar, Village President

Chris Helgestad, Clerk