

**Village of Spencer**  
**Regular Board of Trustees Meeting**  
**Monday February 10, 2025 – 6:30 P.M.**  
**Spencer Municipal Complex, 105 South Park Street**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Verification of compliance with open meeting law
- 4) Roll Call
- 5) Agenda order changes or corrections
- 6) Approval of Minutes
  - a) Regular Board of Trustees – January 13, 2025
  - b) Special Board of Trustees – February 3, 2025
- 7) Public Comments
- 8) Announcements
  - a) Public Test of Voting Equipment
- 9) Public Works' Report – a brief summary of the Public Works Department's activity since the last meeting
- 10) Police Chief's Report – a brief summary of the Police Department's activity since the last meeting
- 11) President's Comments – for informational purposes only
- 12) New Business
  - a) Discussion and possible action on a Finance and Personnel Committee recommendation to implement a past due policy for holding tank haulers discharging to the wastewater plant
  - b) Discussion and possible action on a Builders Risk insurance policy for the Well #7/WTP #2 project from Spectrum Insurance Group for \$2,967
  - c) Discussion and possible action on a Town & Country recommendation to approve Ellis Stone Construction Company Pay Application #3 for the Well #7/WTP #2 project for \$37,634.87
  - d) Discussion and possible action to approve Chris Helgestad's enrollment in the 2024 Clerks and Treasurers Institute – Clerk Year Two program for a cost of \$499
  - e) Discussion and possible action to approve a Temporary Operator's License for Lindsey Hinrichsen for the Spencer Kids Group Spring Fever Dance on April 12, 2025
  - f) Discussion and possible action to approve Operator's Licenses for Tanner Hamer and Blake Ostricki

- 13) Discussion and action on the approval of current vouchers
- 14) Clerk's Report – a brief summary of the Clerk's recent activity since the last meeting, and a listing of recent building permits
- 15) Committee Reports
  - a) Finance and Personnel Committee
  - b) Utilities and Equipment Committee
  - c) Parks and Buildings Committee
  - d) Health and Emergency Government Committee
  - e) Economic Development and Main Street Committee
  - f) Streets and Sidewalks Committee
- 16) Possible motion to enter into Closed Session: Per Wis. Stats. 19.85(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session
  - a) Approval of the Closed Session minutes from the February 3, 2025 Special Board Meeting.
  - b) Discussion and possible action on a proposal for the purchase of lots in the Graupner III Subdivision
  - c) Discussion and possible action on the purchase of lots in the Business Park
  - d) Discussion and possible motion to reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda
- 17) Adjourn

Posted February 7, 2025 at 4:00 pm

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's office with as much advance notice as possible.