

Village of Spencer
Minutes of Regular Board of Trustees Meeting
December 9, 2024 – 6:30 P.M.
Spencer Municipal Complex

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Helgestad verified that open meeting laws were followed.

Trustees Carolfi, Jicinsky, Hoes, Schafer, Krause, White, and Toufar were present. Also present were Clerk Helgestad, Public Works John Dunbar, Police Chief Shawn Bauer, Town & Country Engineer Max Tibbett, and residents Randy Cliver, Terry Prust and Wayne Hagen.

There were no agenda order changes.

(White)(Jicinsky) was carried to dispense with the readings of the Regular November 11, 2024 and Special November 20, 2024 meeting minutes and approve them as printed.

Randy Cliver spoke in support of his zoning change request that was recommended for approval by the Planning Commission. Clerk Helgestad failed to add the item to the agenda and will do so for the Special Board meeting scheduled for December 16, 2024. Wayne Hagen introduced himself as our Marathon County Board Supervisor. He gave a brief summary of his involvement on the Board over the past year including his Extension, Education and Economic Development Committee.

Clerk Helgestad reminded the Board of the Special Board meeting on December 16, 2024 at 6:30 p.m.

A brief summary of recent Public Works activity was presented by Public Works John Dunbar.

A brief summary of recent Police activity was presented by Chief Bauer. Chief Bauer made a special reminder to residents to drive with care this winter season, remembering to give snowplows the proper distance. He also encouraged residents leaving the area for an extended time to complete a vacant home form with contact information, allowing police to contact the property owner if needed.

There was no Presidents report.

(Schafer)(Krause) was carried to approve a proposal from HydroCorp for a two-year cross-connection control services agreement at a monthly cost of \$341.00.

(Carolfi)(Krause) was carried by unanimous roll call vote to approve the purchase of a new police squad from Ewald Automotive Group for \$53,943.50.

(Carolfi)(Jicinsky) was carried to authorize the Village Treasurer to deposit funds in the depository of Partners Bank and Citizens State Bank.

(Schafer)(Krause) was carried to forgive local and school tax equivalents for the Water Utility to the Village for the year 2024, and set the tax amount to the Water Utility to zero.

(Hoes)(White) was carried to authorize the Administrator to post an advertisement for bids for Pickleball Court Surfacing.

(Carolfi)(Jicinsky) was carried by unanimous roll call vote to approve Ellis Stone's Pay Request #2 for the Well #7/WTP #2 project in the amount of \$334,781.24.

(Jicinsky)(Krause) was carried by unanimous roll call vote to approve Switlick & Son's Pay Request #5 for the Park Street project for \$298,586.43.

(Krause)(Hoes) was carried by unanimous roll call vote to approve Tri-City's Pay Request #6 for the Madison Street project for \$65,386.42.

(Schafer)(White) was carried by unanimous roll call vote to approve Tri-City's Pay Request #3 for the Pine & Hemlock Lift Stations project for an amount of \$33,250.00

(Jicinsky)(Krause) was carried to approve a Temporary Class "B" Retailer's License for the Spencer Swamp Stompers' Antique Snowmobile Show on January 25th, 2025.

(Jicinsky)(Hoes) was carried to approve Temporary Operator Licenses for Amy Weber and Bruce Bonitz.

(Schafer)(Jicinsky) was passed by unanimous roll call vote to approve current vouchers totaling \$1,001,680.77.

A brief summary of clerk activity was presented by Helgestad.

Finance and Personnel Committee – Chairman Hoes had no report. He scheduled a Finance and Personnel Committee meeting for January 20, 2025 at 6:30 p.m.

Utilities and Equipment Committee – Chairman Schafer had no report.

Parks and Buildings Committee – Chairman White had no report.

Health and Emergency Government Committee – Chairman Krause had no report.

Economic Development and Main Street Committee – Chairman Carolfi reported on the success of the Christmas Tree Lighting and Parade held on December 1, 2024.

Streets and Sidewalks Committee – Chairman Jicinsky had no report. Trustee Hoes asked about the potential to do something different with the Hwy 13 and Hwy 98 intersection. Clerk Helgestad will review options with DOT and the Hwy 13 project engineer.

(Carolfi)(Krause) was carried to enter into Closed Session per Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility at 7:42 p.m.

The Board reconvened into open session at 8:10 p.m.

(Schafer)(Carolfi) was carried to adjourn at 8:15 p.m.

Harry Toufar, Village President

Chris Helgestad, Clerk