

Village of Spencer
Minutes of Regular Board of Trustees Meeting
October 14, 2024 – 6:30 P.M.
Spencer Municipal Complex

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Helgestad verified that open meeting laws were followed.

Roll Call

Trustees Jicinsky, Hoes, Schafer, Krause, White, and Toufar were present. Trustee Carolfi attended by Zoom. Also present were Clerk Helgestad, Public Works Will Garton, and Police Chief Shawn Bauer. Residents Jeremiah Boushack and Jim Mauer were also present.

There were no agenda order changes.

Approval of Minutes

(Schafer)(Carolfi) was carried to dispense with the readings of the regular September 9, 2024 meeting minutes and approve them as printed.

Public Comments

No Public comments.

Announcements

Helgestad commented on the upcoming Fire and Ambulance Commission meeting on October 17, 2024 at 7:00 p.m., the Band Stage ribbon cutting event on October 27, 2024 at 2 p.m., The November 5, 2024 general election, and a public hearing scheduled for November 11, 2024 on the discontinuation of parts of Wendell and Louisa Street.

A brief summary of recent Public Works activity was presented by Public Works Will Garton.

A brief summary of recent Police activity was presented by Chief Shawn Bauer.

No Presidents report.

New Business

Christine Jakobi spoke in favor of her application to exceed the pet limit of 2 dogs. (Carolfi)(Hoes) was carried to approve an application to Exceed Pet Limit for Christine Jakobi, at 704 E Hemlock Street

Jeremiah Boushack spoke in favor of his variance request for a deck. The request was approved by the Planning Commission subject to Chief Bauer's approval. Chief Bauer had no objections. (Schafer)(Krause) was carried to approve a variance request for a new deck for Jeremiah Boushack at 501 N Pacific Street

Jim Mauer spoke in favor of his request to discontinue part of N Monroe Street. The request was approved by the Planning Commission on the condition a utility easement remain. (Carolfi)(Hoes) was carried to approve the discontinuation of the N Monroe Street between Peach Street and Clark Street, but retain a utility easement.

(Carolfi)(Hoes) was carried to approve a on a Finance Committee recommendation to approve a request by Town of Spencer residents to use the Village of Spencer compost site for brush and organic yard waste disposal

(Schafer)(White) was carried to approve a new street maintenance agreement with the Town of Spencer to include potions of E Hayward Drive and N School Street in addition to a portion of N Lasalle Street. Jicinsky abstained.

(Carolfi)(Hoes) was carried to approve additional storm water engineering in the Business Park by Town & Country, not to exceed \$6000.

(White)(Hoes) was carried to table a plan for the Well #3 filter removal and building renovation.

(Schafer)(White) was carried to approve a camera system for the Complex Building from Priority Business Solutions.

(Carolfi)(Schafer) was carried to approve a Temporary Class "B" Retailer's License for the Spencer Area Fire Department located at 206 E Willow Dr for their Fall event on October 26, 2024.

(Carolfi)(Schafer) was carried to approve S.D. Ellenbecker's Change Order #1 for the Band Shelter project for a savings of \$2000.

(Jicinsky)(Carolfi) was carried by unanimous roll call vote to approve Switlick & Son's Change Order #1 for the Park Street project for a cost of \$73,971.50.

(Jicinsky)(Hoes) was carried by unanimous roll call vote to approve Switlick & Son's Pay Request #3 for the Park Street project for a cost of \$1,188,573.60.

(Schafer)(Jicinsky) was carried by unanimous roll call vote to approve Tri-City's Pay Request #3 for the Madison Street project for a cost of \$92,360.96.

(Schafer)(Carolfi) was passed by unanimous roll call vote to approve current vouchers totaling \$1,784,128.32.

A brief summary of clerk activity was presented by Helgestad.

Committee Reports

Finance and Personnel Committee – Chairman Hoes had no report. He scheduled a budget meeting for a committee of the whole from October 22, 2024 at 6:30 p.m.

Utilities and Equipment Committee – Chairman Schafer had no report.

Parks and Buildings Committee – Chairman White had no report.

Health and Emergency Government Committee – Chairman Krause had no report.

Economic Development and Main Street Committee – Chairman Carolfi had no report.

Streets and Sidewalks Committee – Chairman Jicinsky had no report.

(Carolfi)(Hoes) was carried to adjourn at 8:02 p.m.

Harry Toufar, Village President

Chris Helgestad, Clerk