

Village of Spencer
Minutes of Regular Board of Trustees Meeting
January 13, 2025 – 6:30 P.M.
Spencer Municipal Complex

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Helgestad verified that open meeting laws were followed.

Trustees Carolfi, Jicinsky, Hoes, Schafer, Krause, White, and Toufar were present. Also present were Clerk Helgestad, Public Works John Dunbar, Police Chief Shawn Bauer and Town & Country Engineer Max Tibbett.

There were no agenda order changes.

(Jicinsky)(Hoes) was carried to dispense with the readings of the Regular December 9, 2024 and Special December 16, 2024 meeting minutes and approve them as printed.

There were no public comments.

Clerk Helgestad reminded the Board of the on-site audit dates of February 26th – 28th, the Finance and Personnel Committee meeting on January 20th, and the Primary Election on February 18th.

A brief summary of recent Public Works activity was presented by Public Works John Dunbar.

A brief summary of recent Police activity was presented by Chief Bauer.

There were no President's comments.

(Hoes)(Schafer) was carried to approve a request to forgive a water/sewer bill for 206 S Pacific Street.

(Jicinsky)(Carolfi) was carried by unanimous roll call vote to approve a Hawkins, Ash CPAs understanding of service agreement.

(Hoes)(Carolfi) was carried to approve President Toufar's appointment of Cindy Borgmoen to fill the vacancy on the Planning Commission for the remainder of that term.

(Carolfi)(Schafer) was carried to approve an amendment to the Land O'Lakes Sewer Use Agreement.

(Jicinsky)(White) was carried by unanimous roll call vote to approve a pickleball court surfacing project recommendation from Terry Prust, Pickleball Club president, for Valley Sealcoat in the amount of \$27,255.

(Schafer)(Carolfi) was carried to allow Harrison Capital to sell Lot 34 of the Graupner III Subdivision to the purchaser of their new home on Lot 37, for the purposes of creating a double lot, on the condition that they purchase a new lot to replace it, and maintain the original storm water drainage plan for the area.

No action was taken on the item to consider discontinuing the local CDBG Revolving Loan Program in favor of regional participation.

(White)(Hoes) was carried to allow John Dunbar and Pat Mateer to attend the WRWA Annual Technical Conference at a cost of \$540, plus overnight accommodations of approximately \$650.

(Hoes)(Carolfi) was carried to approve a Temporary Class "B" Retailer's License for Spencer Kids Group Spring Fever Dance on April 12th, 2025.

(Schafer)(Carolfi) was passed by unanimous roll call vote to approve current vouchers totaling \$368,907.30.

A brief summary of clerk activity was presented by Helgestad.

Finance and Personnel Committee – Chairman Hoes had no report.

Utilities and Equipment Committee – Chairman Schafer had no report.

Parks and Buildings Committee – Chairman White had no report.

Health and Emergency Government Committee – Chairman Krause had no report.

Economic Development and Main Street Committee – Chairman Carolfi had no report.

Streets and Sidewalks Committee – Chairman Jicinsky had no report. Max Tibbett spoke on a recent DOT/OCR meeting about railroad safety at the Hwy 98 crossing.

Fire and Ambulance Commission – Chairman Jicinsky gave a brief summary of the recent meeting.

(Schafer)(Carolfi) was carried to adjourn at 8:27 p.m.

Harry Toufar, Village President

Chris Helgestad, Clerk