

Village of Spencer
Regular Board of Trustees Meeting
December 9, 2024 – 6:30 P.M.
Spencer Municipal Complex

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Verification of compliance with open meeting law
- 4) Roll Call
- 5) Agenda order changes
- 6) Approval of Minutes
 - a) Regular Board of Trustees – November 11, 2024
 - b) Special Board of Trustees – November 20, 2024
- 7) Public Comments
- 8) Announcements
- 9) Public Works' Report – a brief summary of the Public Works Department's activity since the last meeting
- 10) Police Chief's Report – a brief summary of the Police Department's activity since the last meeting
- 11) President's Comments – for informational purposes only
- 12) New Business
 - a) Discussion and possible action on a proposal from HydroCorp for two year cross-connection control services agreement at a monthly cost of \$341.00.
 - b) Discussion and possible approval of a new Police Squad purchase.
 - c) Discussion and possible action authorizing the Village Treasurer to deposit funds in the depository of Partners Bank and Citizens State Bank.
 - d) Discussion and possible action to forgive local and school tax equivalents for the Water Utility to the Village for the year 2024, and set the tax amount to the Water Utility to zero.
 - e) Discussion and possible action authorizing the Administrator to post an advertisement for bids for Pickleball Court Surfacing.
 - f) Discussion and possible action on a Town & Country recommendation to approve Ellis Stone's Pay Request #2 for the Well #7/WTP #2 project in the amount of \$334,781.24.
 - g) Discussion and possible action on a Town & Country recommendation to approve Switlick & Son's Pay Request #5 for the Park Street project for \$298,586.43.

- h) Discussion and possible action on a Town & Country recommendation to approve Tri-City's Pay Request #6 for the Madison Street project for \$65,386.42.
 - i) Discussion and possible action on a Town & Country recommendation to approve Tri-City's Pay Request #3 for the Pine & Hemlock Lift Stations project for an amount of \$33,250.00
 - j) Discussion and possible action on a Temporary Class "B" Retailer's License for the Spencer Swamp Stompers' Antique Snowmobile Show on January 25th, 2025.
 - k) Discussion and possible action on Operator licenses for Amy Weber and Bruce Bonitz
 - l) Discussion and possible action on the approval of current vouchers
- 13) Clerk's Report – a brief summary of the Clerk's recent activity since the last meeting, and a listing of recent building permits
- 14) Committee Reports – a brief summary of recent committee activity since the last meeting, if any, and to schedule future meetings as necessary
- a) Finance and Personnel Committee
 - b) Utilities and Equipment Committee
 - c) Parks and Buildings Committee
 - d) Health and Emergency Government Committee
 - e) Economic Development and Main Street Committee
 - f) Streets and Sidewalks Committee
- 15) Possible motion to enter into Closed Session per Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- a) Approval of minutes from the November 20, 2024 Regular Board Meeting Closed Session.
 - b) Discussion and possible action on Administrator-Clerk/Treasurer Performance Evaluation.
 - c) Discussion and possible action on 2025 wage recommendations for salaried employees.
 - d) Discussion and possible action on Office Assistant performance evaluation and 2025 wage recommendation.
- 16) Possible motion to reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda
- 17) Adjourn