

Village of Spencer
Regular Board of Trustees Meeting
November 11, 2024 – 6:30 P.M.
Spencer Municipal Complex

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Verification of compliance with open meeting law
- 4) Roll Call
- 5) Agenda order changes
- 6) Approval of Minutes
 - a) Regular Board of Trustees – October 14, 2024
 - b) Special Board of Trustees – October 22, 2024
- 7) Public Comments
- 8) Announcements
- 9) Public Works' Report – a brief summary of the Public Works Department's activity since the last meeting
- 10) Police Chief's Report – a brief summary of the Police Department's activity since the last meeting
- 11) President's Comments – for informational purposes only
- 12) New Business
 - a) Discussion and possible action on Resolution 2024-11, Discontinuation of a Public Way, that being portions of E Wendell and E Loisa Street.
 - b) Discussion and possible action on a Planning Commission recommendation to approve a CSM for Tom Schafer at 710 N LaSalle Street.
 - c) Discussion and possible action on a Board recommendation to raise the monthly garbage fee from \$8 to \$9 effective November 1, 2024.
 - d) Discussion and possible action on a Clerk recommendation to forgive late fees associated with the October W/S/G/R bills that were lost in the mail.
 - e) Discussion and possible action on a new developer's agreement for SC Swiderski.
 - f) Discussion and possible action to approve the application of a 10% surcharge on all delinquent water and sewer utility bills as of September 25, 2024 that are unpaid as of November 15, 2024.
 - g) Discussion and action to approve authorizing the Village Clerk to place all past due bills as of September 25, 2024 and unpaid as of November 15, 2024 on the 2024 Real Estate Tax Roll for collection.

- h) Discussion and possible action on a Funktion recommendation to approve S.D. Ellenbecker's Pay Request #3 for the Band Shelter project for an amount of \$114,534.00.
 - i) Discussion and possible action on a Town & Country recommendation to approve a proposal by American Engineering Testing for excavation observation associated with the Well #7/WTP #2 project for an estimated amount of \$4,436.50.
 - j) Discussion and possible action on a Town & Country recommendation to approve Ellis Stone's Pay Request #1 for the Well #7/WTP #2 project in the amount of \$364,561.60.
 - k) Discussion and possible action on a Town & Country recommendation to approve Switlick & Son's Change Order #2 for the Park Street project for an additional \$27,745.00.
 - l) Discussion and possible action on a Town & Country recommendation to approve Switlick & Son's Pay Request #4 for the Park Street project for \$438,920.61.
 - m) Discussion and possible action on a Town & Country recommendation to approve Tri-City's Change Order #2 for the Madison Street project for an additional \$70,625.75.
 - n) Discussion and possible action on a Town & Country recommendation to approve Tri-City's Pay Request #5 for the Madison Street project for \$310,305.22.
 - o) Discussion and possible action on a Town & Country recommendation to approve Tri-City's Pay Request #2 for the Pine & Hemlock Lift Stations project for an amount of \$31,853.50.
 - p) Discussion and possible action on Operator licenses for Madison Cook and Zachary Baum.
 - q) Discussion and possible action on the approval of current vouchers
- 13) Clerk's Report – a brief summary of the Clerk's recent activity since the last meeting, and a listing of recent building permits
- 14) Fire & Ambulance Commission meeting – a brief summary of the October 17, 2024 meeting.
- 15) Committee Reports – a brief summary of recent committee activity since the last meeting, if any, and to schedule future meetings as necessary
- a) Finance and Personnel Committee
 - b) Utilities and Equipment Committee
 - c) Parks and Buildings Committee
 - d) Health and Emergency Government Committee
 - e) Economic Development and Main Street Committee
 - f) Streets and Sidewalks Committee
- 16) Adjourn