

**Village of Spencer**  
**Minutes of Regular Board of Trustees Meeting**  
**August 12, 2024 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Helgestad verified that open meeting laws were followed.

**Roll Call**

Trustees Jicinsky, Hoes, Krause, White, and Toufar were present. Trustees Carolfi and Schafer were absent. Also present were Clerk Helgestad, Town & Country Engineer Max Tibbitt, Public Works Pat Mateer and Police Chief Shawn Bauer.

There were no agenda order changes.

**Approval of Minutes**

(Jicinsky)(Hoes) was carried to dispense with the readings of the Regular July 15, 2024 meeting minutes and approve them as printed.

**Public Comments**

John Small was present to introduce himself as a candidate for the 86<sup>th</sup> District Assembly.

**Announcements**

There will be a Fire and Ambulance Commission meeting on September 5, 2024 at 7:00 p.m. and a Joint review Board meeting on September 9, 2024 at 8:0 a.m.

Pat Mateer presented the Public Works report.

Chief Shawn Bauer presented the Police report.

President Toufar read a thankyou card from Will Garton.

**New Business**

(Hoes)(White) was carried to approve new wastewater rates effective November 1, 2024. Residential OM&R rate of \$11.79 per 1000 gallons, Land O'Lakes OM&R rate of \$5.85 per 1000 gallons, Surcharge Rates: TSS \$0.26 per pound, BOD \$0.44 per pound, TP \$9.54 per pound, and NH3 \$0.44 per pound, and Holding Tank Rate of \$17.81 per 1000 gallons.

(Hoes)(Krause) was carried to approve Resolution 2024-7, "A Resolution Adopting the Spencer Safe Routes to School Plan, July 2024 Revision".

(Krause)(Hoes) was carried to approve the State/Municipal Agreement for Infrastructure Transportation Alternatives Program (TAP) Project.

Jicinsky volunteer to sit as the Village representative at the upcoming Joint Review Board meeting.

(White)(Krause) was carried on a unanimous roll-call vote to approve SD Ellenbecker Pay Request #1 for the Band Shelter project in the amount of \$30,600.00.

(Jicinsky)(Krause) was carried on a unanimous roll-call vote to approve Tri-City Pay Request #1 for the Pine Street & Hemlock Street Lift Station project in the amount of \$10,065.25.

Discussion with no action taken on the 2024 Park Street – Street and Utility Improvements Request for Information, RFI #1, to provide concrete pavement in place of asphalt pavement in select areas of S Park Street at a total cost difference of \$209,952.00.

(Hoes)(Krause) was passed by unanimous roll call vote to approve current vouchers.

Helgestad presented the Clerks Report.

**Committee Reports**

Finance and Personnel Committee – Chairman Hoes had no report.

Utilities and Equipment Committee – Chairman Schafer was absent, no report.

Parks and Buildings Committee – Chairman White had no report. Jicinsky asked for an update on the potential second ARC Park driveway. Helgestad reported they were still in the information gathering phase.

Health and Emergency Government Committee – Chairman Krause had no report.

Economic Development and Main Street Committee – Chairman Carolfi was absent, no report.

Streets and Sidewalks Committee – Chairman Jicinsky had no report.

(Hoes)(Krause) was carried to adjourn at 7:49 p.m.

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Harry Toufar, Village President

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Chris Helgestad, Clerk