

**Village of Spencer**  
**Regular Board of Trustees Meeting**  
**August 12, 2024 – 6:30 P.M.**  
**Spencer Municipal Complex**

- 1) Call to Order
- 2) Verification of compliance with open meeting law
- 3) Pledge of Allegiance
- 4) Roll Call
- 5) Agenda order changes
- 6) Approval of Minutes
  - a) Regular Board of Trustees – July 15, 2024
- 7) Public Comments
- 8) Announcements
  - a) Fire and Ambulance Commission Meeting – September 5, 2024 at 7:00 p.m.
  - b) Joint Review Board meeting – September 9, 2024 at 8:00 a.m.
- 9) Public Works’ Report – A brief summary of the Public Works Department’s activity since the last meeting
- 10) Police Chief’s Report – A brief summary of the Police Department’s activity since the last meeting
- 11) President’s Comments – for informational purposes only
- 12) New Business
  - a) Discussion and possible action on setting new wastewater rates effective November 1, 2024
    - i) Residential OM&R rate \$11.79 per 1000 gallons, up from \$11.09
    - ii) Land O’Lakes OM&R rate \$5.85 per 1000 gallons, no change
    - iii) Surcharge Rates:
      - (1) TSS \$0.26 per pound, no change
      - (2) BOD \$0.44 per pound, up from \$0.43
      - (3) TP \$9.54 per pound, up from \$7.37
      - (4) NH3 \$0.44 per pound, down from \$0.45
    - iv) Holding Tank Rate \$17.81 per 1000 gallons, up from \$16.02
  - b) Discussion and possible action on Resolution 2024-7, “A Resolution Adopting the Spencer Safe Routes to School Plan, July 2024 Revision”. This revision incorporates changes to include a potential sidewalk on the west side of N Pacific Street between the Vertrans Park and Main Street.
  - c) Discussion and possible action on approving the State/Municipal Agreement for Infrastructure Transportation Alternatives Program (TAP) Project. This agreement covers a portion of the Spencer Safe Routes to School Plan under an 80%/20% Federal pass-through matching funding grant.

- d) Discussion and possible action on appointing a Village Trustee to the Joint Review Board overseeing our Tax Increment Districts.
  - e) Discussion and possible action on SD Ellenbecker Pay Request #1 for the Band Shelter project in the amount of \$30,600.00.
  - f) Discussion and possible action on Tri-City Pay Request #1 for the Pine Street & Hemlock Street Lift Station project in the amount of \$10,065.25.
  - g) Discussion and possible action on Switlick & Sons Pay Request #1 for the Park Street project in the amount of \$482,373.50.
  - h) Discussion and possible action on the 2024 Park Street – Street and Utility Improvements Request for Information, RFI #1, to provide concrete pavement in place of asphalt pavement in select areas of S Park Street at a total cost difference of \$209,952.00.
  - i) Discussion and possible action on the approval of current vouchers.
- 13) Clerk's Report – a brief summary of the Clerk's recent activity since the last meeting, and a listing of recent building permits
- 14) Committee Reports
- a) Finance and Personnel Committee – for informational purposes only and to schedule future meetings
  - b) Utilities and Equipment Committee – for informational purposes only and to schedule future meetings
  - c) Parks and Buildings Committee – for informational purposes only and to schedule future meetings
  - d) Health and Emergency Government Committee – for informational purposes only and to schedule future meetings
  - e) Economic Development and Main Street Committee – for informational purposes only and to schedule future meetings
  - f) Streets and Sidewalks Committee – for informational purposes only and to schedule future meetings
- 15) Adjourn