

Village of Spencer
Minutes of Regular Board of Trustees Meeting
May 13, 2024 – 6:30 P.M.
Spencer Municipal Complex

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Carolfi, Jicinsky, Hoes, Schafer, Krause, White, and Toufar were present.

Approval of Minutes

(Carolfi)(Hoes) was carried to dispense with the readings of the previous Regular Board of Trustees meeting minutes and approve them as printed,

Public Comments

Josh Rinehart was present to comment on the Clark Street/Park Street intersection and the impact road closures have on his business.

Announcements

Open Book was held May 13 at 2:00 p.m. A Public Hearing was held at 6:20 p.m. for an application to exceed the pet limit. Open Book will be held at 2:00 p.m. on May 13. The Hwy 13 Mill and Overlay project will have a pre-construction meeting on May 16 at 2:00 p.m. A Public Involvement Meeting for the Willow Drive project will be held on May 16 at 6:00 p.m.

John Dunbar presented the Public Works report.

Chief Shawn Bower presented the Police report.

President Toufar had no report.

(Jicinsky)(Hoes) was carried to approve the 2024 Citizen Committee appointments.

(Krause)(White) was carried to approve the 2024 Village Board Standing Committee appointments.

(Jicinsky)(Hoes) was carried to approve the 2024 Board of Review appointments.

There was no old business.

New Business

Fran Utne was present to speak on the use of decorative flags.

Malachi David was present to speak in favor of his application to exceed the pet limit. (Carolfi)(Krause) was carried to approve the application to exceed the pet limit for Malachi David at 509 E Maple Street.

Joe Hass of Hawkins Ash presented the 2023 audit report by phone. (Carolfi)(Jicinsky) was carried to approve the 2023 Audit Report.

(Jicinsky)(Hoes) was carried to approve the proposed Certified Survey Map to subdivide the parcel at 102677 Century Road as allowed by the Village's extra-territorial zoning jurisdiction.

(Carolfi)(Schafer) was carried to approve the residential driveway width variance policy.

(Schafer)(Krause) was passed by unanimous roll call vote to approve the Contract for Assessment Services by Gregory Schmidt.

(Jicinsky)(Carolfi) was carried to pass Resolution 2024-4, a Resolution for the sale of fermented malt beverages in public parks in the Village of Spencer by Officers and/or Employees.

(Schafer)(Hoes) was carried to approve the Site Lease Agreement with Country Wireless. Carolfi abstained.

(Hoes)(Schafer) was carried to approve Ethan Perrine's request to be paid for his time to practice for and to attend the 2024 WEFTEC Operators Challenge in New Orleans.

(Schafer)(Carolfi) was passed by unanimous roll call vote to approve committing the funds necessary, up to \$15,522.24, to cover the shortfall in current donations to receive the B. A. & Esther Greenheck Foundation grant for the Band Stage.

(Schafer)(Hoes) was passed by unanimous roll call vote to award the Band Stage contract to S.D. Ellenbecker for a total cost of \$243,641, including a base bid of \$355,020 and deductions for both alternates #1 and #2 totaling \$111,379.

(Carolfi)(Krause) was carried to approve replacing the roof at the water treatment plant by G.T. Roofing and Concrete for a cost of \$8721.

(Carolfi)(Jicinsky) was carried to approve Ordinance 24-1, an ordinance to amend Ordinance 193-3B(3), an ordinance adopting dwelling standards for additions and alterations.

(Schafer)(Carolfi) was carried to approve Ordinance 24-2, an ordinance to amend Ordinance 18-1, an ordinance prohibiting fabric structures.

(Schafer)(Krause) was carried to approve an Operator's License for Herman Kole.

(Carolfi)(Jicinsky) was passed by unanimous roll call vote to approve current vouchers.

Administrator Helgestad presented the Clerks Report.

Committee Reports

Finance and Personnel Committee – Chairman Hoes provided a verbal report of the recent Finance and Personnel meeting. He also requested another committee meeting to be held in the future.

Utilities and Equipment Committee – Chairman Schafer had no report.

Parks and Buildings Committee – Chairman White had no report.

Health and Emergency Government Committee – Chairman Krause had no report. He requested a committee meeting to review the draft Backyard Chicken Ordinance.

Economic Development and Main Street Committee – Chairman Carolfi had no report.

Streets and Sidewalks Committee – Chairman Jicinsky had no report.

(Carolfi)(Krause) was carried to adjourn at 8:33 p.m.

Harry Toufar, Village President

Chris Helgestad, Clerk