

Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, December 11, 2023 – 6:30 P.M.
Spencer Municipal Complex

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Jicinsky, Carolfi, White, and Krause were present.

Approval of Minutes

(Hoes)(Jicinsky) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and Special Board of Trustees meeting minutes and approve them as printed.

Public Comments

Public comments were made regarding the raze order at 703 N LaSalle St and placement of a wind chime in the Veteran's Park.

Announcements

There were no announcements.

Public Works' Report

Deb reported that Public Works has been painting, cleaning, and getting snow plowing equipment ready.

Police Chief's Report

Officer Brad Bauer reported for Chief Bauer that, during the month of November, officers handled 191 calls for service, issued 27 citations and 2 warnings. He reported that Shawn had attended meetings at Spencer Kids Group and Safe Routes to School. Reminder that Winter Parking Regulations are in effect. "No person shall park any vehicle on any street in the Village of Spencer between the hours of 2:00 AM and 6:00 AM November 1 through April 1."

President's Report

President Toufar had nothing to report.

Old Business

There was no old business.

New Business

Tabled discussion and action on Everyone Can Play additional equipment.

(Carolfi)(Hoes) was carried to approve an extension of the raze order at 703 N LaSalle St, with permission from the owner for the raze to go to bid, and owner to remove remaining items and put them in storage, with trustee Jicinsky abstaining.

(Krause)(Jicinsky) was carried to approve placing a wind chime in the Veteran's Park with options to change if offensive, with trustee Carolfi opposing.

(Carolfi)(Krause) was carried to approve appointing election inspectors for the 2024-2025 term.

(Jicinsky)(White) was carried to approve a proposal from Partners Bank for 2023 financing.

(Carolfi)(Hoes) was carried to approve accepting the Urban Forestry Grant Award.

(Carolfi)(Jicinsky) was carried to approve a 60-month Cintas agreement for uniforms and mats.

(Carolfi)(Krause) was carried by unanimous roll call vote to approve the purchase of a Bobcat Compact Excavator for 2024 at \$79,750.33.

(Jicinsky)(Carolfi) was carried by unanimous roll call vote to approve ordering the 2024 budgeted vacuum excavator in 2023 billed in 2024 for an approximate cost of \$63,833.94.

(Carolfi)(Jicinsky) was carried by unanimous roll call vote to approve a proposal for insurance from Spectrum Insurance Agency.

(Jicinsky)(Carolfi) was carried to table the resolution to adopt the Spencer Safe Routes to School Plan.

(Carolfi)(Hoes) was carried to approve to forgive local and school tax equivalents for the Water Utility to the Village for the year 2022, and set the tax amount to the Water Utility to zero

(Carolfi)(Jicinsky) was carried to approve authorization for the Village Treasurer to deposit funds in the depository of Partners Bank.

(Jicinsky)(Carolfi) was carried to table action on replacement of the Plow Truck.

(Carolfi)(Jicinsky) was carried to approve action regarding reentering the PFAS litigation.

(Jicinsky)(Hoes) was carried by unanimous roll call vote to approve a Soil Boring RFP for Park Street at an estimated cost of \$15,000 - \$18,000.

(Krause)(White) was carried to approve issuance of Operators' Licenses for Hailee Bohman and Savannah Giles.

(White)(Carolfi) was carried by unanimous roll call vote to approve current vouchers.

Clerk's Report

Building permits issued to Harry Toufar located at 509 W Roberts St to remodel a bathroom with an approximate value of \$4,000, Neil Schauer located at 305 S Tyler St to install a roof mounted solar system for an approximate value of \$25,652, Jim Zahn located at 700 W Clark St to replace countertops with an approximate value of \$6,100, Protect Door located at 1010 S Pacific St to add a new sign with an approximate value of \$10,300, Lynne Freezy located at 607 S Jefferson St to install a roof mounted solar PV system with an approximate value of \$30,000, RHP Properties (Willow MH Court) to install 2 mobile homes on lots 6 and 27 in 2023 and 4 mobile homes on lots 21, 23, 24, and 37 in 2024 with approximate values of each mobile home at \$12,000, Mid-Wisconsin Concrete & Excavating located at 1001 S Madison St to install new signage at an approximate value of \$6,655.00.

Committee Reports

Finance and Personnel Committee – Chairman Hoes reported on SKG, new group doing an excellent job and relationships seem to be rebounding. Other matters to be discussed in closed session.

Utilities and Equipment Committee – No report.

Parks and Buildings Committee – Chairman White encourages Everyone can Play to discuss further plans.

Health and Emergency Government Committee – Chairman Krause had nothing to report.

Economic Development and Main Street Committee – Chairman Carolfi had nothing to report.

Streets and Sidewalks Committee – Chairman Jicinsky discussed soil samples.

(Carolfi)(Hoes) was carried by unanimous roll call vote to approve entering into Closed Session per Wis. Stats. 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85 (e) Deliberating or negotiating the

purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Discussion had on applicants for Deputy Clerk Treasurer position.

Discussion had on wage range for above position.

(Hoes)(Jicinsky) was carried by unanimous roll call vote to approve reconvening into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Carolfi)(Hoes) was carried to approve trustee Hoes to work with Deb & Chris to transition to Deputy Clerk Treasurer.

(Carolfi)(Krause) was carried to adjourn at 9:14 pm.

Harry Toufar, Village President

Deb Schafer, Clerk