

**Village of Spencer**  
**Minutes of Regular Board of Trustees Meeting**  
**Monday, October 9, 2023 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

**Roll Call**

Trustees Hoes, Jicinsky, Carolfi, Schafer, Krause and White were present.

**Approval of Minutes**

(Hoes)(Schafer) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

**Public Comments**

Sophia Felix, Little Miss Spencerama, requested permission to raise funds for handicapped swings in the Village playgrounds.

**Announcements**

There were no announcements.

**Public Works' Report**

Paul reported that we got our water sanitary survey report from the DNR on our water system. We have no significant deficiencies, but do have a few deficiencies that we need to correct by December 31<sup>st</sup>. The guys finished jetting for the year, and completed approximately 20,000 feet. Finally, we discovered a very high PH level influent from Land O' Lakes. Apparently, they have chemical pipes in our manhole that is under their plant. They were able to identify a leak quickly and were able to stop it.

**Police Chief's Report**

Chief Bauer reported that, during the month of September, officers handled 206 calls for service and issued 18 citations.

**President's Report**

President Toufar had nothing to report.

**Old Business**

There was no old business.

**New Business**

Mark Barden of Town & Country Engineering, Inc. presented on the hold up on the Madison Street Project.

(Carolfi)(Hoes) was carried to approve Change Order #1 with Tri-City Concrete Contractors increasing the Madison St Project in the amount of \$8,444.50.

(Schafer)(Krause) was carried by unanimous roll call vote to approve Pay Request #1 from Tri-City Concrete Contractors for the Madison St Project in the amount of \$134,756.46 (included in vouchers).

(Krause)(Hoes) was carried to approve Resolution 2023-11 "A Resolution to Support the Projects Identified in the TAP Application Titled: "Spencer Sidewalks & Crossings".

(Schafer)(Carolfi) was carried to approve a proposal from McMahon to update our GIS.

(Schafer)(Krause) was carried to approve an Election Services Agreement with Marathon County.

(Hoes)(Carolfi) was carried to approve increasing the safety shoe reimbursement in the Personnel Policy to \$250.

(Schafer)(White) was carried to approve issuance of a Temporary Class "B" and "Class B" Retailer's License for the Spencer Area Fire Department located at 206 E Willow Dr for their Fall Fest.

(Hoes)(Carolfi) was carried to approve issuance of a Temporary Class "B" and "Class B" Retailer's License for the Spencer Kids Group located at 117 E Clark St for their Piano Guys Event.

(Carolfi)(Krause) was carried to approve issuance of a Temporary Operator's License for Jeremy Vogal, Pat Mateer, and Paul Hensch.

(Schafer)(Krause) was carried to approve issuance of an Operator's License for Jayden Bymers.

The Quarterly Budget was reviewed.

(Schafer)(White) was carried by unanimous roll call vote to approve current vouchers.

#### **Clerk's Report**

Building permits issued to Alpha Processing located at 801 S Madison St for a sign with an approximate value of \$5,900 and Brenda Porter located at 211 Willow Dr Lot 4 for a new deck with an approximate value of \$500.

#### **Committee Reports**

Finance and Personnel Committee – Chairman Hoes reported on the negotiations with the Public Works.

Utilities and Equipment Committee – Chairman Schafer had nothing to report.

Parks and Buildings Committee – Chairman White had nothing to report.

Health and Emergency Government Committee – Chairman Krause reported on the Safe Routes to School meeting and set a new meeting for October 16 to discuss the changes to the Safe Routes to School plan.

Economic Development and Main Street Committee – Chairman Carolfi had nothing to report.

Streets and Sidewalks Committee – Chairman Jicinsky had nothing to report.

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve entering into Closed Session per Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The Board discussed the Public Works Agreement.

(White)(Carolfi) was carried by unanimous roll call vote to approve reconvening into Open Session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Hoes)(White) was carried to approve entering into a 3-year contract with the Public Works.

(Schafer)(White) was carried to adjourn at 8:04 pm.

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Harry Toufar, Village President

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Paul Hensch, Clerk