

**Village of Spencer**  
**Minutes of Regular Board of Trustees Meeting**  
**April 8, 2024 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

**Roll Call**

Trustees Carolfi, Jicinsky, Hoes, Schafer, Krause, White, and Toufar were present.

(Carolfi)(Hoes) to amend the agenda to include approval of additional meeting minutes.

**Approval of Minutes**

(Carolfi)(Krause) was carried to dispense with the readings and approve as printed, the previous Regular Board of Trustees meeting minutes and the March 11 Special Board meeting minutes.

Eric Carlson of Ellis Stone, and Greg Droessler of Town and Country were present to speak about the Well #7 Water Treatment Plant project.

**Announcements**

Open Book has been scheduled for May 13, 2:00 p.m. at the Spencer Municipal Complex. Board of Review has been scheduled for May 20, 6:00 p.m. at the Spencer Municipal Complex. A Band Stage fundraising breakfast has been scheduled for Sunday, April 21 from 7 a.m. to noon at Spencer Kids Group.

Will Garton presented the Public Works report.

Chief Shawn Bower presented the Police report.

President Toufar had no report.

There was no Old Business.

**New Business**

(Carolfi)(Schafer) was carried by unanimous roll call vote to award the contract for the 2024 Pine Street and Hemlock Street Lift Station Upgrades, contingent upon the DNR's Clean Water Fund approval, to Tri-City Contractors, Inc. in the amount of \$449,995.00.

(Jicinsky)(Carolfi) was carried by unanimous roll call vote to award the contract for the Well #7 Water Treatment Plant – Contract B, contingent upon the DNR's Safe Drinking Water Loan approval, to Ellis Stone Construction Co., Inc. in the amount of \$5,005,798.58.

Trustee Hoes asked about construction observation during the Well #7 project. Eric Carlson and Greg Droessler explained the process and opportunities for oversight.

(Hoes)(Schafer) was carried by unanimous roll call vote to approve Task Order #6 from Town & Country for Construction Engineering and Resident Engineer Services for Well #7 Water Treatment Plant.

(Jicinsky)(Krause) was carried to allow a second driveway at 103 S. Haslow Street.

(Schafer)(Krause) was carried to rent farmland in the Graupner Subdivision for the 2024 crop year to Fellenz Custom Field Work.

(Schafer)(Hoes) was carried to approve the Wi-Fi antenna agreement with the Marathon County Public Library.

Administrator Helgestad presented the quarterly budget report.

(Carolfi)(Jicinsky) was carried by unanimous roll call vote to approve the current vouchers.

Administrator Helgestad presented the Clerks Report.

**Committee Reports**

Finance and Personnel Committee – Chairman Hoes reminded the Board of the Roving Helper job interviews on April 16.

Utilities and Equipment Committee – Chairman Schafer had no report.

Parks and Buildings Committee – Chairman White had no report. Administrator Helgestad reported on recent interest in a community garden.

Health and Emergency Government Committee – Chairman Krause had no report.

Economic Development and Main Street Committee – Chairman Carolfi had no report.

Streets and Sidewalks Committee – Chairman Jicinsky had no report.

(Schafer)(Jicinsky) was carried to adjourn at 7:38 p.m.

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Harry Toufar, Village President

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Chris Helgestad, Clerk