

Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, January 8, 2024, 6:30 P.M.
Spencer Municipal Complex

President Toufar called the meeting to order at 6:35 pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Carolfi, Jicinsky, Hoes, Krause and White were present.

Approval of Minutes

(Jicinsky)(Carolfi) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

(Hoes)(Jicinsky) was carried to dispense with the reading of the December 14, 2023 Special Board of Trustees meeting minutes and approve them as printed.

Public Comments

Seth Johnson from Faith Journey Church expressed an interest in purchasing the property at 703 N LaSalle for the purpose of installing a sign for the church.

Announcements

Audit is set for February 27-29, 2024.

Bid opened for RAZE of home at 703 N LaSalle St.

Public Works' Report

Deb reported that the water department treated 3.035 million gallons in December. Well #1 cleaning rehab was completed and after cleaning the well output was increased by over 30%. After sampling to verify it was safe, it was brought back online just before Christmas. Year-end DNR sampling and reporting was completed. We are working on updating the private well information and permits and letters were sent to residents with the private wells. We received our new backwash pump and will be installing it in January. Trevor Ackman has been working in the Wastewater Plant. Congratulations to Ethan and Miranda Perrine on the birth of their daughter, Olive Noelle Perrine, born on Christmas Day. Christmas decorations have been taken down. The ice rink is filled. Mike Engevold installed a laptop in the truck so he can do diggers with the GIS.

Police Chief's Report

Chief Bauer reported that, during the month of December, officers handled 140 calls for service, issued 32 citations and 2 written warnings. Chief Bauer attended Spencer Kids Group meeting. Chief Bauer encourages citizens that leave for an extended time to stop at the police department and complete a vacant home form. This form will allow the police department to contact citizens should anything happen at their property while they are away.

President's Report

President Toufar had nothing to report.

Old Business

Bids regarding RAZE of home at 703 N LaSalle St were received from PGA \$8,275.10, Allen & Company \$25,000.00, Haas & Sons \$18,045.00, and Earth, Inc. \$16,965.00.

(Carolfi)(Krause) was carried to approve accepting the RAZE bid received from PGA, with Trustee Jicinsky abstaining.

New Business

(Carolfi)(Hoes) was carried to approve the Long-Term Stormwater Management Maintenance Agreement for the Business Park Project drafted by Town & Country Engineering, Inc.

(Carolfi)(Krause) was carried to approve the USDA Voluntary Permanent Base Acre Reduction Agreement.

(Carolfi)(White) was carried by unanimous roll call vote to approve the services of Hawkins, Ash CPAs, LLP.

(White)(Carolfi) was carried to approve written notice be sent to Code RED/Onsolve to discontinue service and look for another option.

(Jicinsky)(Carolfi) was carried to approve issuance of a Temporary Class "B"/"Class B" Retail License for Spencer Swamp Stompers for January 27th Antique Snowmobile Show.

(Jicinsky)(Hoes) was carried to approve issuance of Temporary Operator's License for Amy Weber for the Spencer Swamp Stompers January 27th Antique Snowmobile Show.

(Hoes)(Krause) was carried to approve issuance of Temporary Operator's License for Bruce Bonitz for the Spencer Swamp Stompers January 27th Antique Snowmobile Show.

(Carolfi)(Krause) was carried to approve Option 2 of Spencer Safe Routes to School Plan.

(Hoes)(Carolfi) was carried to approve an agreement with Wolfgram, Gamoke & Hutchinson, S.C. for legal representation in 2024-2026.

(Carolfi)(Hoes) was carried by unanimous roll call vote to approve current vouchers, with the exception of Onsolve (Code RED).

Clerk's Report

Building permit issued to Ryan Miller/Makayla Becker to move a mobile home into Lot 13 at Willow Grove MHC, 211 Willow Dr.

Deb and Chris provided an update on our Business Park, Lift Stations, and Well #7 projects. All is on schedule except for the few issues with wetland permits. Balance information from 12/31/2023 was not reported on.

Committee Reports

Finance and Personnel Committee – Chairman Hoes had nothing to report.

Utilities and Equipment Committee – no report.

Parks and Buildings Committee – Chairman White reported on the possibility of making a display case in hall for the Legion.

Health and Emergency Government Committee – Chairman Krause had nothing to report.

Economic Development and Main Street Committee – Chairman Carolfi had nothing to report.

Streets and Sidewalks Committee – Chairman Jicinsky reported that the specifications and drawings of the new fire truck have been approved and that the truck may be received as early as November. Interest has accrued on the money already paid and should be credited back. There are plans to replace the alarm system at the fire department, and membership is high at 42 or 43 volunteers.

(Carolfi)(Jicinsky) was carried by unanimous roll call vote to approve entering into Closed Session per Wis. Stats. 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Discussion on the Administrator/Clerk/Treasurer and Deputy Clerk/Treasurer positions.

Discussion on pay for above positions.

Discussion on the open PW/WWTP position.

(Carolfi)(Jicinsky) was carried by unanimous roll call vote to approve reconvening into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Carolfi)(Jicinsky) was carried to approve reinstatement of Deb Schafer as Deputy Clerk/Treasurer.

(Jicinsky)(Carolfi) was carried to approve Chris Helgestad as Administrator/Clerk/Treasurer.

(Carolfi)(Hoes) was carried to adjourn at 8:26 pm.

Harry Toufar, Village President

Chris Helgestad, Clerk