

**Village of Spencer**  
**Minutes of Regular Board of Trustees Meeting**  
**Monday, June 5, 2023 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Toufar called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

**Roll Call**

Trustees Hoes, Jicinsky, Carolfi, Schafer, Krause, and White were present.

**Approval of Minutes**

(Carolfi)(Jicinsky) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

**Public Comments**

There were none.

**Announcements**

There were none.

**Public Works' Report**

Paul Hensch reported that the Village received our PFAS test results and we pass all requirements from the DNR. American Asphalt was in town and did our paving. Shawn and I attended the Safe Routes to School Task Force meeting. Developing this report is the first step in getting grant funding. Funds can be used for a variety of things from sidewalks and signage.

**Police Chief's Report**

Chief Bauer reported that, during the month of May, officers handled 261 calls for service, issued 36 citations and 3 warnings.

**President's Report**

President Toufar reported on a tree planted in memory of former clerk Jerry Kobs at ARC Park.

**Old Business**

There was none.

**New Business**

(Jicinsky)(Hoes) was carried to approve the 2022 Audit.

Greg Droessler with Town & Country Engineering presented on the status of Well #7.

(Carolfi)(Hoes) was carried by unanimous roll call vote to approve Resolution 2023-5 "A Resolution to Amend the 2023 Budget".

(Jicinsky)(Carolfi) was carried by unanimous roll call vote to approve the agreement with Quest Engineering for the Willow Street Project.

(Carolfi)(Krause) was carried to approve the 2022 CMAR and Resolution 2023-6 "2022 Compliance Maintenance Annual Report".

(Schafer)(Carolfi) was carried to approve allowing employees to use the F-550 and to fill it with fuel after they are done. This will be considered on a case-by-case basis.

(Jicinsky)(Krause) was carried to approve renewal of a “Class A” fermented malt beverage and intoxicating liquor license to Kwik Trip @ 410 S Pacific Street.

(Krause)(Carolfi) was carried to approve renewal of a “Class B” fermented malt beverage and intoxicating liquor license to Nuts Deep II North @ 103 E Clark Street and My Brother’s Place @ 113 E Clark Street.

(Carolfi)(White) was carried to approve issuing operator’s licenses to Terra Schwark, Roberta Schafer, Holly Weyer, Cara Weigel, Amy Breitung, Dion Behm, Tanya Altman, Kenneth Frank, Mollie Dayton, Danielle Reuter, Patricia Frisch, Brittany Johns, Carol Carman, Michelle Cole, Heather Kramas, Karen Vetterkind, Marilyn Immerfall, Matthew Schweiger, Kerstin Schuh, Tammy Leichtman, Katie Severson, Trish Aldrich, Tracey Ackman, Becky Gorst, William Gorst, Jody Sandley, Nicholas Weister, Stephanie Kaiser, Zachary Krasselt, Maria Schoenfuss, Serena Bauer, Brittany Johnson, Amanda VanDerLeest, Kailyn Anderson, Ashley Prusinski, and Shihanna Buker.

(Carolfi)(White) was carried to approve issuance of cigarette and tobacco products retail licenses to Dollar General @ 208 S Pacific Street and Kwik Trip @ 410 S Pacific Street.

(Hoes)(Krause) was carried by unanimous roll call vote to approve current vouchers.

(Jicinsky)(Hoes) was carried to approve staff to prepay “regular monthly bills for June”.

### **Clerk’s Report**

Building permits issued to Ron Staples located at 608 E Clark Street for a Gazebo with an approximate value of \$6,000, Kevin Bradley located at 806 W Roberts to replace siding with an approximate value of \$4,500, Mike Schroeder located at 301 W Roberts for a new porch with an approximate value of \$10,000, Spring Schermer located at 710 E Hickory for a concrete pad with an approximate value of \$2,500, Eric Zenner for windows siding and changing deck to composite with an approximate value of \$38,000. Troy Reger located at 203 E Main for a greenhouse/lean-to with an approximate value of \$600, Ken Justman located at 407 W Clark to replace AC and furnace with an approximate value of \$7,400, Kelly Tayler located at 703 E Hemlock for a patio with an approximate value of \$1,500, Tom Geldernick located at 711 N LaSalle to replace siding with an approximate value of \$20,000, and Brandi Hagen located at 211 E Willow Dr, Lot 19 for a porch and shed with an approximate value of \$700.

### **Committee Reports**

Finance and Personnel Committee – Chairman Hoes set a meeting for June 22<sup>nd</sup> for interviewing School Resource Officer.

Utilities and Equipment Committee – Chairman Schafer had nothing to report.

Parks and Buildings Committee – Chairman White had nothing to report.

Health and Emergency Government Committee – Chairman Krause had nothing to report.

Economic Development and Main Street Committee – Chairman Carolfi had nothing to report.

Streets and Sidewalks Committee – Chairman Jicinsky had nothing to report.

(Carolfi)(White) was carried by unanimous roll call vote to enter into Closed Session per Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion was held on School Resource Officer.

Discussion was held on K-9 Officer.

Discussion was held on Short Term Disability and Life Insurance Benefits.

Discussion was held on the Administrator.

(Carolfi)(Hoes) was carried by unanimous roll call vote to reconvene into Open Session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Hoes)(Jicinsky) was carried to make a preliminary offer of employment to Tim Kosar, pending a background check, psychology testing, and drug testing.

(Carolfi)(Hoes) was carried to purchase a K-9 Unit from Jessiffany Canine Services LLC.

(Carolfi)(Hoes) was carried to enroll in KC Life Short Term Disability and Life Insurance for full time Village Employees.

(Carolfi)(White) was carried to adjourn at 8:18 pm.

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Harry Toufar, Village President

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Paul Hensch, Clerk