

**Village of Spencer**  
**Regular Board of Trustees Meeting**  
**Monday July 10, 2023 – 6:30 P.M.**  
**Spencer Municipal Complex**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Minutes
  - a) Regular Board of Trustees – June 5, 2023
- 5) Public Comments
- 6) Announcements
- 7) Public Works' Report
- 8) Police Chief's Report
- 9) President's Report
- 10) Old Business
- 11) New Business
  - a) Discussion and action on Change Order #1 from Municipal Well & Pump for Well #7
  - b) Discussion and action on Pay Request #4 from Municipal Well & Pump for Well #7
  - c) Discussion and action on an agreement for Design and Construction Services for Park St with Town and Country Engineering
  - d) Discussion and action on an agreement for Design and Construction Services for the Hemlock and Pine Street Lift Station upgrades
  - e) Discussion and action setting 2024 Sewer Rates
  - f) Discussion and action on K-9 unit
  - g) Discussion and action on fill dirt in the Business Park
  - h) Discussion and action on sending Trevor Ackman to WEFTEC Training and Conference September 30 to October 4
  - i) Discussion and action on allowing Spencer Community Boosters to host camping and to be open till 1 am for clean up at ARC Park August 4 and August 18-20

- j) Discussion and action on applications for operator's licenses for Christine Steckbauer, Sandra Seiler, Alexander Steen-Martin, Ann Dieringer, Dayna Schultz, and Katie Schultz
  - k) Discussion and action on applications for a Temporary Class "B" retail license for the Spencer Area Chamber of Commerce's Music in the Park August 2, 9, 16, 23, 30
  - l) Discussion and action on applications for temporary operators' licenses for Joshua Rinehart, Linda Hinrichsen, and Debra Schafer for the Spencer Area Chamber of Commerce's Music in the Park August 2, 9, 16, 23, 30
  - m) Review of the quarterly budget
- 12) Discussion and action on the approval of current vouchers
- 13) Clerk's Report
- a) Building Permits issued to Robert Arndt located at 207 N Wisconsin St to build a garage with an approximate value of \$15,000, Greg Cook located at 100 E Spruce St to blacktop the driveway and build a shed with an approximate value of \$20,000, Joe Mondloch located at 204 S Haslow St to pour the driveway for an approximate value of \$4,000, Cindy Borgemoen located at 303 S LaSalle St to install a concrete patio with an approximate value of \$1,000, Ron Schuh located at 613 W Main St to install a fence with an approximate value of \$1,600, Larry Cummins located at 101 N Pearl St to install a partition with an approximate value of \$200, Peggy and Chris Helgestad located at 408 W Clark St to install a concrete drive, shed and sidewalks, with an approximate value of \$20,000, Katie Kieffer located at 104 S Madison St for a new garage floor with an approximate value of \$6,000 and Dakota Asset Services located at 1100 S LaSalle St for siding drywall and sheathing with an approximate value of \$900
- 14) Committee Reports
- a) Finance and Personnel Committee
  - b) Utilities and Equipment Committee
  - c) Parks and Buildings Committee
  - d) Health and Emergency Government Committee
  - e) Economic Development and Main Street Committee
  - f) Streets and Sidewalks Committee
- 15) Enter into Closed Session per Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- a) Discuss lead Public Works Position
  - b) Discuss Sale of Land in Graupner Subdivision
- 16) Possible motion to reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda
- 17) Adjourn