

Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, October 12, 2020 – 6:30 P.M.
Spencer Municipal Complex

President Frome called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Schafer, Krause, Carolfi, Hoes, and Toufar were present. Trustee Jicinsky was absent.

Approval of Minutes

(Toufar)(Carolfi) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

Public Comments

There were no public comments.

Announcements

There were no announcements.

Public Works' Report

Paul Hensch reported that RC Pavers should be here this week to begin work on the parking lot and various patches around the Village. The Village received its water permit from the DNR for the Graupner addition. He commented that the project was moving along quickly. He continued by mentioning that hydrants had been flushed and that the Bio-P project at the wastewater treatment plant has been moving smoothly.

Police Chief's Report

Chief Bauer reported that during the month of September officers handled 197 calls for service, issued 39 citations and 41 warnings.

President's Report

President Frome had nothing to report.

Old Business

(Schafer)(Carolfi) was carried to approve the final plat for the Graupner Subdivision.

New Business

(Schafer)(Hoes) was carried by unanimous roll call vote to approve a request from Jon Burnett to allow a daycare at 104 E Burnett St.

(Schafer)(Toufar) was carried by unanimous roll call vote to approve a construction management and on-site representation agreement with McMahon for the Graupner Subdivision-\$129,300.

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve Pay Request #1 from Hass and Sons for the Kobs St Sewer Project- \$269,356.35.

(Toufar)(Krause) was carried by unanimous roll call vote to approve action on leaf pickup.

(Schafer)(Toufar) was carried by unanimous roll call vote to approve allowing the Village Treasurer to prepay Covid-19 related equipment and items by November 7th to qualify for the Routes to Recovery Grant.

(Toufar)(Hoes) was carried to approve authorizing the Village Clerk to place all past due bills as of September 15th, 2020, and unpaid bills as of November 15th, 2020, on the 2021 Real Estate Tax Roll for collection.

The Board reviewed the quarterly budget report.

(Hoes)(Carolfi) was carried to approve an application for a temporary retail license for Spencer Kids Group for Frontline Wrestling, November 7th, at 117 E Clark St.

(Toufar)(Hoes) was carried to approve an operator's license for Connor Jasurda.

(Carolfi)(Krause) was carried by unanimous roll call vote to approve current vouchers.

Clerk's Report

Building permits were issued to Trisha Neyens located at 306 W Clark St to install a fence with an approximate value of \$200, Sandra Griepentrog located at 802 N LaSalle St for a kitchen remodel with an approximate value of \$10,000, Tammy and Chuck Niles located at 403 W Main St to install a fence with an approximate value of \$2,000, Doddie Shaner located at 306 E Clark St to install a fence with an approximate value of \$1,000, Cory Schilling located at 103 Dearborn St to install siding with an approximate value of \$5,000, Duane and Andy Schutz located at 103 E Clark St to install a shed with an approximate value of \$3,000, and Bill Bauer located at 405 S Chestnut St to replace stone on the chimney with an approximate value of \$15,000

Committee Reports

Finance and Personnel Committee – Chairman Hoes reported on a meeting held to discuss the 2021 budget.

Utilities and Equipment Committee – Chairman Schafer reported on a meeting held to discuss the 2021 budget.

Parks and Buildings Committee – Chairman Toufar reported on a meeting held to discuss the 2021 budget.

Health and Emergency Government Committee – Chairman Krause reported on a meeting held to discuss the 2021 budget.

Economic Development and Main Street Committee – Chairman Carolfi reported on a meeting held to discuss the 2021 budget.

Streets and Sidewalks Committee – Chairman Jicinsky was absent.

(Carolfi)(Toufar) was carried by unanimous roll call vote to approve entering into Closed Session, per Wis. Stats. 19.85 (c), for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion was held on the Public Works Contract.

(Toufar)(Krause) was carried by unanimous roll call vote to reconvene into open session, pursuant to Wis. Stats. 19.85(2), for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Carolfi)(Hoes) was carried to approve a 3-year contract with the members of Public Works.

(Carolfi)(Toufar) was carried to adjourn at 7:22 pm.

Pauline Frome, Village President

Paul Hensch, Clerk