

**Village of Spencer**  
**Minutes of Regular Board of Trustees Meeting**  
**Monday, June 8, 2020 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Frome called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Jicinsky, Schafer, Carolfi, Hoes, were present Toufar. Trustee Krause joined the meeting at 7:12 pm.

Approval of Minutes

(Carolfi)(Hoes) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

Public Comments

There were no public comments.

Announcements

There were no announcements.

Public Works' Report

Paul Hensch reported that the refurbishment of the water tower on Park Street has started and that the water tower on LaSalle was in operation. The Village has taken possession of the street sweeper and have started utilizing it. He noted that Melvin and Sons was back to finish the restoration on Main Street and on Park Street. Finally, he reported that there was a typographical error in our wastewater discharge permit relating to our monthly phosphorus average. Working with the Municipal Environmental Group's lawyers, we approved a correction with the DNR.

Police Chief's Report

Chief Bauer reported that, in May, officers handled 234 calls for service.

President's Report

President Frome reported on the Board of Review.

Old Business

There was none.

New Business

(Schafer)(Hoes) was carried to deny the request to rezone 607 and 609 Roberts Street from R-1 Single Family to R-3 Two Family.

(Jicinsky)(Carolfi) was carried to approve a variance to allow a shed in the side yard at 501 W Main Street.

The Board directed the Clerk to look into the modification of Ordinance 480-67(E)(1) Accessory Structures in Special and Residential Districts-Location.

(Hoes)(Toufar) was carried to approve a second driveway at 1109 S LaSalle Street.

(Toufar)(Hoes) was carried to approve an exception to Ordinance 480-52(B)(6) Storage and Parking of Recreational Vehicles to Gene Allar for 2020.

Trustee Krause joined the meeting.

(Toufar)(Jicinsky) was carried to approve opening the Lions Shelter and Meeting Room and a change to the rental agreement to add a \$15 cleaning charge.

(Carolfi)(Schafer) was carried to approve Resolution 2020-4 Compliance Maintenance Annual Report.

(Hoes)(Carolfi) was carried by unanimous roll call vote to approve an agreement for culvert work on N LaSalle Street with Melvin and Sons.

(Jicinsky)(Krause) was carried to approve purchasing 106263 County Road C from the Town of Spencer for \$1.00.

(Carolfi)(Jicinsky) was carried to approve exploring altering the building permit fee structure and increasing building inspections.

(Schafer)(Carolfi) was carried to approve renewal of a "Class A" fermented malt beverage and intoxicating liquor license to Kwik Trip @ 404 S Pacific Street and renewal of a "Class B" fermented malt beverage and intoxicating liquor license to Nuts Deep II North @ 103 E Clark Street and to My Brother's Place @ 113 E Clark Street.

(Toufar)(Hoes) was carried to approve issuance of operator's licenses to Dion Behm; Katie Severson; Karissa Redman; Patricia Frisch; Roberta Schafer; Lynn Oliver; Bethany Williams; Desiray Gomez; Holly Weyer; Carol Carmon; Karen Vetterkind; Trish Aldrich; Becky Gorst; Amanda VonDerleest; Tracey Ackman; Terra Schwark; Lindsey Hinrichsen; Kailyn Anderson; Joshua Pederson; Kennedy Kramas; Angela Kramas; Zachary Krasselt; Stephenie Kaiser; Sarah Bychinski; Daniel Clark and Mollie Mikyska.

(Jicinsky)(Toufar) was carried to approve issuance of annual mobile home licenses to Maurer's Acres (States Avenue Housing LLC) and to Willow Court (Northern Development).

(Carolfi)(Toufar) was carried to approve issuance of cigarette and tobacco products retail licenses to Dollar General @ 208 S Pacific Street and to Kwik Trip @ 404 S Pacific Street.

(Carolfi)(Jicinsky) was carried to approve issuance of a Junk and Salvage Yard License to First Choice Recycling @ 504 E Willow Drive.

(Toufar)(Carolfi) was carried by unanimous roll call vote to approve the current vouchers.

#### Clerk's Report

Paul reported building permits were issued to Pamela Schnasa located at 211 E Willow Drive Lot #18 for the placement of a shed with an approximate value of \$500, Wayne and Charla Hagen located at 411 W Louisa Street for the replacement of a shed with an approximate value of \$4,000, Chris Risch located 203 S Madison to place a shed with an approximate value of \$2,600, Robert Jurrens located at 407 W Louisa Street to build an enclosed porch with an approximate value of \$5,000, SA investments located at 605 E Maple Street to install a fence with an approximate value of \$2,500, Larry Schultz located at 104 E Cedar Street for a garage addition with an approximate value of \$23,000, Brian and Lisa Mikkelson located at 603 S Park Street to build a shed with an approximate value of \$3,500, Spencer School District located at 300 N School Street to upgrade the FACE room and remodel restrooms with an approximate value of \$864,000, and Northern Development for moving a mobile home into 211 E Willow Drive.

#### Committee Reports

Finance and Personnel Committee – Chairman Hoes had nothing to report.

Utilities and Equipment Committee – Chairman Schafer had nothing to report.

Parks and Buildings Committee – Chairman Toufar reported on the committee meeting to discuss reopening the park facilities.

Health and Emergency Government Committee – Chairman Krause had nothing to report.

Economic Development and Main Street Committee – Chairman Carolfi set meeting for June 16, 2020 at 6 pm to discuss setting lot prices in the new subdivision.

Streets and Sidewalks Committee – Chairman Jicinsky had nothing to report.

(Carolfi)(Schafer) was carried to adjourn at 7:49 pm.

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Pauline Frome, Village President

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Paul Hensch, Clerk