

Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, October 14, 2019 – 6:30 P.M.
Spencer Municipal Complex

President Frome called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Jicinsky, Schafer, Wienke, and Toufar were present. Trustee Carolfi was absent.

Approval of Minutes

(Schafer)(Toufar) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

Public Comments

There were none.

Announcements

There were none.

Public Works' Report

Paul Hensch reported on replacing water valves on Park St, Douglas St and Main St, and the repair of hydrants on North LaSalle St and Douglas St. He continued by explaining that all the prep work for paving on Grant St had been done and that the first layer of asphalt was down.

Police Chief's Report

Chief Bauer reported that, in September, officers handled 114 calls for service and conducted 67 traffic stops. Officers issued 43 traffic citations and 24 warnings. Officers investigated 3 traffic crashes.

President's Report

President Frome had nothing to report.

Old Business

There was no old business.

New Business

(Schafer)(Toufar) was carried on a voice vote of 4 to 2 to approve an application to exceed the pet limit.

(Jicinsky)(Hoes) was carried to approve a request to subdivide 104 S. LaSalle Street.

(Jicinsky)(Hoes) was carried to approve a request to subdivide 206 S. Pacific Street.

(Schafer)(Wienke) was carried by unanimous roll call vote to set the 2020 sewer rates at residential \$9.59 per 1,000 gallons, haulers at \$14.52 per 1,000 gallons, and Land O' Lakes at \$5.35 per 1,000 gallons with Land O' Lakes also making quarterly capital payments. The surcharge for total phosphorous was also set to \$5.69 per pound for levels over residential strength.

(Schafer)(Wienke) was carried to approve a 5-year street improvement plan.

(Schafer)(Toufar) was carried by unanimous roll call vote to approve Pay Request #12 from Staab Construction for the WWTP Project.

(Schafer)(Wienke) was carried by unanimous roll call vote to approve a proposal from Jewell, Inc. for the design and construction management of Option B for the wastewater collection system from Park Street to Depot Street, with bids due by the February 2020 meeting.

(Jicinsky)(Hoes) was carried by unanimous roll call vote to approve renewing a contract with HydroCorp for Cross Connection Control Inspection.

(Jicinsky)(Schafer) was carried by unanimous roll call vote to approve Ordinance #241-8, an ordinance establishing and implementing a program to charge user fees for the deployment of public safety services rendered by the Spencer Fire Department and Ambulance Service.

(Schafer)(Toufar) was carried to approve authorizing the Village Clerk to place all past due bills as of September 15, 2019, and all unpaid bills as of November 15, 2019, on the 2020 Real Estate Tax Roll for collection.

(Schafer)(Hoes) was carried to approve the fee for the Lions Shelter to be increased to \$100 and the removal of the alcohol ban in the Meeting Room Policy.

The quarterly budget report was reviewed.

(Toufar)(Hoes) was carried to approve a Temporary Class "B", "Class B" Retail License for the Spencer Kids Group Adult Halloween Dance on November 2nd and 3rd, 2019 at 117 E. Clark Street.

(Wienke)(Toufar) was carried by unanimous roll call vote to approve current vouchers.

Clerk's Report

Paul reported that building permits were issued to Shirley Smith located at 211 E Willow Lot 26 to place a shed with an approximate value of \$550, Tia Garcia located at 211 E Willow Lot 28 to place a shed with an approximate value of \$1,900, Travis Engelberth located at 409 W Roberts to place a shed with an approximate value of \$4,000, Perrine Properties LLC located at 109 N LaSalle for an interior remodel with an approximate value of \$8,000, McNeely Financial Services located at 702 E Willow for installing a new sign with an approximate value of \$5,749, and Spencer School District located at 300 School St for installing a new sign with an approximate value of \$10,550.

Committee Reports

Finance and Personnel Committee – Chairman Hoes set a meeting for October 21, 2019 at 5:30 pm to discuss the 2020 budget.

Utilities and Equipment Committee – Chairman Schafer set a meeting October 29, 2019 at 6 pm to discuss the 2020 budget.

Parks and Buildings Committee – Chairman Toufar reported on the Veteran's Park Bricklaying Ceremony. Chairman Toufar also set a joint meeting with the Health and Emergency Government Committee for October 21, 2019 at 6:30 pm to discuss the budget.

Health and Emergency Government Committee – Chairman Jicinsky had nothing to report.

Economic Development and Main Street Committee – Chairman Carolfi was not present.

Streets and Sidewalks Committee – Chairman Wienke reported on the Joint Utility and Street Committee Meeting where the street capital improvement plan and the old water tower were discussed.

(Schafer)(Toufar) was carried to adjourn at 7:36 pm.

Pauline Frome, Village President

Paul Hensch, Clerk