

Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, December 10, 2018 – 6:30 P.M.
Spencer Municipal Complex

President Frome called the meeting to order at 6:30pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Jicinsky, Carolfi, Schafer, Wienke, and Toufar were present.

Approval of Minutes

(Toufar)(Hoes) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

(Jicinsky)(Toufar) was carried to dispense with the reading of the special meeting minutes of the Board of Trustees held November 19, 2018.

Public Comments

There were none.

Announcements

There were no announcements.

Public Works' Report

Paul Hensch reported on Wastewater Treatment Plant project and that the fine screen has been installed and is in use. The project is close to substantial completion. Christmas lights were put up. Paul mentioned that Jon Burnett and he prepped the lights beforehand and noticed that a lot of the wiring was old and frayed. The Village will be looking into repairing a few of the worst ones and possibly purchasing some new ones next year with the Christmas light fund.

Police Chief's Report

Chief Bauer reported that officers handled 102 calls for service, issued 9 traffic citations, 7 Municipal citations, and 34 warnings. The department investigated 4 traffic accidents and made a total of 3 arrests.

President's Report

President Frome had nothing to report.

Old Business

There was none.

New Business

(Schafer)(Toufar) was carried to table Change Order #3 from Switlick for the Hickory/Truman Project.

(Schafer)(Toufar) was carried to table Pay Request #5 from Switlick for the Hickory/Truman Project.

(Schafer)(Toufar) was carried by roll call vote to approve Change Order #1 from Melvin for the North LaSalle Project with Hoes, Carolfi, Schafer, Wienke, Toufar, and Frome voting for and Jicinsky abstaining.

(Carolfi)(Hoes) was carried by roll call vote to approve Pay Request #6 from Melvin for the North LaSalle Project for \$10,714.05 with Hoes, Carolfi, Schafer, Wienke, Toufar, and Frome voting for and Jicinsky abstaining.

Discussion was held on the Trail Feasibility Study. No action was taken.

(Schafer)(Toufar) was carried by unanimous roll call vote to approve Pay Request #9 from Stabb for the WWTP Project for \$210,057.70.

(Wienke)(Carolfi) was carried to approve an amendment to the contract with McMahon for the development of the wastewater treatment plant fiscal plan.

(Schafer)(Hoes) was carried to accept Spectrum Insurance's proposal for 2019.

(Hoes)(Carolfi) was carried to table the purchase of a generator for the Village Complex.

(Wienke)(Carolfi) was carried to approve an agreement for professional services with Jewel Engineering for the storm sewer modifications on Main St.

(Schafer)(Jicinsky) was carried by unanimous roll call vote to approve forgiving local and school tax equivalents for the Water Utility to the Village for the year 2018, and set the tax amount for the Water Utility to zero.

(Carolfi)(Toufar) was carried by unanimous roll call vote to approve authorization for the Village Treasurer to deposit funds in the depositories of Partners Bank and Citizens State Bank of Loyal.

(Hoes)(Carolfi) was carried to approve authorizing the Clerk and Deputy Clerk to issue checks for tax overpayments.

(Jicinsky)(Schafer) was carried to approve issuance of a Temporary "Class B" and Class "B" alcohol beverage retail license to Spencer Kids Group's New Year's Eve Comedy Club on December 31, 2018 located at 117 E. Clark St.

(Toufar)(Carolfi) was carried to approve issuance of an Operator's License to Amber Horst.

(Toufar)(Jicinsky) was carried to approve payment of current vouchers.

Clerk's Report

A building permit was issued to Terry Prust located at 910 W Clark St to add a sunroom with an approximate value of \$30,000.

Committee Reports

Finance and Personnel Committee – Trustee Hoes set a meeting for the annual review of the Village Administrator.

Utilities and Equipment Committee – Trustee Schafer had nothing to report.

Parks and Buildings Committee – Trustee Toufar had nothing to report.

Health and Emergency Government Committee – Trustee Jicinsky had nothing to report.

Economic Development and Main Street Committee – Trustee Carolfi had nothing to report.

Streets and Sidewalks Committee – Trustee Wienke had nothing to report.

(Carolfi)(Hoes) was carried by unanimous roll call vote to enter into closed session per Wis. Stats. 19.85 (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- a) The trustees discussed employee reviews.

(Toufar)(Carolfi) was carried by unanimous roll call vote to reconvene to open session per Wis. Stats. 19.85(2) for discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Carolfi)(Toufar) was carried to approve recommended bonuses for the employees, with Schafer abstaining.

(Schafer)(Toufar) was carried to adjourn at 8:27 pm.

Pauline Frome, Village President

Paul Hensch, Clerk