

**Village of Spencer**  
**Minutes of Regular Board of Trustees Meeting**  
**Monday, October 8, 2018 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Frome called the meeting to order at 6:30pm.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Jicinsky, Schafer, Wienke, and Toufar were present. Trustee Carolfi was absent.

Approval of Minutes

(Schafer)(Hoes) was carried to dispense with the reading of the previous meeting minutes and approve them as printed.

Public Comments

Cindy & Maria Semenchuk presented on Miss Spencerama. Al Bauer mentioned that he is concerned about deer population. Chief Bauer will look into control options.

Announcements

A Public Hearing on Special Assessments for Hickory and Truman was held October 8, 2018 at 6:00 pm.

Public Works' Report

Paul Hensch reported on a leaky curb stop repair. Between this repair and the Peach St hydrant repair, water production is down approximately 30%. He continued to report that the Well #6 repair is ongoing. Currently CTW is removing fine sand that was clogging the screen. Finally he told the Board that the DNR inspected the wastewater treatment plant and the inspection went very well.

Police Chief's Report

Chief Bauer reported that the officers handled 180 calls for service, issued 15 traffic citations, 13 municipal citations, and 70 written warnings. The department investigated 2 traffic accidents.

President's Report

President Frome presented on the ISO rating for the Village and reported that Larry Schultz accepted a position on the Planning Board.

Old Business

(Jicinsky)(Hoes) was carried to approve the Board Member Chrome Book Policy.

New Business

(Schafer)(Wienke) was carried by unanimous roll call vote to approve Special Assessments for the Hickory/Truman Project.

(Schafer)(Toufar) was carried by unanimous roll call vote to approve Pay Request #5 from Melvin for the N LaSalle Project for \$39,487.50.

(Schafer)(Toufar) was carried by unanimous roll call vote to approve Pay Request #4 from Switlick for the Hickory/Truman Project for \$150,185.25.

(Schafer)(Jincinsky) was carried by unanimous roll call vote to approve Change Order #2 from Stabb for the WWTP Project.

(Schafer)(Toufar) was carried by unanimous roll call vote to approve Change Order #3a from Stabb for the WWTP Project.

(Toufar)(Hoes) was carried by unanimous roll call vote to approve Pay Request #7 from Stabb for the WWTP Project for \$141,048.55.

(Toufar)(Hoes) was carried to approve the Lease for Spencer Kids Group.

(Schafer)(Wienke) was carried by unanimous roll call vote to approve to add a yearly \$500 stipend to the Board of Trustee Pay starting May of 2020.

(Schafer)(Hoes) was carried to approve purchasing back the PhaseOne Land, with them to pay the fees.

(Toufar)(Schafer) was carried to approve a Temporary Liquor License for the Spencer Fire and Ambulance Department for October 20, 2018 for the "Annual Halloween Dance and Steak Feed".

(Toufar)(Hoes) was carried to approve a Temporary Operator's License for Patrick Mateer and Jodi Larocque for the "Annual Halloween Dance and Steak Feed".

(Schafer)(Toufar) was carried to approve a Temporary Operator's License for Courtney Reno.

(Schafer)(Hoes) was carried by unanimous roll call vote to approve payment of current vouchers.

#### Clerk's Report

Building Permits were issued to Kevin and Amy Clark located at 408 E Roberts St for kitchen cabinets with an approximate value of \$7,500, Burt Schauer located at 610 E Main St for the installation of windows with an approximate value of \$5,000, Bethany Williams located at 300 S Haslow St 4N for the transport of a mobile home, Jake and Jessica Lecker located at 307 W Main St for the addition of a half-bath with an approximate value of \$2,000, and CAS Concrete located at 710 W Clark St for the addition of an office with the approximate value of \$15,000.

#### Committee Reports

Finance and Personnel Committee- Chairperson Hoes reported on the Budget meeting.

Utilities and Equipment Committee- Chairperson Schafer reported on the Budget meeting, on a resident's sewer lateral and the search to locate Well #7.

Parks and Buildings Committee- Chairperson Toufar reported on the Budget meeting.

Health and Emergency Government Committee- Chairperson Jicinsky reported on the Budget meeting.

Economic Development and Main Street Committee- President Frome reported on the Budget meeting.

Streets and Sidewalks Committee- Chairperson Wienke reported on the Budget meeting.

(Toufar)(Schafer) was carried to adjourn at 8:12 pm.

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Pauline Frome, Village President

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Paul Hensch, Clerk