

**Village of Spencer**  
**Minutes of the Regular Board of Trustees Meeting**  
**Monday, June 11<sup>th</sup>, 2018 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Frome called the meeting to order at 6:30.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Carolfi, Schafer, and Toufar were present. Trustees Busse and Wienke were absent.

Approval of Minutes

(Carolfi)(Hoes) was carried to dispense with the reading of the previous meeting minutes and approve them as printed.

Public Comments

A request was made for the Boy Scouts to put up flags on properties in the Village for 4<sup>th</sup> of July. The Board appreciated the Scouts' efforts to do this every year.

Chris Antoine requested better signage be placed on East Willow to reduce people speeding. The Board agreed and signage will be placed.

Announcements

There were no announcements.

Public Works' Report

Paul Hensch reported that the brush cutters and the street sweepers have been in town within the last few weeks. Paul also mentioned that there were two lift station failures in the past month due to failed pumps. Paul reported on the North LaSalle Project, the WWTP Upgrade Project and the Hickory/Truman Project. Finally Paul explained that John Dunbar had set up a system to blow air through the Well #1 transmission line to assist in removing biological buildup.

Police Chief's Report

Chief Bauer reported that in May officers handled 129 calls for service, issued 55 traffic citations, 5 municipal citations and 13 written warnings. The department investigated 3 traffic accidents.

President's Report

President Frome announced Trustee Busse's resignation and requested that letters of interest be submitted for his position. She also mentioned that Spencerama had gone very well.

Old Business

There was no old business.

New Business

(Hoes)(Toufar) was carried by a unanimous roll call vote to approve the 2018 Street Asphalt Proposals.

(Schafer)(Hoes) was carried by a unanimous roll call vote to approve the 2018 Concrete Proposals.

(Toufar)(Carolfi) was carried by a unanimous roll call vote to approve 2018 Street Financing from CSB for 10 years.

(Schafer)(Hoes) was carried by a unanimous roll call vote to approve pay request #2 from Stabb for the WWTP Project.

(Hoes)(Carolfi) was carried by a unanimous roll call vote to approve pay request #1 from Melvin for the N LaSalle St Project.

(Schafer)(Carolfi) was carried by a unanimous roll call vote to approve a financing rate offer to Land O' Lakes for the Sewer Use Agreement.

(Carolfi)(Hoes) was carried by a unanimous roll call vote to approve the 2017 Compliance Maintenance Annual Report and associated Resolution #2018-4.

(Schafer)(Hoes) was carried by a unanimous roll call vote to approve a Phone System for the Village Office and Police Department.

Discussion was held about the Property Maintenance Ordinance. No action was taken.

(Carolfi)(Hoes) was carried to approve Renewal Applications for Class "Class A" fermented malt beverage and intoxicating liquor license for Kwik Trip at 404 S Pacific Street and Great Lakes Fresh Market at 1110 S Pacific Street, and to approve Renewal Applications for "Class B" fermented malt beverage and intoxicating liquor license for Nuts Deep II North at 103 E Clark Street and My Brother's Place at 113 E Clark Street.

(Hoes)(Toufar) was carried to approve operator's licenses for Roberta Schaefer, Patricia Frisch, Sarah Bychinski, Dion Behm, Lynn Oliver, Aubri Cummins, Holly Weyer, Morgan Weiler, Korina Auberg, Kenneth Frank, Seth Weiler, Christine Neustedt, Scott Solberg, Haley Barth, Jessica Meacham, Amanda Rodriguez, Jereme Neuendank, Lanccia Weber, Sandra Seiler, Zachary Krasselt, Tracey Ackman, Becky Gorst, Erica Schober, Trish Aldrich, Jeana Bennett, Katie Staab, Amanda VonDerLeest, Angela Kramas, Lindsey Hinrichsen, Kati Schultz, Joshua Pederson, Shaniece Kalinke, and Amber Folz.

(Toufar)(Carolfi) was carried to approve annual mobile home licenses for Maurer's Acres (James Maurer) and Willow Court (Asset Development).

(Carolfi)(Toufar) was carried to approve cigarette and tobacco products retail license applications for Dollar General at 208 S Pacific Street, Kwik Trip at 404 S Pacific Street, and Great Lakes Fresh Market at 1110 S Pacific Street.

(Toufar)(Carolfi) was carried by unanimous roll call vote to approve the current vouchers with additions.

#### Clerk's Report

Building permits were issued to Kristen Eskildsen located at 405 W Clark St for the installation of siding and fencing and a chimney removal with an approximate value of \$3,000; Patrick Huebner located at 207 W Main Street for a 2 story addition to the house with an approximate value of \$25,000; Clarence Dean located at 109 Kobs Street for the installation of siding and windows with an approximate value of \$18,000; Kenneth Thieme located at 400 S Chestnut St for the installation of windows, siding, and doors for the approximate value of \$25,000; Barb and Jesus Celis located at 200 S Chestnut St for the installation of a fence and a small porch for the approximate value of \$1,700; School District of Spencer located at 300 School Street for the removal of an existing sign that reads "Spencer High School" to be replaced by another sign that reads "Spencer Middle/High School" for the approximate value of \$7,180; Gina Blaschka located at 811 S Grant Street for the remodel of the front porch, a

larger back deck, and the addition of a shed for the approximate value of \$11,600; to Lincoln Puc located at 305 S Chestnut Street for the replacement of 9 existing windows for the approximate value of \$5,636; Kayla & Jonathan Zuelke located at 106 S Chestnut St for the construction of a garden shed for the approximate value of \$1,000; Ashley Seehafer located at 206 W Clark St for the installation of a back yard fence for the approximate value of \$1,050; School District of Spencer located at 300 School St for the installation of a sign that reads "Rookie Rockets Learning Center" for the approximate value of \$3820.

#### Committee Reports

Finance and Personnel Committee- Chairperson Hoes mentioned the Police Commission meeting reviewing Officer Applicants and also set a committee meeting for June 18<sup>th</sup> at 5:30.

Utilities and Equipment Committee- Chairperson Schafer had nothing to report.

Parks and Buildings Committee- Trustee Toufar had nothing to report.

Health and Emergency Government Committee- No report available.

Economic Development and Main Street Committee- Chairperson Carolfi had nothing to report.

Streets and Sidewalks Committee- Paul Hensch mentioned some resident concerns about the North LaSalle Street. He said that the issue is being addressed.

(Carolfi)(Hoes) was carried by a unanimous roll call vote to enter into Closed Session Per Wis. Stats. 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion was held on summer help's pay.

(Carolfi)(Toufar) was carried by a unanimous roll call vote to approve a motion to reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Carolfi)(Hoes) was carried to approve a \$1.00 per hour pay raise for summer help retroactive from the beginning of the season.

(Carolfi)(Toufar) was carried to adjourn at 7:50.