

Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, March 12th, 2018 – 6:30 P.M.
Spencer Municipal Complex

President Frome called the meeting to order at 6:30.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Hagen, Carolfi, Schafer, Wienke, Toufar.

Approval of Minutes

(Hagen)(Toufar) was carried to dispense with the reading of the previous meeting minutes and approve them as printed.

Public Comments

Several residents made a request to pave Washington Street. The Street and Sidewalk Committee will set a meeting to discuss this.

Announcements

A Public Hearing was held on March 12th, 2018 at 6:00 pm on an amendment to the zoning code concerning regulating fabric structures and clarifying setbacks on corner lots.

A Public Hearing was held on March 12th, 2018 at 6:15 pm on a variance request by Pat Huebner, located at 207 W Main Street, to allow him to build an addition on his house within the side setback on the West side.

Spring Elections are scheduled for April 3rd, 2018.

Public Works' Report

Paul Hensch reported on a FAQ that was created for the WWTP construction project. There was a water main break on Chestnut St and Buse St. The Village also received and installed a prescription drug collection box. The Well 7 pump test on West side of the proposed property was 60 gallons per minute, which is similar to the pump test at Well 6. We are still waiting for water quality testing. He continued by reporting that the Wisconsin River TMDL report for phosphorous came in and that the Village will be allowed 280 lbs per year. With current flow, that equals to about .4 mg/L, and Chris has been hitting .3 mg/L for the last several months.

Police Chief's Report

Chief Bauer reported that, in February, officers handled 82 calls for service, issued 22 traffic citations and 2 written warnings. The department investigated 4 traffic accidents and made 1 arrest.

President's Report

President Frome had nothing to report.

Old Business

(Hagen)(Hoes) was carried to approve amending a Temporary Alcohol Beverage Retail License for the Spencer Swampstompers Snowmobile Club for their Pancake Breakfast, located at 405 W Cedar Street to change the date from March 17th to March 18th.

New Business

(Hagen)(Hoes) was carried by a unanimous roll call vote to grant a variance to Pat Huebner, located at 207 W Main Street, to allow him to build an addition on his house within the side setback on the West side.

(Hagen)(Carolfi) was carried by a unanimous roll call vote to approve an amendment to the Village Code of Ordinance Chapter 480- Zoning to restrict fabric structures.

(Carolfi)(Toufar) was carried by a unanimous roll call vote to approve an amendment to the Village Code of Ordinance Chapter 480- Zoning to clarify setbacks on corner lots.

(Schafer)(Hagen) was carried by a unanimous roll call vote to approve a contract to create a Fiscal Sustainability Plan from McMahon Associates for \$13,900.

(Hagen)(Carolfi) was carried by a unanimous roll call vote to approve a resolution authorizing the issuance and sale of up to \$2,525,797 taxable sewerage system revenue bonds, series 2018, and providing for other details and covenants with respect thereto, and approval of related \$2,977,250 Financial Assistance Agreement.

(Schafer)(Wienke) was carried by a unanimous roll call vote to award a contract to Francis Melvin Inc. for the North LaSalle road project costing \$285,068.

(Wienke)(Toufar) was carried by a unanimous roll call vote to approve a Multi-use Trail Feasibility Study from MSA for \$12,500.

(Hagen)(Hoes) was carried to approve a Master Service Agreement with MSA.

(Toufar)(Wienke) was carried to approve a contract with GTR Roofing to remodel the bathrooms at ARC Park for \$5,610.

(Hagen)(Hoes) was carried to approve a contract to identify the need and the scope of an Assessor's Plat from Vreeland and Associates for \$2,000.

(Carolfi)(Hoes) was carried to approve a resolution to restrict donated funds to spend on the Spencer Police K-9 unit and required equipment.

(Haegn)(Carolfi) was carried to approve a request from Bill and Linda Bauer to shut down the 400 block of S Chestnut on July 5th from 5 pm to 10 pm.

(Schafer)(Toufar) was carried to approve setting chargeback fees to \$25.00 for NSF returns and ACH reversals.

(Hagen)(Hoes) was carried to approve a Temporary Class "B" and "Class B" alcohol beverage retail license for the Spencer Kids Group's Spring Fever Dance on April 7th located at 117 E Clark Street.

(Schafer)(Wienke) was carried to approve a Temporary Class "B" alcohol beverage retail license for the Spencer Lions Club's Smelt Feed April 4th located at 117 E Clark Street.

(Wienke)(Carolfi) was carried to approve a Temporary Operator's License for Harley Meyer for the Spencer Lions Club's Smelt Feed.

(Hagen)(Carolfi) was carried to approve an Operator's License for Katie Schultz, Seth Weiler, Jessica Parkinson and Dayna Zibrowski.

(Hagen)(Carolfi) was carried by a unanimous roll call vote to approve the current vouchers with additions.

Clerk's Report

There was nothing to report.

Committee Reports

Finance and Personnel Committee- Chairperson Hagen had nothing to report.

Utilities and Equipment Committee- Chairperson Schafer had nothing to report.

Parks and Buildings Committee- Trustee Toufar reported on the previous committee meeting discussing the ARC Park Remodel.

Health and Emergency Government Committee- Chairperson Hoes set a meeting for 6:30 pm on March 19th.

Economic Development and Main Street Committee- Chairperson Carolfi had nothing to report.

Streets and Sidewalks Committee- Chairperson Wienke set a meeting for 6:00 pm on March 19th.

Closed Session

(Hagen)(Carolfi) was carried by a unanimous roll call vote to enter into Closed Session per Wisconsin Statute 19:85 1(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Discussion was held on a Developer's Agreement.

(Hagen)(Carolfi) was carried by a unanimous roll call vote to reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Hagen)(Carolfi) was carried by a unanimous roll call vote to enter into Closed Session per Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion was held on the Administrator-Clerk/Treasurer's review.

Discussion was also held on an employee's sick request.

(Hagen)(Carolfi) was carried by a unanimous roll call vote to reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Hagen)(Wienke) was carried to adjourn at 8:32.

Village President

Clerk