

Village of Spencer
Minutes of the Regular Board of Trustees
April 18th, 2016

Meeting was called to order @ 6:31 P.M. by President Frome.

Roll Call:

Trustees Hagen, Pokallus, Day, Schafer, Maurer, and Toufar were present.

Minutes:

(Toufar)(Pokallus) was carried to dispense with the reading of the previous meeting's minutes and approve them as printed.

Public Comments:

There were none.

Announcements:

- (a) Arbor Day Celebration Friday April 29th 1:00 P.M. Lion's Park
- (b) Open Book – Thursday, May 19th from 3:00 P.M. to 5:00 P.M.
- (c) Board of Review – Thursday, May 19th from 5:00 P.M. to 7:00 P.M.

Public Works Report:

John Dunbar reported that snow equipment is put away and lawn equipment is out. He mentioned that school is going to assist in putting the compost sign in. The ARC Park water is turned on. The safety trailer is almost done.

Trustee Pokallus inquired about the broken hydrant on Haslow and Main. Dean Smith reported that he had ordered the parts and that he would be installing it when they came in. Dean also mentioned that he will be conducting hydrant flushing during the 1st week of May.

Joe Scidmore reported that the crew was working on cold patching in spots throughout the Village. Chris Helgestad mentioned that Crane received and installed the wrong gearbox on the disk aerator and will be back to install the correct one.

President Frome asked about the status of the skate park. Joe explained that he was working on it with the school and that it should be installed shortly.

Police Chief's Report:

Chief Bauer offered his police report. He mentioned that the department will start sending nuisance violations for junk cars. He also mentioned that the new locks were installed in the department.

President's Report:

President Frome provided information on the Chamber Banquet. She also noted that the Western County Town and Village Meeting will be held on April 28th at 7:30 P.M.

Old Business:

None

New Business:

- a) (Hagen)(Pokallus) was carried to approve Employee Educational Seminars
 - i. Deb Schafer- Workhorse Conference, Wausau, WI May 20, 2016 - free
 - ii. Paul Hensch- Municipal Clerks and Treasurers Institute, Green Bay, WI July 10-15, 2016 - \$469
- b) (Day)(Maurer) was carried on a unanimous roll call vote to accept the low bid for the Chestnut Street Reconstruction and Madison Street Reconditioning.
 - 1) Bids were accepted until and publicly open on April 7th
- c) (Schafer)(Pokallus) was carried to approve amending the inter-local agreement with the city of Marshfield for joint municipal court services.
- d) (Schafer)(Hagen) was carried to approve hiring CTW Corporation to install a recirculation tube in Well #5.
- e) (Hagen)(Pokallus) was carried to approve the High Water and Sewer Usage Policy.
- f) (Hagen)(Pokallus) was carried to approve a temporary Class "B" retailer's license for the Spencer Swampstompers' Steak Feed on May 7th, located at 403 W Cedar Street.
- g) (Pokallus)(Toufar) was carried to approve a 6 month Class "B" retailer's license for the Spencer Community Boosters, from May 1st to October 31st, located at Spencer ARC Park 501 N LaSalle Street.
- h) (Pokallus)(Hagen) was carried to approve an "Operator's" License for Daniel Gell.
- i) (Pokallus)(Maurer) was carried to approve a temporary "Operator's" License for Bruce Bonitz, Lisa Schubert, and Gary Schubert for the Swampstompers' Steak Feed on May 7th, located at 403 W Cedar Street.
- j) (Day)(Hagen) was carried on a unanimous roll call vote to approve current vouchers.

Clerk's Report:

- (a) Building Permits
 - i) D & D Properties located at 901 South LaSalle for a storage garage at an approximate value of \$15,000.
 - ii) Kari Folz located at 505 West Clark for fence work at an approximate value of \$600.
- (b) Paul Hensch offered the Treasurer's Report.
- (c) The Board Reviewed the 2016 Budget.
- (d) Paul mentioned that he had the 2015 Annual Fire and Ambulance report for viewing. President Frome and Trustee Pokallus reported on the Fire and Ambulance Commission meeting.

Committee Reports:

- (a) Finance and Personnel Committee – Chairperson Hagen would offer his report in closed session.

- (b) Utilities and Equipment Committee – Dean Smith reported that they had met with the well witcher and had located a few possible locations to test for Well #7. Chairperson Schafer instructed Paul to get in touch with the land owners.
- (c) Parks and Buildings Committee – Chairperson Pokallus set a meeting for April 25th at 6:00 P.M. for the committee to conduct a walking tour of the parks to evaluate their needs. He also spoke of the trash canisters that the Girl Scouts are interested in purchasing.
- (d) Health, Safety and Emergency Gov't Committee – Chairperson Toufar had nothing to report.
- (e) Economic Development and Main Street Committee – Chairperson Maurer had nothing to report.
- (f) Streets and Sidewalks Committee – Chairperson Day had nothing to report. Paul mentioned that the preconstruction meeting for the Chestnut and Madison Street Project is April 22nd at 2:00 P.M.

(Hagen)(Pokallus) was carried on a unanimous roll call vote to enter into closed session per Wis. Stats. 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion was held on Public Works performance reviews.

(Hagen)(Toufar) was carried on a unanimous roll call vote to enter into open session.

(Hagen)(Maurer) was carried to approve the administrator's recommendations for employee bonuses.

(Maurer)(Day) was carried to adjourn the meeting at 8:05 P.M.

Clerk _____

President _____