

**Village of Spencer**  
**Regular Board of Trustees Meeting**  
**Tuesday, September 8<sup>th</sup>, 2015 – 6:30 P.M.**  
**Spencer Municipal Complex**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes
  - a) Regular Board of Trustees – August 17, 2015
- 4) Public Comments
- 5) Announcements
- 6) Public Works' Report
- 7) Police Chief's Report
- 8) President's Report
- 9) Old Business
- 10) New Business
  - a) Discussion and action on the approval of Employee Educational Seminars:
    - i) Chris Helgested - 2015 WWOA Annual Conference in Wisconsin Dells on October 6 - 9, with registration and housing costs not to exceed \$500
    - ii) Deb Schafer – Towns Association Budget and Finance seminar in St. Point on Sept. 21 for a cost of \$65.00
    - iii) Chris Hegestad and John Dunbar - North Central Regional WWOA meeting in New Lisbon on September 16 at a total cost of \$50
  - b) Discussion and action on the approval of the temporary street closure of E Wendell Street on Saturday, September 19, 2015 from 5:30 pm to midnight for an ATV and Mini-rod Pulling event, sponsored by the Spencer Swampstompers Snowmobile Club  
Note: Event organizers remitted a document, with signatures from adjacent property owners, acknowledging that they do not object to this event
  - c) Discussion and action on the approval of temporary Operator's license applications for Todd Rahm, Mike Loss, Gary Schubert and Lisa Schubert for the Spencer Swampstompers Snowmobile Club, for an ATV and Mini-rod Pulling event held on Saturday, September 19, 2015
  - d) Discussion and action on the approval of a temporary Class "B" fermented malt beverage license for the Spencer Swampstompers Snowmobile Club, for an ATV and Mini-rod Pulling event held on Saturday, September 19, 2015
  - e) Discussion and action on the approval of construction services from C & C Services, LLC for the roof replacement at the Municipal Complex, for a total cost of \$47,162.86  
Note: Bids were advertised until and publicly opened on Friday, August 28 at 4:00pm

- f) Discussion and action on the approval of Pay Request #2, from Haas Sons Inc. for the W Willow Drive project, for a total cost of \$305,664.32
- g) Discussion and action on the approval of Final Pay Request, from Haas Sons Inc. for the Well #6 project, for a final cost of \$9,689.30
- h) Discussion and action on the authorization for the Village Clerk to publish a sealed bid sale of a non-operational 60 gallon air compressor
- i) Discussion and action on authorization for the Village Clerk to publish a job posting for the position of Administrator/Clerk/Treasurer
- j) Discussion and action on a proposal from a private citizen group to operate certain functions at the ARC Park facilities
- k) Discussion and action on the approval of current vouchers

11) Clerk's Report

- a) Building permit issued to Tod Hewuse, located at 1102 E Aspen Street, for repairs to the front of the house, at an estimated value of \$5,500.00
- b) Building permit issued to Jerry Marden, located at 104 N Monroe Street, for a garage addition, at an estimated value of \$17,000.00
- c) Driveway permit issued to Joe Ruger, located at 303 W Buse Street, at an estimated value of \$3,000.00
- d) Building permit issued to Jim Zahn, located at 700 W Clark Street, for floor replacement, at an estimated value of \$4,000.00
- e) Building permit issued to Maria Molaison, located at 300 S Haslow Lot 1N, for a room addition, at an estimated value of \$1,500.00

12) Committee Reports

- a) Finance and Personnel Committee
- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee
- d) Health and Emergency Government Committee
- e) Economic Development and Main Street Committee
- f) Streets and Sidewalks Committee

13) Enter into Closed Session

- a) Per Wis. Stats. 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
  - a. Discussion and action 6 month performance review for Deputy Clerk/Treasurer

14) Enter into Open Session

15) Adjourn