

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**June 15th, 2015**

Meeting was called to order @ 6:30 P.M. by President Frome

Roll Call:

Trustees Pokallus, Schafer, Maurer, Hagen, Day and Toufar were present

Minutes:

(Hagen)(Toufar) was carried to dispense with the reading of the minutes and approve them as printed

Public Comments:

No public comments

Announcements:

None

Public Works' Report:

John Dunbar mentioned that the infield sand was delivered this week for the ARC Park ball diamond. He indicated that Mitch Melander used a personal tractor to spread the sand on the infield area

Scott Griepentrog reported that the gazebo is ready to be moved. The gazebo will rest temporarily at the village garage before going to its permanent location at the Ponderosa apartment campus

Scott also reported that there is a higher than normal amount of grass clippings ending up in the storm sewer catch basins. He inquired about advising residents to not blow grass clippings in the street right of ways

Chris Helgestad spoke about the Hemlock Street lift station. Chris mentioned that he received several options from Crane Engineering to address the pump failure

Police Chief's Report:

Police Chief Shawn Bauer offered a brief report. He is pursuing the process to clean up the home that received fire damage last fall

President's Report:

President Frome introduced a letter from school that thanked the Police Department for their service during the school year

President Frome also mentioned that there are several errors and irregularities on the village's website

Old Business:

None

New Business:

(a) None

(b) (Day)(Pokallus) was carried on a unanimous roll call vote to approve Pay Request #1 from Melvin Companies, for the Buse/Oak/Louisa Streets project, for a total cost of \$138,747.50

(c) (Hagen)(Schafer) was carried to approve annual cigarette and tobacco products license applications for:

- 1) Dolgencorp (Dollar General) @ 208 S Pacific Street
- 2) My Brother's Place @ 113 E Clark Street
- 3) Nutz Deep II @ 103 E Clark Street
- 4) Gordy's Market @ 1110 S Pacific Street
- 5) Kwik Trip @ 404 S Pacific Street

(d) (Pokallus)(Maurer) was carried to approve annual "Operator's" license applications for:

- 1) Karen M. Kmiec, Logan T. Reigel, Ethan Reigel, Kailyn K. Anderson, Amanda VanDerLeest, Angela Kramas, Katie Staab, Robert J. Monroe, Elizabeth Sue Willfahrt – (Nutz Deep); Roberta Doescher, Patricia Frisch, Toni Kroening, Tiffany Scherr, Samantha Nikolay, Jennifer Oelrich, Tanya Altman, Devon Griepentrog, Holly Weyer, Aubri Cummins – (Kwik Trip); Lanccia Weber, Kyleigh Hebert, Mary Jane Young, Sandra Seiler – (Brother's Place); Scott A. Solberg, Todd J. Siemers, Jessica K. Shelley, Lynn E. Oliver, Steven J. Gilboy, Jodie L. Neitzel, Kim M. Halpin, Cynthia G. Rodriguez, Randy J. Christiansen – (Gordy's Market); Gerald Kobs – (ARC Inc.)

(e) (Day)(Schafer) was carried to approve all Renewal Applications for liquor licenses contingent upon all claims to the Village are paid in full by June 30<sup>th</sup> 2015 for:

- a. Renewal Application for Class "A" fermented malt beverage license
  - i. Kwik Trip @ 404 S Pacific Street
- b. Renewal Application for "Class A" fermented malt beverage and intoxicating liquor license
  - i. Gordy's Market @ 1110 S Pacific Street
- c. Renewal Application for "Class B" fermented malt beverage and intoxicating liquor license
  - i. Nuts Deep II North @ 103 E Clark Street
  - ii. My Brother's Place @ 113 E Clark Street
  - iii. T's Corner @ 108 N LaSalle Street
- d. Renewal Application for Class "B" fermented malt beverage license
  - i. ARC Inc @ 501 North LaSalle Street

- (f) (Day)(Hagen) was carried to approve an Original Application for “Class A” fermented malt beverage and intoxicating liquor license for
  - a. Kwik Trip @ 404 S Pacific Street
- (g) (Pokallus)(Toufar) was carried on a unanimous roll call vote to approve vouchers totaling \$115,843.84

Clerk’s Report:

Sign permit issued to Gosse Chiropractic, located at 208 West Cedar Street, at an estimated value of \$1,320.00

Committee Reports:

- (a) Finance and Personnel – Chairperson Hagen scheduled a committee meeting for Tuesday, June 16th at 6:00 P.M.
  - (b) Utilities and Equipment Committee – Thaddeus mentioned that he will be working on a water tower RFP. He also mentioned that there have been meter reading issues related to new software installed on the handheld device
  - (c) Parks and Buildings Committee – Chairperson Pokallus reported on the continued work on the Veterans Memorial project. President Frome inquired about the removal of the skateboard ramp. Scott indicated that it will be removed when the ground firms up so that the heavy equipment does not create ruts in the green space
  - (d) Health, Safety and Emergency Gov’t. – Chairperson Toufar scheduled a committee meeting for Monday, June 29th at 6:00 P.M.
  - (e) Economic Development and Main Street – Chairperson Maurer had nothing to report
  - (f) Streets and Sidewalks – Chairperson Day had nothing to report
- (Hagen)(Pokallus) was carried to adjourn the meeting at 8:03 P.M.

Clerk \_\_\_\_\_

President \_\_\_\_\_