

Village of Spencer
Minutes of the Regular Board of Trustees
November 17, 2014

Meeting was called to order by President Frome at 6:30 pm

Roll Call:

Trustees Pokallus, Schafer, Day, Maurer, Hagen and Toufar were present

Minutes:

(Schafer)(Hagen) was carried to dispense the reading of the minutes and approve them as printed

Citizen Comments:

There weren't any citizen comments

Announcements:

There were no announcements

Public Works Report:

Joe Scidmore reported that the new broom is now installed on the Kabota, Christmas lights are ready to go up tomorrow morning and the new pickup truck has been delivered. Mr. Scidmore highlighted events at the tree institute at Green Lake. Joe mentioned that he is required to complete a project by June, 2015. He identified that an Emerald Ash Borer policy should be enacted upon

Scott Griepentrog reported that a hydraulic hose, on the front end loader, burst this morning. Mr. Griepentrog mentioned that the Christmas lights are ready, pending the availability of a bucket truck. Scott also mentioned that the roof drains are complete on the Olde Hall. He reported that work has begun on the concrete pile

Dean Smith reported that Well #1 is limited to 30 gallons per minute. Dean suggested that it may be the screen or the pump itself. The hydro fracking work will commence soon on Well #5 and the small water tower will be inspected next week

Chris Helgestad offered a report about the foam that was discharged from the oxidation ditch

Police Chief's Report:

Chief Shawn Bauer offered the monthly departmental report. Chief Bauer also highlighted the progress on the proposed municipal court

President's Report:

President Frome offered forth a letter received from the Central States Health and Welfare Fund. It appears that they are requesting to clarify language in the police union contract. Mrs. Frome inquired about the possibility of surrendering a portion of her 4th quarter stipends check

New Business:

(a) No employee seminars were requested

(b) (Maurer)(Toufar) was carried on a unanimous roll call vote to approve the Water Utility Budget for 2015

(c) (Pokallus)(Hagen) was carried on a unanimous roll call vote to approve the Sewer Utility Budget for 2015

(d) (Hagen)(Pokallus) was carried on a unanimous roll call vote to approve the 2015 Village Levy and approve the budget for the General Fund for 2015

(e) (Schafer)(Pokallus) was carried to approve increasing the municipal parking ticket forfeiture from \$10.00 to \$25.00

(f) Ryan Virden, from Schalow's Nursery, presented a draft plan for the proposed Veterans Memorial

(toufar)(Pokallus) was carried to approve the design for the proposed Veterans Memorial, on the corner of STH's 98 and 13, by Schalow's Nursery

(g) (Hagen)(Schafer) was carried on a unanimous roll call vote to approve Change Order #2, for Earth Inc., for \$55,963.45 for the E Kobs Street Project

(h) (Day)(Pokallus) was carried on a unanimous roll call vote to approve Final Pay Request, for Earth Inc., for \$19,298.02 for the E Kobs Street Project

(i) (Hagen)(Toufar) was carried on a unanimous roll call vote to approve MSA Professional Services for the design services and authorize MSA to bid the 2015 W Willow Drive Project

(j) (Maurer)(Day) was carried on a unanimous roll call vote to approve MSA Professional Services for the design services and authorize MSA to bid the 2015 Buse/Oak/Louisa Streets Project

(k) (Schafer)(Hagen) was carried on a unanimous roll call vote to approve vouchers totaling \$125,550.58

Clerk's Report:

- i) No building permits were issued
- ii) Treasurer's Report was offered

Committee Reports:

- (a) Finance and Personnel – Chairperson Hagen scheduled a committee meeting for Monday, November 24, at 6:00 p.m.
- (b) Utilities and Equipment Committee – Chairperson Schafer had nothing to report
- (c) Parks and Buildings Committee – Chairperson Pokallus inquired about the Olde Hall water heater. Trustee Day mentioned that he would like to have a sample brick, for the Veteran’s Memorial, of which would be engraved, to show the Board as well as the public
- (d) Health, Safety and Emergency Gov’t. – Chairperson Toufar had nothing to report
- (e) Economic Development and Main Street – Chairperson Maurer offered her finding on the MCDEVCO organization
- (f) Streets and Sidewalks – Chairperson Day had nothing to report

(Pokallus)(Hagen) was carried to adjourn the meeting at 7:55 p.m.

Clerk _____

President _____