

Village of Spencer
Minutes of the Regular Board of Trustees
August 18, 2014

Meeting was called to order by President Frome at 6:30 pm

Roll Call:

Trustees Pokallus, Maurer, Schafer, Day, Hagen and Toufar were present

Minutes:

(Pokallus)(Toufar) was carried to approve the August 4th Regular Board meeting minutes as read

(Pokallus)(Hagen) was carried to approve August 6th Special meeting minutes as read with a correction of the start time being 5:30 p.m.

Citizen Comments:

No citizens present

Announcements:

- a) Public Hearing – Resolution 2014-06 – Monday, Sept. 15, 2014 at 6:00 pm

Public Works Report:

Dean Smith reported that the new well did not have any more problems and everything is working great. President Frome inquired about the private well recertification process

Dean Smith also reported on the proposed well hydro fracking of Well #5

Police Chief's Report:

Chief Shawn Bauer reported that there were no issues during the Brad Bauer Memorial Tournament. Chief Bauer obtained a chest freezer to preserve DNA evidence

Chief Bauer also reported on an accident that occurred between a resident and a full time police officer. The Marathon County Sheriff's department is investigating the accident

Trustee Toufar inquired about a phone scam that he learned about. Shawn will look into that matter

President's Report:

President Frome had nothing to report

Old Business:

(Day)(Schafer) was carried to table a 2nd driveway request

New Business:

(a) (Hagen)(Pokallus) was carried to send Dean Smith to a WRWA water expo on Thursday, August 21 for a cost of \$65.00

(b) (Schafer)(Hagen) was carried on an unanimous roll call vote to approve Pay Request #4 from Earth Inc. for the Well #6 project for \$186,114.97

(c) (Pokallus)(Toufar) was carried to approve an "Operator's" license for Alyssa Brostowitz

(d) (Day)(Pokallus) was carried to approve the Certificate of Substantial Completion of the Hwy 98 Sidewalk project

(e) (Schafer)(Hagen) was carried to approve the Certificate of Substantial Completion of the E Kobs Street project

(f) (Day)(Hagen) was carried to approve a pay request change order from MSA Professional Services, for added construction observation work during the E Kobs Street project, which included oversight of storm sewer manhole repair, hydrant removal and W Buse Street curb for a cost of \$9000.00

(g) (Day)(Hagen) was carried on a unanimous roll call vote to approve vouchers totaling \$348,009.29

Clerk's Report:

a) Building permit issued:

- i) Nick Weber – 810 W Clark Street to fix front deck, porch roof and upstairs bedroom at an approx. cost of \$1000.00
- ii) Scott Ralitz – 714 Hemlock Street to move stairs and add handrail to front porch at an approx. cost of \$500.00
- iii) Dave Geldernick – 107 N Pacific Street to replace windows and electrical at an approx. cost of \$6200.00

b) Treasurer's Report

c) Set dates for budget workshop meetings

d) Spencer Lions Club proposal to change up the waterfall at the corner of Hwy's 98 and 13

Committee Reports:

- (a) Finance and Personnel – Chairperson Hagen discussed scheduling a finance committee meeting on Tuesday September 16th at 6:30 pm
- (b) Utilities and Equipment Committee – Chris Helgestad explained that he may be returning to full time work again next month. He plans to still do the jetting of the collection system in the fall. Trustee Schafer asked about the employee safety program within the Village crew. Schafer scheduled a committee meeting Monday August 25th at 6:30 p.m.
- (c) Parks and Buildings Committee – Chairperson Pokallus mentioned that a resident has offered a conceptual drawing of the proposed Veterans Memorial. Madison Park is nearly finished. The Spencer Lions Club inquired about reshaping corner next to the waterfall. Trustee Pokallus will seek a committee meeting date to address the issues with Village owned buildings
- (d) Health and Emergency Gov't – Chairperson Toufar reported on the previous committee meeting. It was recommended that the compost facility will remain for Village residents only. The hours will continue to be 8 am to 8 pm, once the gate gets replaced. An emergency government plan was discussed that will identify the hierarchy of leadership, as well as the location for key personnel to meet. A portable generator, for Police Department and Village Office, was discussed
- (e) Economic Development and Main Street – Chairperson Maurer had nothing
- (f) Streets and Sidewalks – Chairperson Day had nothing to report

(Hagen)(Pokallus) was carried on a unanimous roll call vote to enter into Closed Session

Discussion was held about personnel evaluations with Public Works employees

(Toufar)(Maurer) was carried on a unanimous roll call vote to enter into Open Session

(Hagen)(Maurer) was carried to approve the Performance Paychecks of \$400.00 to Chris Helgestad, John Dunbar, Scott Griepentrog, Dean Smith and Joe Scidmore

(Hagen)(Pokallus) was carried to adjourn the meeting at 8:40 pm

Clerk _____

President _____