

Village of Spencer
Minutes of the Regular Board of Trustees
July 7th, 2014

Meeting was called to order by President Frome at 6:30 pm

Roll Call:

Trustees Pokallus, Maurer, Schafer, Day and Toufar were present. Trustee Hagen was absent

Minutes:

(Pokallus)(Toufar) was carried to approve minutes as corrected

Citizen Comments:

Carol and Allan Bauer commented on repairs that they made to their sewer lateral. Chris Helgestad explained that sewer lateral repair costs are born by the property owner. Unlike water laterals, the property owner is responsible for the whole sewer lateral

Public Works Report:

Chris Helgestad reported that John Dunbar and Joe Scidmore are covering sewer plant duties while he is recovering from his injury. Chris also mentioned that WRWA representatives have suggested that a 20 year variance may be possible, for small sewer utilities, from the new phosphorus compliance legislation

Dean Smith mentioned that it may be necessary to add an aerator to the small water tower, to reduce ice buildup during the winter months. Dean also reported that the DNR is requiring the Water Utility to replace the vent at water treatment plant

Police Chief's Report:

Chief Shawn Bauer offered the monthly incident report. Chief Bauer also reported that the Joint Municipal Court is moving forward. Shawn presented the costs of the squad upgrades, which came in less expensive than the budgeted numbers

President's Report:

President Frome received a request to put an advertisement banner on the white fence at Veteran's Park. The consensus of the Board was to not allow any signage or advertising on the fence

Old Business:

No old Business

New Business:

(a) (Toufar)(Schafer) was carried to approve the DNR Tree Management Institute for Joe Scidmore at a cost of \$300.00

(b) (Pokallus)(Maurer) was carried to approve a Kennel License for Trinisha Boland with the ability to revoke the Kennel License at any time by the Board

(Pokallus)(Toufar) was carried to approve a Kennel License for Tom & Yvonne Nordstrom with the ability to revoke the Kennel License at any time by the Board

(c) (Day)(Schafer) was carried to approve a variance for a second driveway for Darin Thompson, located at 101 S Haslow Street

(Day)(Pokallus) was carried to approve a variance for a second driveway for Marilee Dekarske, located at 600 S LaSalle Street

(d) (Schafer)(Pokallus) was carried to award Marawood Construction with the concrete pile crushing project at a cost of \$5250.00 for the first 1000 tons and \$3.75/ton unit quantity after 1000 tons if necessary

(e) (Schafer)(Maurer) was carried to award Hydro Design Inc. with the Spencer Water Utility cross connection control program agreement for a 30 month term

(f) (Maurer)(Day) was carried to table a capital improvement planning modeling proposal from Ehlers Inc.

(g) (Toufar)(Schafer) was carried to table a facilities maintenance software package from the Facilities Dude Software Company

(h) (Schafer)(Toufar) was carried to approve necessary masonry work at the Wastewater Treatment Plant for an approx. cost of \$6,345.00 and at the Water Treatment Plant for an approx. cost of \$2,090.00

(i) (Schafer)(Maurer) was carried to approve Change Order #1, from Melvin, for the STH 98 Sidewalk Project, to include curb & gutter work at a net increase of \$988.95

(j) (Day)(Toufar) was carried to approve Change Order #1 for Earth Inc., on the E Kobs Street project for a cost of \$7,075.00

(k) (Day)(Maurer) was carried on a unanimous roll call vote to approve Pay Request #1, from Earth Inc., for the E Kobs Street Project at a cost of \$82,701.30

(l) (Day)(Pokallus) was carried to not approve a time extension change order for Earth Inc., on the Well #6 project

(m) (Pokallus)(Toufar) was carried to approve a temporary Class "B" picnic license for Spencer Swampstompers Snowmobile Club, for the annual Ole Iron Days on July 19th and 20th, located at Lion's Park, 109 S Park Street

(Schafer)(Pokallus) was carried to approve a temporary Class “B” picnic license for Spencer Swampstompers Snowmobile Club, for the annual Ole Iron Days on July 18th, located at the Club House, 405 W Cedar Street

(n) (Pokallus)(Day) was carried to approve temporary “Operator’s” licenses for Jeremiah Bonitz, Bruce Bonitz and Gary Schubert for the Spencer Swampstompers Snowmobile Club, for the annual Ole Iron Days on July 19th and 20th, located at Lion’s Park, 109 S Park Street

(Pokallus)(Day) was carried to approve temporary “Operator’s” licenses for Jeremiah Bonitz, Bruce Bonitz and Gary Schubert for the Spencer Swampstompers Snowmobile Club, for the annual Ole Iron Days on July 18th, located at the Club House, 405 W Cedar Street

(o) (Pokallus)(Schafer) was carried to approve an “Operator’s” license for Sue Lucht

(p) (Pokallus)(Maurer) was carried on a unanimous roll call vote to approve vouchers totaling \$183,852.96

Clerk’s Report:

(a) Building permit issued:

- i) Ben Bauer – 307 W Main Street, for installing a privacy fence at a cost of \$1,600.00
- ii) Wayne Hagen – 411 W Louisa Street, to repair flooring and a furnace at a cost of \$8000.00
- iii) Dawn and Tracy Hoeye – 506 W Clark Street, to repair roof, windows, doors and remove fireplace and garage at a cost of \$10,000.00
- iv) Thaddeus Kubisiak – 207 W Clark Street, for a bathroom remodel at a cost of \$1500.00
- v) Austin and Ashley Hess – 105 E Lincoln Street, to repair an existing deck at a cost of \$500.00

(b) Resolution for closure of Main Street railroad crossing

Committee Reports:

- (a) Finance and Personnel – Chairperson Hagen was absent
- (b) Utilities and Equipment Committee – Chairperson Schafer spoke about the committee meeting – Truck quotes and aerator
- (c) Parks and Buildings Committee – Chairperson Pokallus reported that the concrete slab is poured at Madison Park
- (d) Health and Emergency Gov’t – Chairperson Toufar mentioned that he received the emergency management policy from Fire Chief Jason Foth
- (e) Economic Development and Main Street – Chairperson Maurer offered the cost estimate to pave W Willow Drive
- (f) Streets and Sidewalks – Chairperson Day had nothing to report

(Pokallus)(Toufar) was carried to adjourn the meeting at 8:37 pm

Clerk _____

President _____