

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**June 2, 2014**

Meeting was called to order by President Frome at 6:30 pm

Roll Call:

Trustees Pokallus, Maurer, Schafer, Day and Toufar were present. Trustee Hagen was absent

Minutes:

(Pokallus)(Toufar) was carried to approve minutes as read

Citizen Comments:

John Regele inquired if a decision was made about the aerator for the pond at Ponderosa. Trustee Pokallus mentioned that Scott Griepentrog installed the aerator and it is working. It was suggested that the current aerator setup is better than a windmill concept. Mr. Regele asked about copper sulfate for the pond. Mr. Pokallus mentioned that this treatment has also been added to the pond

Pauline Boushon, who operates a cleaning service for the Village Complex, mentioned that she did not give permission for Jerry Kobs to take supplies out of the supply closet

Public Works Report:

Chris Helgestad reported that the sewer plant hauled out sledge, from the sledge storage tanks, on Saturday. He was able to remove approx. 150,000 gallons, about half, of the sledge storage. Chris will not enact a moratorium on the waste hauling

Police Chief's Report:

Chief Shawn Bauer reported that there were 88 incidents during the month. Chief Bauer mentioned that the new squad is set up and on the road. Chief Bauer reported that the old squad has a current bid of \$2500.00 with 7 days left on the auction

President Frome inquired about a specific call about noxious weeds. Thaddeus Kubisiak presented the ordinance that governs long grass and weed notices. Chief Bauer explained the method of the notice delivery

President Frome also inquired about speeding vehicles on N Haslow Street. Mrs. Frome mentioned that the parking on N Haslow Street may cause problems for emergency vehicles

President's Report:

President Frome highlighted that the electronics drop-off day is scheduled for Friday, June 27, from 3 pm to 7 pm and on Saturday, June 28, from 8 am to Noon. Frome reported that the downtown flower pots are ready to be hung. She will be using her personal truck to

water the flowers this summer. President Frome asked about the RFP for playground equipment. Thaddeus suggested that a shelter area with a concrete slab may be more cost effective for the Madison Park

Old Business:

None

New Business:

(a). No employee educational seminars were requested

(b). (Pokallus)(Day) was carried to send the Water Utility, commercial and industrial, cross connection control program inspection agreement to the Utilities and Equipment Committee

(c). (Pokallus)(Toufar) was carried to approve annual mobile home licenses for Maurer's Acres (James Maurer) and Willow Court (Asset Development Group)

(d). (Toufar)(Schafer) was carried to table the annual junk license for 1<sup>st</sup> Choice Recycling

(e). The 1<sup>st</sup> readings for beer and liquor licenses:

- i) Application for Class "A" fermented malt beverage license  
(1) Kwik Trip @ 404 S Pacific Street
- ii) Application for "Class A" fermented malt beverage and intoxicating liquor license  
(1) Burnstad's Market @ 1110 S Pacific Street
- iii) Application for "Class B" fermented malt beverage and intoxicating liquor license  
(1) Nuts Deep II @ 103 E Clark Street  
(2) My Brother's Place @ 113 E Clark Street  
(3) T's Corner @ 108 N LaSalle Street

(f). (Schafer)(Day) was carried on a unanimous roll call vote to approve Resolution 2014-04 – 2013 Compliance Maintenance Annual Report (CMAR)

(g). (Day)(Pokallus) was carried on a unanimous roll call vote to approve Resolution 2014-05 – Village of Spencer Authorization for Issuance of Notice of Intent to Apply for an FRA Railroad Quiet Zone

(h). (Pokallus)(Toufar) was carried on a unanimous roll call vote to authorize the Spencer Sewer Utility to lease an air filtration system for 1 year at a cost of \$12,724.00

(i). (Schafer)(Day) was carried to approve authorizing the Spencer Sewer Utility to purchase and install a catwalk above the fine screen dumpster for a cost of \$2999.00

(j). (Schafer)(Maurer) was carried to approve a water tower equipment lease agreement with Selk Electronics Inc. for the purpose of installing wireless internet service

Note: Selk Electronics Inc. purchased the assets from Solarus Telecommunications

(k). (Toufar)(Pokallus) was carried to table the Mutual Rescission and Release Agreement from Solarus for the water tower agreement lease

(l). (Day)(Schafer) was carried to approve a change order for Earth Inc. for a time extension on the Well #6 project

(m). (Day)(Pokallus) was carried on a unanimous roll call vote to approve vouchers totaling \$87,626.30

Clerk's Report:

- a) Building permit issued to Gary Schubert located at 106 E Louisa Street, for a deck and home improvements at a cost of \$1000.00
- b) No provisional "Operator's" licenses
- c) Electronics recycling drop-off scheduled

Committee Reports:

A. Finance and Personnel – Chairperson Hagen was absent

B. Utilities and Equipment Committee – Chairperson Schafer scheduled a committee meeting for Monday, June 23<sup>rd</sup> at 6:30 pm

C. Parks and Buildings Committee – Chairperson Pokallus scheduled a committee meeting for Monday, June 9<sup>th</sup> at 6:30 pm. Pokallus mentioned that ARC Inc. will notify the Clerk's Office to schedule an event at ARC Park at least a week in advance. Chairperson Pokallus will schedule a committee meeting to discuss the billing for supplies for the Thursday adult softball league. President Frome suggested that the Village should have full control of the scheduling at the park or that the Village should lease the park operations to ARC Inc., much like the Spencer Kids Group operates the Olde Hall

D. Health and Emergency Gov't – Chairperson Toufar mentioned that he has a committee meeting scheduled for Tuesday, June 3<sup>rd</sup>, at 6:30 p.m.

E. Economic Development and Main Street – Chairperson Maurer mentioned that she has a committee meeting scheduled for Tuesday, June 3<sup>rd</sup>, at 5:30 p.m.

F. Streets and Sidewalk Committee – Chairperson Day scheduled a committee meeting for Tuesday, June 17<sup>th</sup> at 6:30 pm

(Pokallus)(Maurer) was carried to adjourn the meeting at 8:16 p.m.

Clerk \_\_\_\_\_

President \_\_\_\_\_