

Village of Spencer
Minutes of the Regular Board of Trustees
February 18, 2014

Regular meeting was called to order by Clerk Thaddeus Kubisiak at 6:30 P.M.
(Pokallus)(Hagen) was carried to nominate Trustee Frome to preside over the meeting. Trustee Frome declined

(Hagen)(Pokallus) was carried to nominate Trustee Staples to preside over the meeting. Trustee Staples affirmed

Roll Call:

Trustees Frome, Pokallus, Hagen, Staples, Maurer and Gilbert present. President Kilty arrived late

Minutes:

(Staples (Maurer) was carried to dispense the reading of the minutes and approve them as printed

Citizen Comments:

Julianne Strum inquired about the snow removal on Adams Street. It was noted that the streets in that area are not plowed to the curb. It will be addressed to the public works crew in the morning

Announcements:

Trustee Staples read the announcements

- a) Spencer Area Fire and Ambulance Commission meeting – 7:00 pm on February 27th, at the Spencer Municipal Complex
- b) Public Hearing 2014 Streets Project – 7:00 pm on Monday, March 10th, at the Spencer Municipal Complex

Wayne Hagen mentioned that, at the Fire Department Commission meeting, Commission members approached him and commented that Thaddeus has offered much appreciated work with the Fire Department Commission transition

Public Works Report:

Chris Helgestad reported on the water main break on the corner of N Douglas and E Clark Street. Chris also touched on the water lateral freeze-ups. We are currently at 10 frozen lateral cases

Police Chief's Report:

Chief of Police Shawn Bauer reported that a burglary suspect was arrested. Dan and Chris executed search warrant for the arrest. Chief Bauer mentioned that everyone did an excellent job. The police department is very busy at the moment

President's Report:

Nothing

Old Business:

(a). Fork attachment – no action was taken

(b). Trustee Frome provided an itemized profit and loss statement for the Spencer Kids group organization. She explained the revenues and expenses for the ship program budget, as well as the youth center budget. Frome also provided a roster list. This list detailed which kids and how often those kids attended Kids Group. Frome explained that a concept of having a value-added contract for services is the best avenue for funds. Hagen entertained the idea of having the towns contribute to Kids Group. Staples inquired about potential program cuts.

(Staples)(Gilbert) was carried to table a budget allocation of \$20,000.00 for youth services program within the village

President Kilty arrived @ 6:55pm

Kilty revisited the Presidents report. He inquired about if certificates for the police officers at the training course in Fort McCoy. Chief Bauer indicated that he keeps a folder for every training course

(c). (Hagen)(Gilbert) was carried on a unanimous roll call vote to approve the Preliminary Resolution for the 2014 Streets Project

New Business:

(a). No employee seminars were requested

(b). Thomas Schafer presented on the rail road quiet zone informational meeting. Tom spoke about the different options that the village has with the 4 rail road crossings. Thaddeus added that CN would make a one-time monetary award for the closure of the Main Street crossing. Mr. Schafer added that the village needs to complete a traffic study across each crossing. Once that has been completed, we will be able to move forward. Thad expressed his appreciation toward Tom Schafer for the time and hard work on the train whistle issue. Mr. Schafer was also thanked by the Board of Trustees

(c). Chris Helgestad, waste water operator, presented his view on this resolution. This resolution is in support of 2 bills, in front of the Legislature, to address the phosphorous issue.

(Hagen)(Pokallus) was carried on a unanimous roll call vote to approve

RESOLUTION 2014-01 – In Support of AB 680/SB 547 Phosphorus Compliance Alternative Bills

(d). (Gilbert)(Pokallus) was carried to approve a temporary "Operator's" License for Bruce Hayry for the Spencer Lions club on April 8, 2014, located at 117 East Clark Street for the annual Spencer Lions Smelt Feed event

(e). (Hagen)(Gilbert) was carried to approve Crane Engineering to repaint the lift station at E. Hemlock Street for a total cost of \$10,550.00

(f). (Hagne)(Frome) was carried on a unanimous roll call vote to approve vouchers for a total of \$140,406.48

Clerk's Report:

(a). Thad Kubisiak read an email from Robbyn Kuester, from the Department of Health Services. She affirmed that the Department, as well as Delta Dental, will fund the total cost of the failed fluoride pump. The monetary award will cover up to \$1344.00

(b). Thad Kubisiak presented the Treasurers Report

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples reported that the Personnel Committee will be rescheduling the Police Union Contract negotiation to a later date because of the predicted inclement weather

B. Utilities and Equipment Committee – Chairperson Gilbert spoke about the previous committee meeting at which the water lateral policy was discussed

C. Parks and Buildings Committee – Chairperson Pokallus had nothing to report

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome had nothing to report

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer reported on the previous committee meeting where changes were recommended to the deed restrictions document for the business park. Maurer also included the proposed concept of the wetland scrape for the business park

F. Streets and Sidewalk Committee – Dan Borchardt, from MSA Professional Services, reported on the loan closure for the DNR safe drinking water loan. He also explained the progress on Well #6. The masonry walls are scheduled for the next week. South Chestnut Street will have the final layer of asphalt applied in the spring. Dan also reported on the Kobs Street Project. The engineering portion of the project is at 30%. Thad mentioned that there is an option to drop the sewer on Kobs Street. This may allow for future development in the old Groupner Subdivision, which may eliminate the need for a lift station. Dan added that a feasibility study needs to be completed. Hagen thought that a study was conducted in the past. Chris added that he also thought a study was conducted, but after contacting Ayres Associates, no information was available. Dan Borchardt stated that a study would cost approximately \$3,500.00. Thad will contact the previous property owner

(Hagen)(Gilbert) was carried to adjourn the meeting at 7:51 p.m.

Clerk _____

President _____