

Village of Spencer
Minutes of the Regular Board of Trustees
March 3, 2014

Meeting was called to order at 6:30 p.m. by President Kilty

Roll Call:

Trustees Frome, Pokallus, Hagen, Staples, Maurer and Gilbert present

Minutes:

(Staples)(Pokallus) was carried to dispense the reading of the minutes from the Regular Board of Trustees meeting and approve them as printed

(Staples)(Pokallus) was carried to dispense the reading of the minutes from the Special Board of Trustees meeting held on 2-13-2014 and approve them as printed

Citizen Comments:

Joe Scidmore reported that the Spencer Area Fire and Ambulance Commission and the Spencer Water Utility qualified for a level 3 ISO (Insurance Service Office) rating. The ISO rating is from 10 – 1 with "1" being the best. The previous rating was a level 4

Announcements:

Thaddeus Kubisiak read the announcement for the Public Hearing 2014 Streets Project – 7:00 pm on Monday, March 10th, at the Spencer Municipal Complex

Public Works Report:

Scott Griepentrog reported on the snow removal, water lateral freeze ups and water main breaks. He pointed out that we are way above the average salt usage. Scott mentioned that he used the Sno-Go on Fairhaven Avenue, as the snow drifts were too dense for the grader

Joe Scidmore reported on the frozen water laterals. The Magikist machine, which was borrowed from Stratford, nor the machine that was fabricated in-house, were not successful at Bear Creek Canvas. Joe reported that the welding machine method may be the only solution, but the curb stop for the property has not been located yet. Joe recommended that the Board should consider a solution to this issue

Dean Smith reported on the pumping capacity of all 3 wells. The wells are running at near maximum levels. Dean inquired about hiring a firm to recalibrate the SCADA system to allow all 3 wells to operate at the same time on an automated manner. The Board felt that it should be taken care of

Police Chief's Report:

Chief of Police Shawn Bauer reported on the heroin overdose case and mentioned that the investigation is still ongoing. Shawn also noted a case at the school

Chief Bauer highlighted the municipal court meeting with the City of Marshfield. Thaddeus added that the meeting went well. This will potentially save costs within the police department budget. Shawn also reported on a dilapidated building on South Monroe Street. He has issued letters to the property owner. Shawn recommended that the village may seek to condemn the building

President's Report:

President Kilty reported on a mail box that was struck by a snow plow on Hwy C

Old Business:

(a). Discussion was held about the \$20,000 budget request for youth services by the Spencer Kids Group. Trustee Frome mentioned that this budget allotment for youth services may be requested by any organization to operate, not just Spencer Kids Group. President Kilty thought that monies should be spent better on maintenance costs. Trustee Staples was not sold on the maintenance costs idea. Trustee Hagen brought forth a proposal for a \$15,000 allocation for youth services with the money being divided into quarterly payments that should meet a set standard to qualify for funds. Trustee Pokallus brought forth an idea of a \$10,000 allocation.

(Hagen)(Pokallus) failed to carry for an allocation of \$10,000, for youth services in the 2015 budget, on a 3-2 split vote with Trustees Hagen and Pokallus voting yes and President Kilty, Trustees Staples and Gilbert voting no. Trustees Frome and Maurer abstained from the vote

New Business:

(a). (Staples)(Pokallus) was carried to send Dean to the Wisconsin Rural Water Association conference at Green Bay during March 26-28th

(b). Trustee Maurer explained changes to the Business Park Deed Restrictions document. (Pokallus)(Maurer) was carried to approve the revisions to the Spencer Business Park Deed Restrictions document

(c). Mike Voss, from MSA Professional Services, reported on the Pay Request #3 from Haas Sons Inc. for the Chestnut Street project.

(Hagen)(Gilbert) was carried to approve Pay Request #3, from Haas and Sons, for the S Chestnut Street Project for a total of \$41,196.78

(d). (Pokallus)(Staples) was carried to approve an "Operator's" License for Stacey Zietlow – Nutz Deep

(e). (Hagen)(Frome) was carried to approve the U.S. Census Bureau consolidation agreement with Marathon County for the annual C-BAS (Boundary and Annexation) Survey

(f). (Pokallus)(Frome) was carried to approve Special Assessments for two properties on the E Kobs Street Project at the locations of 109 and 110 E Kobs Street for curb improvements

(G). Pam Warrichaiet spoke about her kennel license annual renewal. She currently has a litter of puppies, which have all been claimed.

(Hagen)(Gilbert) was carried to approve an annual kennel license for Kevin and Pam Warrichaiet, located at 210 S Haslow Street

(f). Discussion was held about the overhead door invoice for door #1 at the public works garage. (Hagen)(Pokallus) was carried on a unanimous roll call vote to approve vouchers, except for the Security Overhead Door invoice, for a total of \$60,760.72

Clerk's Report:

- (a). No building permits
- (b). No provisional "Operator's" licenses
- (c). Wayne Hagen offered a picture from a compost facility in another community.
- (d). Thaddeus mentioned issues with the Code Book. Thaddeus recommended that the ordinance book be reviewed by a codification firm. The original volume was put together in 1993. This is an important book of documents that may have developed errors when the book was transferred into electronic form

Committee Reports:

- A. Personnel, Finance and Emergency Government Committee – Chairperson Staples has a closed session
- B. Utilities and Equipment Committee – Chairperson Gilbert had nothing to report
- C. Parks and Buildings Committee – Chairperson Pokallus had nothing to report
- D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome had nothing to report
- E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer had nothing to report
- F. Streets and Sidewalk Committee – Chairperson Hagen reminded the board about the committee meeting on Monday, March 10 at 6:00 p.m.

(Kilty)(Pokallus) was carried on a unanimous roll call vote to enter into Closed Session per Wis. Stats 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- (a). Police Department scheduling was discussed

(Staples)(Hagen) was carried on a unanimous roll call vote to enter into Open Session

(Pokallus)(Gilbert) was carried to adjourn the meeting at 8:07 p.m.

Clerk _____

President _____