

Village of Spencer
Minutes of the Regular Board of Trustees
October 7, 2013

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Pokallus, Staples, Gilbert and Maurer were present. Trustee Hagen arrived late

(Staples)(Maurer) was carried to dispense the reading of the previous meeting minutes and approve them as printed

Citizen Comments:

Ruth Fleischmann spoke about the current water/sewer billing formula. Mrs. Fleischmann had replaced a portion of her yard and watered the grass very often. Because of this, her water/sewer bill was very high. Ruth petitioned to have the policy changed to not include sewer charges for water that does not go down the drain. The matter was referred to committee

Announcements:

- i) 1st Draft Budget Presentation – Wednesday, October 9th at 7:00 pm
- ii) Special Primary Election for State Representative – Tuesday, October 22nd
- iii) Deer Hunt Task Force meeting – Tuesday, October 29th at 5:30 pm

Public Works Report:

Joe Scidmore spoke about the compost site road. Trustee Pokallus inquired about the progress of the construction. A representative from MSA Professional Services will present on that matter. Joe Scidmore asked about the autumn planting and he was advised that the trees will arrive on the week of the 21st

Justin Sornsen, from MSA, spoke about area construction projects. The contractor, Haas and Sons, has the utilities in place on the corner of Buse and Oak Street. Haas will be complete with the transmission main by the end of the business day on Monday, Oct. 14

Municipal Well and Pump, the contractor that will be drilling the well, will mobilize on Monday, Oct. 14. The well should be complete by Nov. 15, with it estimated to be online by March 2014. There will be a change order for the well site project. The amount of this change will be approx. \$16,000

The Public Service Commission, the state agency that regulates municipal water utilities, is reviewing the rate case for the new well. Early indications suggest that the PSC will recommend a 3 percent rate of return for the water utility. When the public hearing is

scheduled, MSA will work with the PSC to insure that the best scenario is chosen for the village water utility rate payers

Justin Sornsen mentioned that there are some issues with the concrete curb and storm sewer inlets on the S Chestnut Street project. Pember Companies, Inc., the concrete subcontractor, has been notified and the matter will be resolved. Justin also noted that the TID revenue allocation for the new well will need to be passed by the Board, through a resolution

Police Chief's Report:

Chief Shawn Bauer reported on calls within the Village. Shawn was happy to report that he received a "Click-It-Or-Ticket grant for \$2000. Chief Bauer reported on the proposed signage for the current truck routes. He inquired whether he should proceed with the signage and the Board agreed with the measure

President's Report:

President Kilty had nothing to report

Old Business:

None

New Business:

(a). None

(b). (Hagen)(Maurer) was carried to approve CSM within the business park for a 1.0 acre lot to be purchased by Brian Guzinski, which includes the dedication of the 30' utility easement that runs between W Willow Drive and the cul-de-sac on S Chestnut Street

(c). (Frome)(Pokallus) was carried to approve an Arbor Day event on October 25th at 12:00 noon at the Gazebo Park.

Mark Freeman, a local resident, visited the meeting late. He inquired about the train whistle and he agreed to be on the citizens train whistle committee. Mr. Freeman also inquired about the creek flooding behind his house. He is concerned that his house is becoming flooded from the heavy rain fall. It was noted that the DNR will not allow activities that would dredge the creek area. It was suggested that he pursue flood insurance. Mark also mentioned the smell from all of the waste haulers. The high level of waste haulers had caused a distinct smell downwind. Mr. Freeman inquired whether the Village can offer a break on his utility bill. Chris Helgestad mentioned that he is looking into an air scrubber to remove the odor from the waste haulers.

(d). (Staples)(Maurer) was carried to not award the contract for the downtown sidewalk project to the lowest bidder. The bid was much higher than the budgeted allocation for the project

(e). (Hagen)(Frome) was carried on unanimous roll call vote to approve RESOLUTION 2013-08 – Amending the approved 2013 Annual Budget to transfer carryover funds for the S Chestnut Street project

(f). (Gilbert)(Pokallus) was carried approve a temporary Class “B” Beer license for the Spencer Area Fire Department for their annual Steak Feed and Dance event held on Saturday, October 26 at the Spencer Fire Station located at 206 E Willow Drive

(g). (Pokallus)(Gilbert) was carried to approve temporary “Operator’s” Licenses for Jason Foth, Jeremy Oelrich and Dennis Wodinowich for the Spencer Area Fire Department for their annual Steak Feed and Dance event held on Saturday, October 26 at the Spencer Fire Station located at 206 E Willow Drive

(h). (Staples)(Frome) was carried to approve “Operator’s” Licenses for the Aaron Greenberg, Ethan Reigel, and Kelly Kress

(i). A special citizens’ committee for the downtown rehabilitation was discussed.
(Maurer) (Hagen) was carried to send the matter to committee

(j). (Frome)(Pokallus) was carried to approve using proceeds from the building maintenance fund to rewire the village garage for the purpose of hooking up a generator when there is a power outage. The estimated cost of the work is \$2000

(K). (Staples)(Gilbert) was carried on unanimous roll call vote to approve vouchers totaling \$227,171.89

Clerk’s Report:

- a) Building permit issued to Ryan Griepentrog, located at 1009 E Aspen Street for installing an egress window at an approx. cost of \$800
- b) Building permit issued to Dennis Brehm, located at 306 N Douglas Street for a driveway and sidewalk at an approx. cost of \$8,000
- c) Letter from liquid waste hauler who is concerned about the increased dumping fees at the waste water plant was read

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples indicated that his business will be held in closed session

B. Utilities and Equipment Committee – Chairperson Gilbert scheduled a committee meeting for Wednesday October 9th @ 6:30pm for discussion on the sewer fees policy

C. Parks and Buildings Committee – Chairperson Pokallus shared the 2013 Arbor Day event date. It will be on Friday October 25, at 12:00 noon at the Gazebo Park

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome scheduled a committee meeting for Monday October 15th at 6:30pm to discuss the special citizens’ committee for downtown rehabilitation

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer inquired about a no parking policy within the new business park streets

F. Streets and Sidewalk Committee – President Kilty shared that the sidewalk project stalled and will be revisited in the spring

(Hagen)(Frome) was carried on unanimous roll call vote to enter into closed session

- a) Discussion about the health care coverage for non-bargaining employees was initiated.
- b) Discussion was initiated about the Public Works employees’ performance evaluations.
- c) Discussion about having Public Works coverage until 5:00pm on regular work days

(Staples)(Maurer) was carried on unanimous roll call vote to enter into open session

(Hagen)(Gilbert) was carried to allow the non-bargaining employees the option of Central States Health & Welfare Fund Insurance while allowing Thad Kubisiak the option to opt-out

(Staples)(Gilbert) was made to approve performance paychecks for Chris and John to receive \$400 and Scott, Dean and Joe to receive \$0.00. Motion failed on a 3-4 roll call vote

(Hagen)(Pokallus) was carried on a unanimous roll call vote to approve performance paychecks Chris and John to receive \$400.00, Joe to receive \$200.00 and Scott and Dean to receive \$0.00.

(Pokallus)(Staples) was carried to adjourn the meeting at 9:03 p.m.

Clerk _____

President _____