

**Village of Spencer**  
**Regular Board of Trustees Meeting**  
**Monday, October 7, 2013 – 6:30 P.M.**  
**Spencer Municipal Complex**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes
  - a) Regular Board of Trustees, September 16<sup>th</sup>, 2013
- 4) Public comments
- 5) Announcements
  - i) 1<sup>st</sup> Draft Budget Presentation – Wednesday, October 9<sup>th</sup> at 7:00 pm
  - ii) Special Primary Election for State Representative – Tuesday, October 22<sup>nd</sup>
  - iii) Deer Hunt Task Force meeting – Tuesday, October 29<sup>th</sup> at 5:30 pm
- 6) Public Works' Report
- 7) Police Chief's Report
- 8) President's Report
- 9) Old Business
- 10) New Business
  - a) Discussion and action on Employee Educational Seminars
  - b) Discussion and action to approve CSM within the business park for a 1.0 acre lot to be purchased by Brian Guzinski, which includes the dedication of the 30' utility easement that runs between W Willow Drive and the cul-de-sac on S Chestnut Street
  - c) Discussion and action on recognizing the 2013 Spencer Arbor Day on October 25<sup>th</sup>. This will coincide with the autumn tree planting. A proclamation will be offered by the Village President
  - d) Discussion and action on awarding the contract for the downtown sidewalk project. Note: Bids were received until 9:00 am Thursday, Sept. 25. There was 1 bid received
  - e) Discussion and action on RESOLUTION 2013-08 – Amending the approved 2013 Annual Budget to transfer carryover funds for the S Chestnut Street project
  - f) Discussion and action to approve a temporary Class "B" Beer license for the Spencer Area Fire Department for their annual Steak Feed and Dance event held on Saturday, October 26 at the Spencer Fire Station located at 206 E Willow Drive

- g) Discussion and action to approve temporary “Operator’s” Licenses for Jason Foth, Jeremy Oelrich and Dennis Wodinowich for the Spencer Area Fire Department for their annual Steak Feed and Dance event held on Saturday, October 26 at the Spencer Fire Station located at 206 E Willow Drive
- h) Discussion and action on approval of “Operator’s” Licenses for Aaron Greenberg, Ethan Reigel, and Kelly Kress
- i) Discussion and action on a citizens’ committee for the downtown revitalization
- j) Discussion and action on using proceeds from the building maintenance fund to rewire the village garage for the purpose of hooking up a generator when there is a power outage. The estimated cost of the work is \$2000.00
- k) Discussion and action on current vouchers

11) Clerk’s Report

- a) Building permit issued to Ryan Griepentrog, located at 1009 E Aspen Street for installing an egress window at an approx. cost of \$800
- b) Building permit issued to Dennis Brehm, located at 306 N Douglas Street for a driveway and sidewalk at an approx. cost of \$8,000
- c) Letter from liquid waste hauler who is concerned about the increased dumping fees at the waste water plant

12) Committee Reports

- a) Personnel, Finance and Emergency Government Committee
- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee
- d) Health, Safety, Recycling and Downtown Revitalization Committee
- e) Economic Development and Industrial Parks Planning Committee
- f) Streets and Sidewalks Committee

13) Enter into Closed Session:

- a) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
  - i) Discussion and action on the inclusion of non-bargaining employees on Central States Health care plan
  - ii) Discussion and action on performance reviews and performance paychecks for Public Works employees
  - iii) Discussion and action on having Public Works employee coverage until 5 pm during the normal work week

14) Enter into Open Session

15) Adjourn