

Village of Spencer
Minutes of the Regular Board of Trustees
September 3, 2013

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Pokallus, Hagen, Staples, Gilbert and Maurer were present

(Pokallus)(Gilbert) was carried to approve the minutes of the previous meeting as read

Citizen Comments:

No citizens were in attendance

Announcements:

No announcements were made

Public Works Report:

Chris Helgestad reported that the pumps at the Pine Street lift station had failed. 2 new pumps were ordered and replaced the failed pumps. Chris also mentioned that the new control panel at the Peach Street lift station is up and running

Police Chief's Report:

Chief Shawn Bauer reported on a large truck enforcement course that members of his department will attend at Ft. McCoy later this year. Shawn highlighted that his officers logged 96 calls for service during the previous month

President's Report:

President Kilty inquired about adding gravel to Hickory Street

Old Business:

None

New Business:

(a). no seminars were requested

(b). (Hagen)(Pokallus) was carried to authorize MSA Professional Services Inc. to publish the RFP for construction services for the downtown sidewalk project

(c). (Staples)(Frome) was carried to approve an updated complete CSM for the business park

(d). (Pokallus)(Gilbert) was carried to approve "Operator's" Licenses for Sue M. Dietsche and Cassandra Wirkus

(e). (Staples)(Hagen) was carried on a unanimous roll call vote to approve vouchers totaling \$50,733.83

Clerk's Report:

- a) Building permit issued to John Williams, located at 404 W Dearborn Street for siding, roof and windows at an approx. cost of \$10,000.00
- b) Building permit issued to Corey Lomax, located at 205 W Main Street concrete work around foundation at an approx. cost of \$1,000.00
- c) Building permit issued to Arnie Bauer, located at 509 W Louisa Street for a shed at an approx. cost of \$1,000.00
- d) Provisional "Operator's" License issued to Sue M. Dietsche

Jeremy Haas, from MSA Professional Services Inc., spoke about the progress on W Cedar and S Chestnut Street. The existing drain tile was not installed correctly when W Cedar Street was constructed, therefore a change needed to occur. MSA also inquired about squaring off the asphalt pavement on the radius of the intersection at W Cedar and S Chestnut Street. The well #6 project is going as planned

Committee Reports:

- A. Personnel, Finance and Emergency Government Committee – Chairperson Staples acknowledged that his business would be dealt with in closed session
- B. Utilities and Equipment Committee – Chairperson Gilbert had nothing to report
- C. Parks and Buildings Committee – Chairperson Pokallus mentioned that the octagon tables for the parks will be arriving soon
- D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome had nothing to report
- E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer spoke about a committee meeting, that occurred with a developer, about the purchase of a lot within the business park.
- F. Streets and Sidewalk Committee – Chairperson Hagen had nothing to report

(Staples)(Frome) was carried on unanimous roll call vote to enter into closed session
a. Discussion was held about employee health care policy change – no action was taken at this time

(Staples)(Frome) was carried to enter into open session

(Gilbert)(Maurer) was carried to adjourn the meeting at 7:50 p.m.

Clerk _____

President _____