

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**August 5, 2013**

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Pokallus, Hagen, Staples and Maurer were present. Trustee Gilbert was absent

(Frome)(Staples) was carried to dispense the reading of the minutes of the July 15th Regular Board of Trustees meeting and approve the minutes as printed

Citizen Comments:

Harry Toufar inquired about newspaper publication of the regular Board of Trustees meeting agenda. The matter will be looked into. Mr. Toufar also inquired about the parking stalls along Clark Street at the corner of LaSalle Street. He noted that this is an unsafe intersection. Board members highlighted that the Village has pursued changes in the past, but WisDOT will not offer relief since Clark Street is a state highway. Mr. Toufar was encouraged to call Rep. Scott Suder's office

Janice Strey spoke about the 3 Village owned trees that were removed from the boulevard in front of her house. The appearance of the boulevard was unacceptable, as it was torn up from the work done to remove the trees. Mrs. Strey petitioned the Board to bear a portion of the cost for the landscape work that was needed to correct the problem. The issue will be taken up under item (o). under New business on the agenda

Clay Delo inquired about consolidating his 2 driveway approaches into 1 driveway. This would require a 70' culvert to run underneath the drive way for storm water drainage. The Board concluded that he shall proceed

Joe Schiller petitioned the Board to change the sewer utility billing method for water that is used to fill a swimming pool. Currently, any water that comes out of the faucet is charged the sewer fee, regardless if it goes down the drain or not. It was stated that the Board established the uniform method of billing and will continue to enforce it

Announcements:

- a) Joint Review Board meeting for TID #3 – Tuesday, August 13 at 4:45 pm
- b) Plan Commission Hearing for TID #3 – Tuesday, August 13 at 5:30 pm

Public Works Report:

Dean Smith reported on the water valve turning machine. Dean also highlighted the added work that the Hwy 98 contractors left for the Village. 10 sanitary manholes required the removal of concrete spillage.

Mr. Smith spoke of an award that was presented to the water utility from the State of Wisconsin Department of Health Services. This award was issued to the Village for the consistent level of optimally fluorinated water

Police Chief's Report:

Officer Chris Brandner presented on behalf of the Police Department. Officer Brandner reported on department activity

President's Report:

President Kilty had nothing to report

Old Business:

None

New Business:

(a). (Staples)(Pokallus) was carried to approve:

i. Dean Smith for a WRWA expo in Plover on August 22<sup>nd</sup>

(b). (Hagen)(Pokallus) was carried to approve Resolution 2013-06 – Vacation of S Chestnut Street from W Willow Drive to W Cedar Street

(c). (Frome)(Maurer) was carried to approve Temporary Class “B” Beer License application for ARC Inc. for the Brad Bauer Memorial Tournament on August 16 - 18 at ARC Park

(d). (Pokallus)(Hagen) was carried to approve Temporary “Operator’s” License applications for Ben Bauer, Troy Zimmerman and Troy Hardrath for the Brad Bauer Memorial Tournament on August 16 - 18 at ARC Park

(e). (Frome)(Maurer) was carried to approve change order #1 for American Asphalt on the Willow Dr. and Grant Street resurfacing project for an additional 996 sq. yds. of resurfacing

(f). (Hagen)(Frome) was carried to approve change order #2 for American Asphalt on the Willow Dr. and Grant Street resurfacing project for raising 6 manhole elevations

(g). Discussion was held about the TID #3 project plan. Kirk Skoog, from MSA, spoke about the Joint Board of Review process. No action was needed

(h). (Frome)(Hagen) was carried to approve the complete CSM for the business park for the Village of Spencer that includes a revised dedication of S Chestnut Street

(i). (Pokallus)(Hagen) was carried to approve the CSM for Lot 1 of the business park for the Village of Spencer

(j). (Maurer)(Staples) was carried to approve a developer's agreement between the Village of Spencer and Big Door LLC with alterations to the contract that reflects that the developer will cover 50 percent of the cost of electrical infrastructure

(k). (Pokallus)(Frome) was carried to approve a 50' wide storm water easement for the business park from W Willow Drive to W Cedar Street

Note: The current storm water channel was never recorded with the County

(l). (Frome)(Pokallus) was carried to approve a 30' wide public utility easement to extend from the S Chestnut Street cul-de-sac to W Willow Drive

(m). (Hagen)(Maurer) was carried on a unanimous roll call vote to award the contract for Well Driller to construct Well #6 to the low bidder

Note: bids were publically opened on Thursday, August 1<sup>st</sup> at 2:00 p.m. Two bids were submitted and recorded:

Midwest Well Services Inc	\$119,609.00
CTW Corporation	\$126,766.00

(n). Discussion was held about a fiber optic cable to be buried within Village right-of-way along the Main Street corridor. No action was required

(o). (Hagen)(Maurer) was carried to approve paying half of the bill for landscape work in the boulevard in front of Janice Strey's home

(p). (Hagen)(Staples) was carried on a unanimous roll call vote to approve vouchers totaling \$105,491.38

Clerk's Report:

- a) Building permit issued to Amy Schmidt, located at 508 E Clark Street for a front deck at an approx. cost of \$2100.00
- b) Building permit issued to Dawn Johnson, located at 211 E Willow Drive, Lot 13 for a new porch and garage at an approx. cost of \$4000.00
- c) Incorporation of a Municipal Court

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples noted that the consumer price index, for the bargaining of wage increases, was set at 1.66%

B. Utilities and Equipment Committee – Chairperson Gilbert was absent

C. Parks and Buildings Committee – Chairperson Pokallus will pursue two octagon picnic tables for the park on Madison Street as well as the park next to the Lions shelter

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome had nothing to report

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer will schedule a committee meeting to update the deed restrictions in the business park

F. Streets and Sidewalk Committee – Chairperson Hagen had nothing to report

(Pokallus)(Maurer) was carried to adjourn the meeting at 8:43 p.m.

Clerk \_\_\_\_\_

President \_\_\_\_\_