

Village of Spencer
Regular Board of Trustees Meeting
Monday, June 17, 2013 – 6:30 P.M.
Spencer Municipal Complex

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Minutes
 - a) Regular Board of Trustees, June 3rd, 2013
- 4) Public Comments
- 5) Announcements
- 6) Public Works' Report
- 7) Police Chief's Report
- 8) President's Report
- 9) Old Business
- 10) New Business
 - a) Discussion and action on Employee Educational Seminars:
 - i) Chris Helgestad and John Dunbar for an annual collection system seminar located in Marshfield on July 25th. The cost of the seminar is \$35.00 per person
 - b) Discussion and action and presentation on the 2012 annual financial audit by Monica Hauser, from Hawkins Ash Baptie
 - c) Discussion and action on annual Junk and Salvage Yard License
 - i) 1st Choice Recycling
 - d) Discussion and action on annual 2013-14 Cigarette and Tobacco Products licenses
 - i) Dolgen Corp. LLC – Dollar General
 - ii) Kwik Trip Inc.
 - iii) My Brothers Place
 - iv) Nutz Deep II
 - e) Discussion and action on a temporary "Class B" Beer License for the Spencer Lions Club on July 13, 2013, located at 109 S. Park Street for a benefit for Neal Mondloch

- f) Discussion and Action on a Temporary “Operator’s” License for Carolyn Bauer on June 27, 2013 for the ARC Park concession stand
- g) Discussion and action on annual 2013-14 fermented malt beverage and intoxicating liquor License applications for:
 - i) Application for Class “A” Beer License
 - (1) Kwik Trip @ 404 S Pacific Street
 - ii) Application for “Class A” Liquor and Beer License
 - (1) Burnstad’s Market @ 1110 S Pacific Street
 - iii) Application for Class “B” Beer License
 - (1) Julie’s Diner @ 212 S Pacific Street
 - iv) Application for “Class B” Beer and Liquor License
 - (1) Nuts Deep II @ 103 E Clark Street
 - (2) My Brother’s Place @ 113 E Clark Street
 - (3) T’s Corner @ 108 N LaSalle Street
- h) Discussion and action on annual 2013-14 “Operator’s” Licenses for:
Bethany Williams, Sharon Welch, Lancia Weber, Sandra J. Seiler, Lisa Bird, Kyleigh Hebert, Lindsey Kurtzweil, Lynn Huebl, Eliza Karau, Cynthia G. Rodriguez, Kim M. Halpin, Alyssa Brostowitz, Paul Weber, William Dieringer, Katie Staab, Harley Meyer, Joseph Harter, Aubri Cummins, Renee Ertz, Roberta Doescher, Lisa Dickrell, Holly Weyer, Tanya Altman, Rebecca Gagliano, Devon Griepentrog, Alyssa Hofmann, and Jessica Lueddecke
- i) Discussion and action on Resolution 2013-05 – 2012 Compliance Maintenance Annual Report (CMAR)
- j) Discussion and action on the haul route for the trucks for the milling phase of the Hwy 98
- k) Discussion and action on approving the construction contractor for the S. Chestnut Street utilities and street project. Note – bids were accepted and opened at 2:00 pm on Thursday, June 13, 2013. Justin Sornsin, MSA Professional Services, will offer an update to the project
- l) Discussion and Action on a Developer’s Agreement between Big Door LLC (Clint Gosse) and The Village of Spencer for property development on Lot 2 of the next phase of the business park
- m) Discussion and action on approval of an auto dealer application for Randy Clive for the location of 610 S. Pacific Street
- n) Discussion and action and presentation about a proposed TID #3 by Justin Sornsin
- o) Discussion about the progress on well #6 and Park Street reconstruction financing by Justin Sornsin
- p) Discussion and action on current outstanding vouchers

11) Clerk's Report

- a) Building permit issued to Steve Pilz @ 500 S. Jefferson Street for new siding at an approx. cost of \$2800.00
- b) Building permit issued to Scott Griepentrog @ 401 S. LaSalle Street for a new gas furnace at an approx. cost of \$4000.00
- c) Building permit issued to Amy Schmidt @ 508 E. Clark Street for a new deck at an approx. cost of \$1300.00
- d) Building permit issued to Scott Fleischman @ 501 E. Willow Drive for enclosing the front porch at an approx. cost of \$10,000.00
- e) Sign permit issued (pending layout drawings, proposed cost and fee payment) to Gene Allar @ 607 E. Depot Street for a new sign
- f) No provisional "Operator's" Licenses
- g) Review policy for garbage and recycling fees as it relates to water meter disconnection
- h) Former village employee made unauthorized contact with contracted engineering firm

12) Committee Reports

- a) Personnel, Finance and Emergency Government Committee
- b) Utilities and Equipment Committee
- c) Parks and Buildings Committee
- d) Health, Safety, Recycling and Downtown Revitalization Committee
- e) Economic Development and Industrial Parks Planning Committee
- f) Streets and Sidewalks Committee

13) Closed session per Wisconsin Stats. 19.85(1)(c)

- a) Considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 - i) Discussion on P.W. employees evaluations

14) Open Session

15) Adjourn