

Village of Spencer
Minutes of Regular Board of Trustees Meeting
Monday, December 11th, 2017 – 6:30 P.M.
Spencer Municipal Complex

The meeting was called to order by President Frome at 6:30.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hoes, Hagen, Carolfi, Schafer, Wienke, and Toufar were present.

Approval of Minutes

(Toufar)(Carolfi) was carried to dispense with the reading of the minutes of the Special Meeting of the Board of Trustees on November 6th, 2017 and approve them as printed.

(Schafer)(Hoes) was carried to dispense with the reading of the minutes of the Regular Meeting of the Board of Trustees on November 13th, 2017 and approve them as printed.

(Toufar)(Carolfi) was carried to dispense with the reading of the minutes of the Special Meeting of the Board of Trustees on November 27th, 2017 and approve them as printed.

Public Comments

Dylan Schubert, on behalf of the Spencer Swampstompers, requested approval of snowmobile routes in the Village for this winter. (Wienke)(Schafer) was carried to approve the snowmobile routes.

Chris Jacobitz commented on the need for the proposed Property Maintenance Ordinance.

Announcements

There were no announcements.

Public Works' Report

Paul Hensch reported that John and Scott had replaced a broken hydrant on Peach St, and that Joe and Chris had cleared a stoppage in the pump at the Pine Street Lift Station. Paul mentioned that all of the Public Works employees had attended their annual safety refresher course, and that the Public Works, Water, and Wastewater operations were having a safety audit in the next few days. He finished his report by noting that Land O' Lakes notified the Village that their effluent flow meter was running incorrectly, and that Chris worked with them to use a calculated flow number.

Police Chief's Report

Chief Bauer reported that, in November, officers handled 104 calls for service, issued 17 traffic citations, 2 Municipal citations, and 11 written warnings. The department investigated 4 traffic accidents and made a total of 7 arrests.

President's Report

President Frome reminded the Board Members that nomination papers need to be turned in by January 2nd and that they should encourage others to run.

Old Business

There was none.

New Business

(Hagen)(Hoes) was carried by a unanimous roll call vote to approve the creation of Ordinance 271 Section 6 entitled "Property Maintenance."

(Schafer)(Hagen) was carried by a unanimous roll call vote to approve a Ford F-550 with salt spreader for \$72,667 for the Public Works Department.

(Hagen)(Hoes) was carried by a unanimous roll call vote to approve a Chevy Silverado 2500, with a red painted tool box, for \$36,775 for the Water Department.

(Toufar)(Carolfi) was carried to approve an agreement for legal services for the municipal court for 2018-2019.

(Hagen)(Hoes) was carried by a unanimous roll call vote to approve the Comprehensive Outdoor Recreation Plan.

(Hagen)(Schafer) was carried by a unanimous roll call vote, for the approval to forgive local and school tax equivalents for the Water Utility to the Village for the year 2017, and set the tax amount to the Water Utility to zero.

(Carolfi)(Wienke) was carried to approve the authorization for the Village Treasurer to deposit funds in the depositories of Partners Bank and Citizens State Bank of Loyal.

(Hagen)(Hoes) was carried to approve Election Inspectors for the 2018-2019 term.

(Schafer)(Wienke) was carried to approve authorizing the Village Clerk to place all past due bills as of September 30th, 2017 and unpaid as of November 15th, 2017, on the 2018 Real Estate Tax Roll for collection.

(Hoes)(Toufar) was carried to approve a Temporary "Class A" and Class "A" alcohol beverage retail license for Spencer Kids Group's New Year's Eve Comedy Club on December 31st, 2017 located at 117 E Clark St.

(Wienke)(Hagen) was carried to approve an Operator's Licenses for Christine Neustedt, Tasha Higgins, Sheila Bader and Sue Lucht.

(Hagen)(Wienke) was carried by a unanimous roll call vote to approve the current vouchers with additions.

Clerk's Report

A Sign Permit was issued to Wells A&W located at 804 S Pacific for a sign with an approximate value of \$14,500.

Committee Reports

Finance and Personnel Committee- Chairperson Hagen had nothing to report.

Utilities and Equipment Committee- Chairperson Schafer had nothing to report.

Parks and Buildings Committee- Trustee Toufar discussed the Outdoor Comprehensive Plan.

Health and Emergency Government Committee- Chairperson Hoes had nothing to report.

Economic Development and Main Street Committee- Chairperson Carolfi discussed the meeting concerning fabric structures.

Streets and Sidewalks Committee- Chairperson Wienke had nothing to report.

(Carolfi)(Toufar) was carried by a unanimous roll call vote to enter into Closed Session per Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(Schafer)(Toufar) was carried by a unanimous roll call vote to approve a possible motion to reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Carolfi)(Hagen) was carried to approve the Police Chief Work Agreement.

(Hagen)(Toufar) was carried to approve employee reviews on the administrator's recommendation. Trustee Schafer abstained from the vote.

(Hagen)(Toufar) was carried to approve Employee Pay Rates. Trustee Schafer abstained from the vote.

(Carolfi)(Hagen) was carried to adjourn at 8:16.

Village President

Clerk