

**Village of Spencer**  
**Minutes of the Regular Board of Trustees Meeting**  
**September 12<sup>th</sup>, 2016**

Meeting was called to order at 6:30 by President Frome.

The Pledge of Allegiance was recited.

Roll Call:

Trustees Hagen, Pokallus, Wienke, Day, Schafer, and Toufar were present.

Minutes:

(Pokallus) (Hagen) was carried to dispense with the reading of the previous meeting's minutes and approved them as printed.

Public Comments:

There were no public comments.

Announcements:

The Joint Review Board is meeting on September 14, at 6:45 pm. The Planning Commission is having a Public Hearing on September 14, at 7:00 pm. There will be a Special Board Meeting September 29, at 6:30 pm.

Public Works' Report:

Scott Griepentrog reported that the Arc Park emergency siren is in place and working correctly. He continued to report that the new playground equipment was installed, and sand has been ordered. He also explained that yield signs were put in at the intersection of South Washington and West Roberts and a no truck route sign was placed on Kobs street.

Police Chief's Report:

Chief Bauer reported on an attempted child abduction. He has also been in contact with Marshfield City Administrator Steve Barg about the municipal court. He is also interested in looking into a possible K-9 unit. Finally he reported that Officer Schuld has continued to work on ordinance enforcement.

President's Report:

President Frome had nothing to report.

Old Business

- a) Emily Matchy suggested a guide for business development and also suggested purchased ad space.
- b) The development of a Police Commission was tabled to the Personnel and Finance Committee.
- c) (Schafer)(Wienke) was carried to enforce the Water Reconnection Fees and Shutoff Policy.

New Business

- a) There were none.
- b) (Toufar)(Pokallus) was carried to have the Keyes family approach private buyers for the property.

- c) (Day)(Pokallous) was carried by unanimous roll call vote for change on order #2, from Earth Inc. to include various milling and patches requested by the Village, for a cost of \$26,826.60.
- d) (Day)(Pokallous) was carried by unanimous roll call vote on a pay request #3 from Earth Inc. for the Chestnut/Madison Street Project, for a cost of \$26,074.67.
- e) (Schafer)(Pokallous) carried a proposal from the North Central Wisconsin Regional Planning Commission to update the Village's Comprehensive Plan for a cost of \$5,000.00.
- f) Christmas Decorations were discussed. No action was taken.
- g) (Toufar)(Hagen) was carried by unanimous roll call vote for a purchase of a mobile generator from United Rentals - \$29,239.50.
- h) (Wienke)(Schafer) was carried to match Lions Club funding up to \$1,000 to place vinyl siding on the Lion's shelter. Trustee Toufar abstained.
- i) Discussion was held on the treatment of Village owned ash trees for emerald ash borer. No action was taken.
- j) (Day)(Hagen) was carried to open a new credit card account and close the current account.
- k) (Schafer)(Wienke) was carried to develop a 457b retirement savings plan for employees. Trustee Hagen abstained.
- l) (Pokallous)(Day) was carried to approve the nomination of Dick Schultz to the Planning Board Commission.
- m) (Schafer)(Hagen) was carried to approve a proposal from Norcon to repair manholes for a cost of \$25,870.00.
- n) (Pokallous)(Toufar) was carried to approve Operator's Licenses for Susanne Lucht, Sheila Bader and Emilee Weisgerber.
- o) (Hagen)(Pokallous) carried an approval of current vouchers removing Lee Recreation and adding \$12.56 to Car Quest.

#### Clerk's Report

- a) Paul Hensch updated the Board on the Village's CDGB Revolving Loan Fund. He explained that the Fund had been audited by the State Department of Administration, and documentation was lacking. He explained that he had been gathering documentation for the 5 loans that were outstanding. Currently the outstanding loans add up to \$59,359.00. He is going to look into promoting the Revolving Loan Fund to the community.
- b) Building permit issued to Kirk Kramp located at 1102 E Apple Street to finish basement at an approximate value of \$5,000.
- c) Building permit issued to Kurt Blanchard located at 510 W Buse Street to install a driveway at an approximate value of \$500.
- d) Building permit issued to Troy and Lynn Phillips located at 104 N Haslow Street to install an egress window at an approximate value of \$4,100.

- e) Building Permit issued to Paul Hensch located at 203 S Chestnut Street to remodel bathroom, install a fence, install a firewall, repair plumbing and install a radon abatement system at an approximate value of \$7,000.
- f) Building permit issued to Aaron Paun located at 706 W Roberts St to add an addition at an approximate value of \$95,000.

Committee Reports

- g) Finance and Personnel Committee- Chairperson Hagen set a meeting to discuss the formulation of a police commission and discuss a K-9 unit.
- h) Utilities and Equipment Committee- Chairperson Schafer set a meeting to talk about the CMOM.
- i) Parks and Buildings Committee- Chairperson Wienke gave an update for the dog park.
- j) Health and Emergency Government Committee- Chairperson Toufar reported on the status of the emergency response plan.
- k) Economic Development and Main Street Committee- Chairperson Pokallous had nothing to report.
- l) Streets and Sidewalks Committee-Chairperson Day set a meeting to discuss 2017 projects.

(Schafer) (Day) was carried to adjourn the meeting at 8:25.

Clerk \_\_\_\_\_

President \_\_\_\_\_