

**Village of Spencer**  
**Minutes of the Regular Board of Trustees Meeting**  
**June 6<sup>th</sup>, 2016**

Meeting was called to order @ 6:30 P.M. by President Frome.

The Pledge of Allegiance was recited.

Roll Call:

Trustees Hagen, Day, Schafer, Wienke, and Toufar were present. Trustee Pokallus was absent.

Minutes:

(Hagen)(Toufar) was carried to dispense with the reading of the previous meeting's minutes and approve them as printed.

Public Comments:

There were none.

Announcements:

There were none.

Public Works Report:

Scott Griepentrog reported that the emergency sirens were out for a few days and that they were fixed on Friday. He also mentioned that the flowers were hung up. He continued reporting that the LED lighting switch-out on State Highway 98 is complete. J & J Brush Cutting has started ditch mowing and mosquito control will be done in the next few weeks. Scott also told the Board that the catch basins were installed and the curb work is being done where the water main breaks were. Chris reported on helping a few village residents. He also mentioned about the yearly lift station maintenance.

Police Chief's Report:

Chief Bauer offered his police report.

President's Report:

President Frome reported on the Marathon County Youth Risk Behavior Survey. She is going to go to the next county wide readdressing meeting.

Old Business:

- a) (Hagen)(Wienke) was carried to approve a Purchasing Policy.
- b) (Hagen)(Day) was carried to approve amending the Personnel Policy.
- c) (Day)(Hagen) was carried on a unanimous roll call vote refinancing the Highway 13 Water and Sewer Loans with Heritage.

New Business:

- a) (Hagen)(Toufar) was carried to approve the Employee Educational Seminars.

- i) John Dunbar- Excel Basics, NTC -\$15.00.
  
- b) (Day)(Hagen) was carried on a unanimous roll call vote to approve an ordinance to rezone 717 E Hickory from C-1 Commercial District to R-1 Single Family Residential District on the zoning map by recommendation of the Planning Commission.
  
- c) (Day)(Wienke) was carried to deny a request from Marjorie R. Strand-Huotari to reduce the amount owed to the Village on her property to \$12,000.
  
- d) (Schafer)(Toufar) was carried to approve a request from Spencer Community Boosters to have ARC Park open until 1:00 a.m. on June 18<sup>th</sup> to finish cleaning and to allow overnight camping during the Brad Bauer Tournament August 19<sup>th</sup>-20<sup>th</sup>.
  
- e) Discussion on the 2016 Street Project.
  - i) Dan Borchardt reported that Hass has been finishing up their work. He told the Board that the regional storm water plan was complete and will be presented at the next committee meeting. Finally he reported that the Chestnut/Madison Street project will be paved next week.
  
- f) (Day)(Schafer) was carried on a unanimous roll call vote to approve Change Order #1 from Earth Inc- \$4,732.50.
  
- g) (Day)(Toufar) was carried on a unanimous roll call vote to approve Pay Application #1 from Earth Inc -\$209,825.68.
  
- h) (Day)(Schafer) was carried to approve selling a .25 acre parcel to Brian Hoernke for \$5600.00.
  
- i) (Schafer)(Hagen) was carried on a unanimous roll call vote to approve moving sewer department capital expenditure allocations from the Park Street Project to purchase:
  - 1. Pine Street Lift Station Control Panel by B&M at a cost of \$11,330.
  - 2. Blower and Airline Addition by Staab at a cost of \$19,320.
  - 3. Fall Protection Grating by Staab at a cost of \$1,100.
  
- j) (Schafer)(Hagen) was carried on a unanimous roll call vote to approve the use of the Equipment Replacement Fund to purchase:
  - 1. Effluent reuse pump replacement by Crane at a cost of \$4,243.
  - 2. Moyno pump replacement by Crane or Staab, at a cost not to exceed \$19,050.
  
- k) Discussion was held on the removal of the small water tower on LaSalle. Trustee Schafer would like that to be in the 2017 budget.
  
- l) (Day)(Schafer) was carried on a unanimous roll call vote to approve current vouchers.

Clerk's Report:

- a) Building permit issued to Matt and Katie Guldán located at 200 South Washington Street to add a deck at an approximate value of \$1,300.

- b) Building permit issued to Gerald Kobs located at 704 South LaSalle Street to replace driveway, curb and apron at an approximate value of \$6,000. Discussion was held on the request from Gerald and Sharron Kobs for the Village to pay for the replacement of their curb and apron. It was decided that that area wasn't scheduled for replacement at this time.

Committee Reports:

- (a) Finance and Personnel Committee – Chairperson Hagen had nothing to report.
- (b) Utilities and Equipment Committee –Chairperson Schafer and Trustee Day set a joint Utilities and Equipment and Street and Sidewalks committee meeting for June 27<sup>th</sup> to discuss a RFP for a feasibility study to address the waste water lines under Land O' Lakes, testing well #7, the inflow & infiltration report, the storm water management study, and the compliance alternatives plan for phosphorous reduction.
- (c) Parks and Buildings Committee – Chairperson Wienke reported that he looked into playground equipment.
- (d) Health, Safety and Emergency Gov't Committee – Chairperson Toufar had nothing to report.
- (e) Economic Development and Main Street Committee – Chairperson Pokallus was absent.
- (f) Streets and Sidewalks Committee – Chairperson Day reported on the previous committee meeting. Paul mentioned that he has a RFP out for crack sealing and it will be on the next agenda.

(Day)(Schafer) was carried to adjourn the meeting at 8:42 P.M.

Clerk \_\_\_\_\_

President \_\_\_\_\_