

Village of Spencer
Minutes of the Regular Board of Trustees
January 4th, 2015

Meeting was called to order @ 6:30 P.M. by President Frome.

Roll Call:

Trustees Hagen, Pokallus, Day, Schafer and Toufar were present. Trustee Maurer was absent.

Minutes:

(Day)(Toufar) was carried to dispense with the reading of the previous meeting's minutes and approve them with correction.

Public Comments:

There were no public comments.

Announcements:

Paul Hensch reminded the board of the Fire and Ambulance Commission – Thursday, January 7th at 7:00 P.M.

Public Works Report:

Scott Griepentrog reported that the Christmas lights did not break the GFI switches once he left them on. He also stated that there haven't been many complaints on snow removal.

Joe Scidmore reported on the roofing construction. Paul relayed a request from the contractor to extend the deadline until Sunday. The board agreed to the request.

Dean Smith explained that the Well Witcher was here on December 24th and located a good place to drill by well #6.

Chris Helgestad reported that FBC exceeded their limit for phosphorus.

Police Chief's Report:

Police Chief Shawn Bauer offered his report.

President's Report:

President Frome had nothing to report.

Old Business:

- a) (Day)(Hagen) was carried to approve the appointment of ad hoc committees for the Recodification of the Ordinance Book.

- b) (Pokallus)(Toufar) was carried to approve a \$50 per month phone stipend for the Village Administrator.

New Business:

- a) Discussion and action on the approval of Employee Educational Seminars
 - i. None
- b) Dan Borchardt of MSA provided project updates and status of 2015 projects; Village Topographic Surveys; Madison Street Design; and Storm Water Management Plan.

On Business Park Phase 2, Haas has finished the punch list but has not provided it. RC Pavers have not requested final payment because they need to finish work in the spring. Haas did not need several supplies reducing the cost of the project approximately \$10,000 but is charging for the culvert work. The project is still under bid amount. MSA will provide recorded drawings of the project. The Village's I & I study will be delivered mid-January. The Storm Water Management Study will need a 3rd study area designated to be completed. Trustee Day will set a Streets and Sidewalks Committee meeting to discuss this. Dan reported that the Madison Street design is 90 percent complete.

- c) (Hagen)(Toufar) was carried on a unanimous roll call vote to approve the Public Works Contract for 2016.
- d) (Hagen)(Pokallus) was carried on a unanimous roll call vote to approve the sale of the 2010 Kubota F3680 Front Mount Mower and Kubota L2162 60" broom to the highest bidder; Burnett Transit for \$11,105.00.
- e) (Day)(Pokallus) was carried on a unanimous roll call vote to approve vouchers.

Clerk's Report:

- a) Paul reported that MSA has sent notice of intent to apply to the DNR for the Safe Drinking Water Loan Program for both the well #7 project and the new water tower project in 2017.

Committee Reports:

- (a) Finance and Personnel Committee – Chairperson Hagen had nothing to report.
- (b) Utilities and Equipment Committee – Chairperson Schafer had nothing to report.
- (c) Parks and Buildings Committee – Chairperson Pokallus set a meeting on January 12th at 6:00 P.M. to discuss Spencer Community Boosters leasing ARC Park.
- (d) Health, Safety and Emergency Gov't. Committee – Chairperson Toufar had nothing to report.
- (e) Economic Development and Main Street Committee – Chairperson Maurer was absent but President Frome spoke about offering more incentive for TID. Joe mentioned that Bear Creek Canvas is looking to expand. President Frome also asked if the Village should support the partial costs of building a retention pond in TID residential areas. The Board instructed Paul to contact Emily Matchey and have her contact contractors, start exploring the idea of spec buildings, and set up meetings with residential developers.

(f) Streets and Sidewalks Committee – Chairperson Day scheduled a meeting on January 12th at 6:45 P.M. to discuss 2016 street improvements.

(Day)(Hagen) was carried on a unanimous roll call vote to approve entering into Closed Session per Wisconsin Statute 19:85 1(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility.

Discussion was held about public works performance reviews.

(Schafer)(Toufar) was carried on a unanimous roll call vote to approve entering into Open Session.

(Hagen)(Toufar) was carried to approve Administrator’s recommendations for public works performance reviews.

(Hagen)(Toufar) was carried to adjourn the meeting at 7:45 P.M.

Clerk _____

President _____