

Village of Spencer
Minutes of the Regular Board of Trustees
December 21st, 2015

Meeting was called to order @ 6:30 P.M. by President Frome

Roll Call:

Trustees Maurer, Hagen, Pokallus, Day, Schafer and Toufar were present

Minutes:

(Pokallus)(Toufar) was carried to dispense with the reading of the previous meeting's minutes and approve them as printed.

Public Comments:

Katrina Eisfeldt presented the Youth Risk Behavior Survey for Spencer High School Students.

Announcements:

There were no announcements

Public Works Report:

Dean Smith mentioned that since the shutdown of Well #1, he has been running it once a week and he may be able to run Well #1 again. He explained that the Well Witcher will be locating a new well site before the end of the year. He mentioned the retaining pond in the business park flooded.

Chris Helgestad stated that McMahon Associates Inc. completed the preliminary compliance alternative plan for phosphorus.

Scott Griepentrog pointed out that the hole from the home razed at 706 W. Clark Street has been filled in. He also mentioned that he is debating on using cold patch for potholes.

Joe Scidmore reported that the GFIs are popping on the Christmas lights. He also reported that the side walk concrete was poured near 103 East Clark Street and the light pole will be put up in the next few weeks.

Police Chief's Report:

Police Chief Shawn Bauer reported that the joint municipal court is on track to start January 1, 2016, and the department's first appearance will be January 27th, 2016. He also told the board that he has begun working on the recodification project.

President's Report:

After discussion on the roofing project, the Board directed Paul Hensch to pursue the performance bond on the roofers if the project is not complete by January 8th, 2015.

Old Business:

- (a) Discussion and action on the appointment of ad hoc committees for the Recodification of the Ordinance Book
 - i) The Board instructed Paul to have the Planning Commission work on the planning and zoning sections. President Frome and Paul will select three committees from the Board members to review the rest of the Ordinance Book.
- (b) (Hagen)(Toufar) was carried on a unanimous roll call vote to enter into a cellphone contract with Cellcom for 11 lines at a cost of \$349.80 per month.

New Business:

- (a) None
- (b) (Schafer)(Toufar) was carried to approve withdrawal from EMC Insurance Companies Local Government Property Insurance Fund and acceptance of property insurance policy from League of Wisconsin Municipalities Mutual Insurance.
- (c) (Hagen)(Pokallus) was carried on a unanimous roll call vote to approve Resolution 2015-08 to amend the 2015 Budget.
- (d) (Pokallus)(Maurer) was carried to approve election officials for 2016-2017.
- (e) (Pokallus)(Hagen) was carried to approve forgiving local and school tax equivalents for the Water Utility to the Village for the year 2015, and set the tax amount to the Water Utility to zero.
- (f) (Hagen)(Toufar) was carried to approve authorization for Village Treasurer to deposit funds in the depositories of Heritage Bank and Citizens State Bank of Loyal.
- (g) (Pokallus)(Hagen) was carried on a unanimous roll call vote to approve the Municipal Court Attorney Contract.
- (h) (Hagen)(Toufar) was carried to approve the Personnel Policy.
- (i) (Hagen)(Maurer) was carried on a unanimous roll call vote to approve to transition employee PTO accrual from anniversary years to calendar years.
- (j) (Day)(Hagen) was carried on a unanimous roll call vote to approve vouchers.

Clerk's Report:

- a) Treasurer's Report
- b) The Grant for the Chestnut and Madison Street Project was raised from \$28,000 to \$35,000 by the County Highway Commission, but the Park Street Grant was rated #2 by Highway

Commission. The Park Street Grant will be sent to the State DOT for review and possible award.

Committee Reports:

- (a) Finance and Personnel Committee – Chairperson Hagen had nothing to report.
- (b) Utilities and Equipment Committee – Chairperson Schafer had nothing to report.
- (c) Parks and Buildings Committee – Chairperson Pokallus had nothing to report.
- (d) Health, Safety and Emergency Gov't. Committee – Chairperson Toufar had nothing to report.
- (e) Economic Development and Main Street Committee – Chairperson Maurer reported that she talked to Chris Marcoux of Life Tributes about land M&S Sales and Service is interested in buying. It must be sold to the Village first and then to M&S Sales and Service.
- (f) Streets and Sidewalks Committee – Chairperson Day reported on surveys occurring around the Village.

Mitchel Perkl, representative from the General Teamsters Union Local 662, asked the board to approve a 2% raise for the public works employees.

(Hagen)(Pokallus) was carried on a unanimous roll call vote to approve entering into Closed Session per Wisconsin Statute 19:85 1(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(Day)(Pokallus) was carried on a unanimous roll call vote to approve entering into Open Session.

(Schafer)(Pokallus) was carried to approve a \$1,171.35 annual raise for Chief Bauer and remove the \$700 uniform allowance previously provided and the Village will pay up to \$700 for uniforms for Chief Bauer.

(Wayne)(Pokallus) was carried to approve to set Kaytlin Gessert's pay at 9.00/hour.

(Maurer)(Toufar) was carried to approve \$0.50/hour raises for Officers Schuld and Schmitt.

(Hagen)(Maurer) was carried to offer the public works employees a 0.73% raise based on CPI, a one percent one-time payment of the base wage paid in 2015 for 2080 hours, and to set the quarterly performance bonus to 4 tiers at levels of \$100, \$200, \$300, and \$400.

(Wayne)(Toufar) was carried to adjourn the meeting at 8:42 P.M.

Clerk _____

President _____