

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**December 7th, 2015**

Meeting was called to order @ 6:30 P.M. by President Frome

Roll Call:

Trustees Maurer, Hagen, Pokallus, Day, Schafer and Toufar were present

Minutes:

(Hagen)(Pokallus) was carried to dispense with the reading of the previous meeting's minutes and approve them as printed

Public Comments:

Emily Matchey reported on the marketing for the Business Park. She reported that Trimpac extended their lease for their current building but are still meeting with developers to look at other sites. She discussed the possible development of multifamily or senior housing. President Frome asked about the parcel south of Park Street and Emily replied that she had not pursued the owner very hard. Trustee Pokallus asked what the time frame was for how long it will take to develop. Emily explained that it varies depending on the project.

Announcements:

There were no announcements

Public Works Report:

Joe Scidmore stated that the Christmas lights are up. He mentioned that the snow equipment is ready; the razing of 706 West Clark Street has started; and the roof replacement on the Village Complex has started.

Scott Griepentrog reported that he had installed the aerator in Ponderosa Pond.

Chris Helgestad stated that hatches are installed on the lift stations. He then presented phone plans. The board authorized Paul Hensch to go with Sprint while the other phone contracts were sent to the Personnel Committee.

Police Chief's Report:

Police Chief Shawn Bauer offered the monthly Police Department Report. Discussion was held on the contract agreement with a municipal court attorney. The Board was advised to place this discussion on next meeting's agenda. Chief Bauer reported that he and Officer Sutherland were going to training the following week.

President's Report:

President Frome presented a card to the Village Board from Thaddeus Kubisiak.

Old Business:

None

New Business:

(a) None

(b) (Hagen)(Day) was carried on a unanimous roll call vote to approve Resolution 2015-07 to accept a donation of 2.466 acres from Jim and Mary Bauman

(c) (Schafer)(Hagen) was carried on a unanimous roll call vote to approve the correction of the previously approved residential sewer rates to set the flat charge to \$14.32 under 1,667 gallons and \$8.59 per thousand gallons over 1,667 gallons

(d) (Toufar)(Maurer) was carried to table the appointment of ad hoc committees for the Recodification of the Ordinance book. The Board instructed Paul to take the Police sections out and consider the possibility of the Zoning Ordinance being reviewed by the Planning Board.

(e) (Pokallus)(Toufar) was carried to approve an Operator's License for Robert Gamble (My Brother's Place)

(f) The Board discussed the purchase of 2016 equipment:

i) (Hagen)(Schafer) was carried on a unanimous roll call vote to approve the lease/purchase of a John Deere Loader- \$84,000.00

ii) (Schafer)(Maurer) was carried on a unanimous roll call vote to approve the purchase of a John Deere Mower- \$33,627.57

(g) (Hagen)(Toufar) was carried to approve the authorization for the Village Clerk to advertise and accept sealed bids for the sale of the Kubota Mower and Broom.

(h) (Pokallus)(Hagen) was carried to approve amending the Spencer Kids Group lease to require the organization to have insurance when serving alcohol, naming the Village as additionally insured

(i) (Schafer)(Toufar) was carried to approve the 2016 contract with Marketing Edge

(j) (Day)(Pokallus) was carried on a unanimous roll call vote to approve vouchers

Clerk's Report:

a) Sign permit issued to Land O' Lakes located at 306 South Park Street for a new shipping and receiving sign with an estimated value of \$1,645.80

b) Provided information on the upcoming Highway Commission Meeting to rank the MSID Grant applications

c) The Board held discussion on the addition to R & R Flooring

d) Reminder of upcoming Fire Commission Meeting

Committee Reports:

- (a) Finance and Personnel Committee – Chairperson Hagen scheduled a committee on Monday, December 14<sup>th</sup> at 6:00 P.M. to discuss PD Chief contract, phone contracts, employee agreements, public works and the personnel policy
- (b) Utilities and Equipment Committee – Chairperson Schafer had nothing to report
- (c) Parks and Buildings Committee – Chairperson Pokallus mentioned that Stratford Continuing Education inquired about a reduced rental cost for the meeting room at the Village Hall. President Frome and Mr. Hensch had explained that the fee is \$35 for hall rental. Stratford Continuing Education is looking for a different location. The Board instructed Paul to organize a dog park committee with the people who volunteered
- (d) Health, Safety and Emergency Gov't. Committee – Chairperson Toufar had nothing to report
- (e) Economic Development and Main Street Committee – Chairperson Maurer had nothing to report. President Frome asked about drilling the posts for the signs at the compost site. John Dunbar said they are getting ready to put them up.
- (f) Streets and Sidewalks Committee – Chairperson Day had nothing to report

(Toufar)(Pokallus) was carried to adjourn the meeting at 7:43 P.M.

Clerk \_\_\_\_\_

President \_\_\_\_\_