

Village of Spencer
Minutes of the Regular Board of Trustees
October 19th, 2015

Meeting was called to order @ 6:30 P.M. by President Frome

Roll Call:

Trustees Maurer, Hagen, Pokallus, Day, Schafer and Toufar were present

Minutes:

(Hagen)(Pokallus) was carried to dispense with the reading of the minutes and approve them as printed

Public Comments:

Kathy Landwehr inquired about police reports and supplemental documentation that she had submitted during previous theft complaints

Announcements:

- (a) Public hearing for a variance request – Monday, October 19, 2015 at 6:15 P.M.
- (b) Draft budget meeting – Tuesday, October 20, 2015 at 6:00 P.M.

Public Works Report:

Scott Griepentrog reported that the concrete slab for the skateboard area was poured today. Discussion was held regarding the responsible party for maintaining the warning sirens. Scott also mentioned that the aerator pump, at the ponderosa pond, quit working again

John Dunbar reported that the snow plowing equipment will be put back into service

Chris highlighted a pH violation that occurred at the wastewater treatment plant

Police Chief's Report:

Police Chief Shawn Bauer mentioned that he would like to incorporate an employee evaluation plan for his department. Chief Bauer reported on a records management tour with the sheriff's department

President's Report:

President Frome mentioned that she received a call from a resident about unemptied bags of leaves that were placed at the compost site

Old Business:

None

New Business:

- (a) None
- (b) (Schafer)(Pokallus) was carried on a unanimous roll call vote to approve Ordinance – Chapter 27 “An Ordinance Creating a Joint Municipal Court with the City of Marshfield”
- (c) (Hagen)(Day) was carried on a unanimous roll call vote to approve the joint municipal court services agreement with the City of Marshfield
- (d) (Maurer)(Day) was carried to approve Earth Inc. as the contractor to raze the structure located at 706 W Clark Street
Note: Bids were accepted until and publically opened on Friday, October 16th at 4:00 P.M.
- (e) (Day)(Toufar) was carried on a unanimous roll call vote to approve vouchers totaling \$102,830.11

Clerk’s Report:

- (a) Building Permit issued to Pamela Hoff, located at 705 S Jefferson Street, for the replacement of a shed at an estimated value of \$1,300.00
- (b) Treasurer’s Report

Committee Reports:

- (a) Finance and Personnel Committee – Chairperson Hagen will report in Closed Session
- (b) Utilities and Equipment Committee – Chairperson Schafer had nothing to report
- (c) Parks and Buildings Committee – Chairperson Pokallus mentioned that the Veterans Memorial pedestals have been installed. He also highlighted a ceremony scheduled for Saturday, November 14th. The Colby VFW Honor Guard will be at the brick placement event on that day. Chairperson Pokallus scheduled a committee meeting on Monday, October 26th at 6:45 P.M. Trustee Toufar mentioned that the Historical Society is coming together
- (d) Health, Safety and Emergency Gov’t. Committee – Chairperson Toufar scheduled a committee meeting on Monday, October 26th at 6:00 P.M. Discussion will be about a village wide emergency plan
- (e) Economic Development and Main Street Committee – Chairperson Maurer had nothing to report
- (f) Streets and Sidewalks Committee – Chairperson Day had nothing to report

(Hagen)(Maurer) was carried on a unanimous roll call vote to approve entering into Closed Session

Discussion was held about public works performance reviews

Discussion was held about the appointment of the Administrator/Clerk/Treasurer position

(Maurer)(Schafer) was carried on a unanimous roll call vote to approve entering into Open Session

(Hagen)(Maurer) was carried to approve Administrator's recommendations for public works performance reviews

(Pokallus)(Schafer) was carried to adjourn the meeting at 8:07 P.M

Clerk

President
