

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**August 17th, 2015**

Meeting was called to order @ 6:30 P.M. by President Frome

Roll Call:

Trustees Schafer, Maurer, Hagen, Day, Pokallus and Toufar were present

Minutes:

(Hagen)(Toufar) was carried to dispense with the reading and approve the minutes as printed

Public Comments:

None

Announcements:

None

Public Works' Report:

Chris Helgestad reported about planned lift station cleaning as well as sewer main jetting. Chris presented cost quotes for the cleaning and debris removal for the screw pump bases at the waste water treatment plant

Police Chief's Report:

Chief Shawn Bauer reported on the raze order for the house on West Clark Street. Chief Bauer mentioned that there were no complaints during the Brad Bauer Community Tournament. Trustee Pokallus inquired about the Log Cabin sign on the corner of East Depot Street and STH 13. It was reported to him that the sign may be in the highway vision triangle. Chief Bauer will address the issue in the morning

President's Report:

President Frome mentioned that a resident inquired about the safety of the intersection at the corner of LaSalle Street and STH 98

Old Business:

None

New Business:

(a) (Hagen)(Pokallus) was carried to authorize Dean Smith to go to an annual WRWA outdoor expo, on August 20<sup>th</sup>, for a cost of \$65.00

- (b) (Pokallus)(Hagen) was carried to approve "Operator's" licenses for Emilee Weisgerber (Nutz Deep) and Lynn Oliver (Kwik Trip)
- (c) (Hagen)(Schafer) was carried to approve the sewer rates presented by Chris Helgestad which will result in an overall rate decrease to residents
- (d) (Schafer)(Pokallus) was carried to approve Change Order #1, from Anderson Electric for a unit price increase of \$4,678.64, for added street lights to the LED Street Light project
- (e) (Hagen)(Day) was carried to recommend applying both layers of blacktop west from the LaSalle Street intersection until the west lot line of the Guzinski Trucking building and apply only the binder layer west from that point to the West Willow Drive project limits
- (f) (Schafer)(Toufar) was carried to approve carpeting from Rice's Capital City for a cost not to exceed \$6,182.59 and office counter remodel and cabinets from Hildebrandt for a cost not to exceed \$12,041.00
- (g) (Pokallus)(Toufar) was carried to authorize the Village Clerk to publish a class 1 notification for the skate park concrete slab
- (h) (Day)(Pokallus) was carried on a unanimous roll call vote to approve vouchers totaling \$93,832.79

Clerk's Report:

- A. Building permit issued to Romaine Kadrlík, 408 West Buse Street, for a privacy fence at an estimated value of \$3,000.00
- B. Building permit issued to Thomas Marcott, 703 East Hemlock Street, for an accessory structure at an estimated value of \$7,000.00
- C. Sign permit issued to Gordy's Market, 1110 South Pacific Street, at an estimated value of \$6,625.00
- D. Building permit issued to James Day, 412 West Louisa Street, for replacement of front entrance steps and rear patio at an estimated value of \$4,000
- E. Treasurer's report was offered

Committee Reports:

- (a) Finance and Personnel Committee – The Personnel handbook is still being reviewed. Chairperson Hagen scheduled a committee meeting for Monday, August 24<sup>th</sup> at 6:00 P.M.
- (b) Utilities and Equipment Committee – Chairperson Schafer spoke about the previous committee meeting. The replacement of the small water tower was discussed as well as locating a future Well #7. Dean Smith will call Gordy Mathwich, the person who located well #6, to locate the well. Chairperson Schafer scheduled a meeting for Monday, August 31<sup>st</sup> at 5:30 P.M.

(c) Parks and Buildings Committee – Chairperson Pokallus reported that K & S will be addressing a couple of concerns at the Veterans Memorial. Chairperson Pokallus also mentioned that the old gazebo was relocated to the Ponderosa campus. Trustee Maurer mentioned that there is a donor that wishes to donate funds to extend the shelter at the ARC Park

(d) Health, Safety and Emergency Gov't. – Nothing

(e) Economic Development and Main Street – Nothing

(f) Streets and Sidewalks – Chairperson Day inquired about the PACER street evaluation program and crack filling RFP. Thaddeus indicated that both of these are scheduled to be completed by the end of the week

(Hagen)(Day) was carried to adjourn the meeting at 8:00 P.M.

Clerk \_\_\_\_\_

President \_\_\_\_\_