

Village of Spencer
Minutes of the Regular Board of Trustees
September 15, 2014

Meeting was called to order by President Frome at 6:30 pm

Roll Call:

Trustees Pokallus, Maurer, Schafer, Day, Hagen and Toufar were present

Minutes:

(Day)(Toufar) was carried to dispense the reading and approve the meeting minutes as printed

Citizen Comments:

Matt Bychinski inquired about citizens present as it relates to the printed minutes the reads “no citizens present,” and it was proposed to read “no citizens commented”

Announcements:

Trustee Toufar read a thank you letter from Mueller Publishing, a company that produces a local phone book, acknowledging the narrative of Spencer’s history that will be included in their upcoming 20th anniversary edition

Public Works Report:

Joe Scidmore reported on the hydrant flushing and mentioned that the snow removal equipment is becoming finalized. Joe also mentioned that he removed many non-residents from the compost facility. Thad will look into the creation of a sign that Trustee Hagen brought forth

Chris Helgestad reported that the flow, during the last rainstorm, increased to 1100 gallons per minute with total flow being 500,000 gallons per day. Chris cited this as an infiltration and inflow problem for the sewer collection system

Police Chief’s Report:

Chief Shawn Bauer reported that he has received the check for the damaged squad car. He also mentioned that the Marathon County Sheriff’s Department will be loaning a squad car to the village

Chief Bauer stated that he assisted the Marshfield Police Department during an incident with trespassers on a train. Shawn also reported on the train that parked across the E Willow Dr. crossing for 25 ½ hours

President’s Report:

President Frome spoke about the Spencer Area Fire and Ambulance Commission meeting that took place on September 4th

Joe Scidmore inquired about hanging Christmas decorations at the same time that flags are taken down

Old Business:

None

New Business:

(a) No employee seminars were requested

(b) (Day)(Pokallus) was carried on a unanimous roll call vote to approve RESOLUTION 2014-06 – A RESOLUTION CONDITIONALLY VACATING THE MAIN STREET RAILROAD CROSSING, LOCATED IN THE VILLAGE OF SPENCER, MARATHON COUNTY, WISCONSIN

Note: The vacation of this right-of-way will commence at the time when the Village is granted Quiet Zone status from the Federal Railroad Administration

(c) (Schafer)(Toufar) was carried to not approve Pay Request #5 for Earth Inc., for the Well #6 project for a cost of \$20,823.19

(d) Justin Sornsen, from MSA Professional Services, spoke about proposed 2015 capital improvement projects

(Hagen)(Schafer) was carried to table the following items until the next Board meeting:

- i) Business Park Phase 2 – Engineering services for the preliminary design, final design and bidding phases of the project
- ii) Buse/Oak/Louisa Street Reconstruction – Engineering services for the preliminary design, final design and bidding phases of the project
- iii) Quiet Zone Roadway Improvements – Engineering services for the preliminary design, final design and bidding phases of the project
- iv) South Park Street and East Willow Drive Improvements – Engineering services for only the preliminary design of the project
- v) Regional Stormwater Management Planning Services – Planning services through concept design for this project

(e) (Schafer)(Hagen) was carried on a unanimous roll call vote to approve vouchers totaling \$178,734.82

Clerk's Report:

- a) Building permit issued:
 - i) Edgar Ausbourne – 518 E Maple Street to replace windows at an approx. cost of \$6200.00
 - ii) Richard Oestreich – 100 E Lincoln Street to update electrical service for an approx. cost of \$1200.00
- b) Set dates for budget workshop meetings
- c) Treasurer's Report
- d) Thad reported on a meeting with the Marathon County Library Board to finalize the Spencer Branch agreement

Committee Reports:

- (a) Finance and Personnel – Chairperson Hagen cancelled the scheduled Finance Committee meeting
 - (b) Utilities and Equipment Committee – Chairperson Schafer had nothing to report
 - (c) Parks and Buildings Committee – Chairperson Pokallus reported on the previous committee meeting
 - (d) Health and Emergency Gov't – Chairperson Toufar had nothing to report
 - (e) Economic Development and Main Street – Chairperson Maurer had nothing to report
 - (f) Streets and Sidewalks – Chairperson Day had nothing to report
- (Hagen)(Day) was carried to adjourn the meeting at 7:56 pm

Clerk _____

President _____