

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**January 20, 2014**

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Pokallus, Hagen, Staples and Maurer were present. Trustee Gilbert was absent

Minutes:

(Hagen)(Staples) was carried to dispense the reading of the minutes and approve them as printed

Citizen Comments:

No citizen comments

Public Works Report:

John Dunbar offered a report of the recent water main breaks. He mentioned that there is still water loss within the community. Public Works is monitoring storm sewers and ditches for any unusual water activity

President's Report:

President Kilty inquired about the inconsistent nature of the snow removal within the village. He noted that sometimes it is great, while other times it is not great. Jim pointed out that there is a lot of road salt being spread on the streets shortly before the plow comes through. He would like to see less salt being used

Police Chief's Report:

Police Chief Shawn Bauer brought forth an intergovernmental agreement that will include other jurisdictions. The agreement will provide mutual aid to the signatory municipalities. This agreement is more comprehensive than past agreements. Shawn requested that the Board review the agreement and place it on the next Board meeting agenda.

Old Business:

(a). (Pokallus)(Frome) was carried to table the new lease contract with the Marathon County Library System until the next Board meeting

(b). Mike Voss, from MSA Professional Services, presented on the change order request from Earth Inc. for a change of 3 Phase electrical service to 1 Phase electrical service for well #6 project

(Frome)(Hagen) was carried to approve Change Order #1 for Earth Inc. for a change of 3 Phase electrical service to 1 Phase electrical service for the well #6 project for the amount of \$22,882.63 and postpone the installation until the frost charges are lifted

New Business:

(a). (Staples)(Pokallus) was carried to approve sending Chris Helgestad to the wastewater symposium in March

(b). (Hagen)(Frome) was carried to not approve a change order for well #6 to replace the 50kW generator and upgrade to a 60kW generator

(c). This item was acted upon under item (b). of Old Business

(d). (Hagen)(Pokallus) was carried to approve the purchase of a two post automobile hoist for the Public Works garage at a cost of \$6219.00

(e). (Hagen)(Staples) was carried to table the purchase of a fork attachment for the Bobcat at an approx. cost of \$800.00 until the next Board meeting

(f). (Frome)(Pokallus) was carried to approve a temporary Class "B" Beer license for the Swamp Stompers snowmobile club on February 1, 2014, located at 405 W Cedar Street for the annual Antique Snowmobile Show event

(g). (Frome)(Pokallus) was carried to approve a temporary Class "B" Beer license for the Swamp Stompers snowmobile club on February 15, 2014, located at 405 W Cedar Street for the annual Chili Feed event

(h). (Poakllus)(Frome) was carried to approve temporary "Operator's" licenses for Jeremiah Bonitz, Mike Loos and Theresa Werstovshek for the Swamp Stompers snowmobile club on February 1, 2014, located at 405 W Cedar Street for the annual Antique Snowmobile Show event

(i). (Pokallu)(Frome) was carried to approve temporary "Operator's" licenses for Jeremiah Bonitz, Mike Loos and Theresa Werstovshek for the Swamp Stompers snowmobile club on February 15, 2014, located at 405 W Cedar Street for the annual Chili Feed event

(j). (Hagen)(Poallus) was carried to approve an "Operator's" license for Serena Blume

(k). (Frome)(Hagen) was carried to approve revisions made to the Intergovernmental Agreement with the Spencer Area Fire and Ambulance Commission – Draft #5  
Note: The 4 towns approved the agreement with changes made to the agreement

(l). (Hagen)(Staples) was carried to approve the purchase of a new copy machine for the Village Office from EO Johnson for a cost of \$3699.00

(k). (Staples)(Hagen) was carried on unanimous roll call vote to approve vouchers for a total of \$76,025.12

Clerk's Report:

(a). Thad Kubisiak reported on an email received from Monica Waite. She is a property owner who was charged double garbage and recycling fees on her property from 2002 to 2011. She contends that she was offered wrong information about her property being zoned as a duplex, from the Village Office in 2002. The property is zoned as a single family and not as a duplex and she is contesting the previous charges

(b). Thad reported on a long term billing error from an electric utility. He explained that something didn't seem right and requested an audit that was conducted last summer. The village will be credited over \$17,000.00 from this billing error and will receive a monthly reduction of \$700.00 on the street lighting bills

(c). Thad read aloud a thank you letter from a staff member who had a recent death in the family

(d). Thad presented the Treasurer's Report

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples will schedule a committee meeting for the negotiation of the police union's employment contract

B. Utilities and Equipment Committee – Chairperson Gilbert was absent

C. Parks and Buildings Committee – Chairperson Pokallus reported on a recent committee meeting. Greg mentioned that Jerry Wienke was in attendance of that committee meeting and spoke about a Veteran's memorial for the park on the corner of Hwy's 98 and 13

Greg also mentioned that the committee established names for each of the parks and green spaces within the village and will be placed on the agenda for the next Board meeting

Greg reported that the village will hold an Arbor Day celebration on Friday, April 25<sup>th</sup> at 10:00 am. The 2013 Tree City USA Award will be presented to the village at that time by Don Kissinger, the DNR's Urban Forestry Director

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome reported on the committee meeting that took into consideration, a request by the Town of Spencer to utilize the village's compost facility. She mentioned that there are many questions that the committee developed. The committee will have Thad contact Dennis Dieringer, the Town Chairperson for the Town of Spencer, to join a future committee meeting

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer will schedule a committee meeting to review the deed restrictions for the business park for Monday, January 27<sup>th</sup> at 6:30 p.m.

F. Streets and Sidewalk Committee – Justin Sorensen, from MSA Professional Services, spoke about the 2<sup>nd</sup> phase of the business park. Justin is currently seeking grant and funding opportunities for the delineated wetland area within the business park. Justin will present the findings at the Economic Development and Industrial Parks Planning committee meeting scheduled for Monday, January 27<sup>th</sup> at 6:30 p.m.

(Frome)(Hagen) was carried to adjourn the meeting at 7:29 p.m.

Clerk \_\_\_\_\_

President \_\_\_\_\_