

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**December 2, 2013**

Regular meeting was called to order by President Kilty at 6:30 P.M.

Roll Call:

Trustees Frome, Pokallus, Gilbert, Hagen and Maurer were present. Trustee Staples was absent

(Pokallus)(Maurer) was carried to dispense the reading of the minutes and approve them as printed

Citizen Comments:

No citizens attended the meeting

Announcements:

- a) PSC Water rate increase Hearing – Wednesday December 4<sup>th</sup> at 10:00 a.m. at the Spencer Municipal Complex

Public Works Report:

Scott Griepentrog reported that the snow removal equipment is ready to go. Scott also mentioned that the Christmas decorations are being installed today and tomorrow, pending the anticipated snow fall. Thad Kubisiak presented the new snow plowing policy

Police Chief's Report:

Chief Shawn Bauer offered his police report and provided a monthly statement of the department's activities. Shawn highlighted that 6 hunters attended the meeting for the village deer hunt and these hunters will attempt to qualify in the near future

Chief Bauer reminded the Board that he will be going to a class, this week, to enforce over weight trucks. He will be offered the proper guidance to enforce overweight trucks on village streets

President's Report:

President Kilty inquired about a final round of leaf pickup with Whirlwind Sweeping

Old Business:

None

New Business:

(a). No employee seminars were requested

(b). (Hagen)(Pokallus) was carried on a unanimous roll call vote to approve payment request #1 from Haas Sons Inc., for the Well #6 project, for the amount of \$203,874.86

(c). (Pokallus)(Gilbert) was carried on a unanimous roll call vote to approve payment request #2 from Municipal Well and Pump, for the Well #6 project, for the amount of \$82,356.04

(d). (Gilbert)(Frome) was carried on a unanimous roll call vote to approve payment request #1 from Haas Sons Inc., for the Well #6 project, for the amount of \$57,951.90

(e). (Hagen)(Pokallus) was carried to an "Operator's" license for Angela Nowaczyk (Nutz Deep)

(f). Chris Helgestad spoke about the Phosphorous Operational Evaluation and Optimization Report procedures and requirements

(g). (Hagen)(Frome) was carried on a unanimous roll call vote to approve updated vouchers totaling \$140,813.47

Clerk's Report:

- a) Building permit issued to Don Rogalla, located at 300 W Clark Street, for an enclosure on the east side of the house at an approx. cost of \$150.00
- b) Building permit issued to Arlan Lindner, located at 403 E Clark Street, for roof dormers and siding at an approx. cost of \$1500.00
- c) Building permit issued to Ron Stelson, located at 612 E Main Street, for window replacement for an approx. cost of \$5000.00
- d) Thad reported about a property owner who made a claim that they had been over charged for garbage and recycling at the property

Committee Reports:

A. Personnel, Finance and Emergency Government Committee – Chairperson Staples was absent

B. Utilities and Equipment Committee – Chairperson Gilbert scheduled a committee meeting on Monday, Dec. 9<sup>th</sup> at 6:30 pm to review the replacement of the old squad car

C. Parks and Buildings Committee – Chairperson Pokallus mentioned that he will schedule a committee meeting at a future Board meeting

D. Health, Safety, Recycling and Downtown Revitalization Committee – Chairperson Frome inquired if there was a vehicle that she could operate to water the flowers downtown. It was suggested that the new Bobcat should be able to accommodate the task, but it will have to be retro fitted to hold the water tank, as well as removing the doors to operate the wand sprinkler

E. Economic Development and Industrial Parks Planning Committee – Chairperson Maurer had nothing to report.

F. Streets and Sidewalk Committee – Chairperson Hagen had nothing to report

(Gilbert)(Maurer) was carried to adjourn the meeting at 7:32 p.m.

Clerk \_\_\_\_\_

President \_\_\_\_\_